

**College of Medicine and Life Sciences Council Meeting
Minutes**

Place: HEB 105

Date: Tuesday, September 17th, 2013 at 5:00 p.m.

Council Members Present:

Giovannucci D. (Graduate Council Rep), Williams K, Novella I., Yoon-Krawczyk Y, Muldrew K, Milz S, Porter M., Hill J., Singla A., Fedorov A.

Guests Present: Iman Mohamed (Medicine) and invited speakers

Council Members Absent: **the record of those who requested an excused absence was inadvertently deleted, so all of the following will be considered excused*

Filatoff G., Ryno, J, Weldy D, Huntley F, Hejeebu S, Malhotra D, Tinkel J, Willey J, Elmer L, Margiotta J, Wall J, Geisler J, Khan M, Lecka-Czernik B, Mukundan D, Gardner A, Sanchez E, Vazquez G, Rais A, Smirnoff-Poling, Reddy K, Bieczczad J, Baugh R, Schwann T, Nazzal M.

Note that while attendance of representatives is recorded for voting purposes, these meetings are intended as a forum for all COM faculty.

Agenda Item	Discussion	Action
Call to Order		<ul style="list-style-type: none"> By Council President Porter at 5:09 p.m.
Minutes		<ul style="list-style-type: none"> May 21st, 2013 minutes were approved as written.
Remarks by Dr. Gold	<ul style="list-style-type: none"> Nominations solicited for internal replacement for Jim Trempe following his retirement; person must understand NIH funding compliance rules and regulations Discussed positive outcome of LCME In response to question on finances, said enrollment down 3% on main campus (instead of budgeted 5%), retention rate has improved probably due to improved quality of enrollees, medical center income increased = roughly broke even on whole school budget, deficit has been split over 2 years by underfunding capital budget Anaesthesia chair search is underway, Physiology/Pharm chair search committee will be charged next week In response to question on most important upcoming issues: on clinical side adjusting to Affordable Care Act changes, on academic side want to reevaluate medical school curriculum and decide how to incorporate 	

	<p>new technology, also prepare for residency match challenges by improving interview skills and application packages</p> <ul style="list-style-type: none"> • In response to concerns about new technology use and completion rates of online courses in particular, Dr. Gold affirmed that technology works best as an enhancement but that the flipped classroom can work and has national momentum • In response to question about how students who failed to find residencies last year were handled, Dr. Gold said that many did eventually find placement, others are being assisted to get an MBA , do a year of research, or do a residency here in newly created positions. 	
<p>Discussion of motion by Executive Committee regarding turnover of personnel on standing committees</p>	<ul style="list-style-type: none"> • Faculty felt that each committee should have written responsibilities/duties, a statement of why its function is important, a description of when the committee usually meets and the time commitment involved. • The description should also state whether its members are automatically appointed (by virtue of being a block director, for example), appointed by the Dean or chair, and/or recruited from volunteers • These measures will promote transparency and assist in recruiting volunteers • Concern was raised regarding how to encourage time limits for the committee chairs themselves 	<ul style="list-style-type: none"> • Executive committee will ask Dean to direct chairs of committees to write description • Chairs of the committees should also be directed to recruit specific people, particularly those new to the committee • Description should be included in all-faculty email when soliciting volunteers and on a webpage listing committees • Consider holding COM Council vote on specific time limits to be recommended
<p>Drs. Ali, Schaefer, and Bennett-Clarke reported on upcoming priorities for curriculum committees</p>	<ul style="list-style-type: none"> • The clinical curriculum, preclinical curriculum, and curricular evaluation committees report to the executive curriculum committee • The executive curriculum committee plans to bring the concept of core competencies into the undergraduate curriculum on main campus • The clinical curriculum committee is focusing on interprofessional education, patient safety training, and improving/expanding the Bridge to Clerkship and Bridge to Internship courses. • The preclinical curriculum committee is focusing on coordinating the blocks, and changing what the LCME described as a “very 	

	<p>passive” learning experience during the first two years. They wish to encourage individual initiative in trying new teaching approaches (interactive, team based, reflective writing/journaling competencies expected in residencies). In response to a question, Dr. Bennett-Clarke assured faculty they will provide examples and support for instructors</p>	
<p>Proxy for Graduate Council bylaw amendment</p>		<ul style="list-style-type: none"> • Motion passed to hold an electronic vote on amendment as written • Electronic voting will begin shortly
<p>Need for better IT security and spam blocking</p>		<ul style="list-style-type: none"> • Tabled for next meeting
<p>Update on postdoc policy 3364-25-62 posted for comment</p>		<ul style="list-style-type: none"> • Tabled for next meeting
<p>Adjourn</p>		<ul style="list-style-type: none"> • By Council President Porter at 6:05 p.m. • Next meeting led by COM Council will be Tuesday, November 12, 2013 5:00 p.m. - 6:00 p.m. HEB 105
<p>Minutes Submitted</p>	<ul style="list-style-type: none"> • By Secretary Hill on Friday, September 20th, 2013 	