

# College of Medicine Council Meeting

## Minutes

105 HEB

Tuesday, December 16, 2014

5:00 p.m.

### Council Members Present:

Hill, J; Huntley, J; Lecka-Czeernik, B; Malhotra, D; Margiotta, J; Novella, I; Porter, M; Saltzman, B (sub for Milz, S); Singla, A; Weldy, D; Williams, K; Yoon-Krawczyk, Y

### Council Members Absent:

Baugh, R; Bieszczad, J; Elmer, L; Fedorov, A; Filatoff, G; Gardner, A; Gatto-Weis, C; Geisler, J; Hejeebu, S; Mukundan, D; Mustapha, A; Nazzal, M; Pearson, D; Rais, A; Sanchez, E; Schwann, T; Smirnoff-Poling, J; Tinkel, J; Vazquez, G; Wall, J; Willey, J

### College of Medicine (COM) Faculty and Guests:

Ali, I; Giovannucci, D; Howard, M; Mrak, R; Sawicki, T

Agenda Item	Discussion	Action
<b>Call to Order</b>	<ul style="list-style-type: none"> <li>By Council President Singla at 5:05 p.m.</li> </ul>	
<b>Minutes</b>	<ul style="list-style-type: none"> <li>Wednesday, November 5, 2014 minutes not available for approval</li> </ul>	
<b>Report of the Executive Committee by President Singla</b>	<ul style="list-style-type: none"> <li>Secretary/Treasurer T. Morrish has resigned and M. Porter will fill in until an election</li> </ul>	
<b>Invited Presenters</b>		
Imran Ali, MD	<p><i>Medical Student Teaching &amp; Faculty Professionalism: Survey and Questionnaire</i></p> <ul style="list-style-type: none"> <li>2 handouts:               <ul style="list-style-type: none"> <li><a href="#">Policy 3364-81-04-018-00</a></li> <li>????</li> </ul> </li> <li>Currently monitoring the learning environment; found higher than normal issues with the clinical nursing area</li> <li>Also dealing with faculty misconduct</li> <li>Policy being revised</li> <li>Survey – students complete it anonymously via the web at end of clerkships               <ul style="list-style-type: none"> <li>Will compare results with other institutions</li> <li>AdHoc committee to address negative comments</li> <li>Some faculty have been dismissed and preceptors dropped - time consuming process of meeting with faculty and witnesses                   <ul style="list-style-type: none"> <li>Students fear retaliation</li> </ul> </li> <li>Privacy and reviewing process being reviewed</li> </ul> </li> <li>Discussion occurred about faculty in the Pro &amp; Ten process which have serious professionalism issues               <ul style="list-style-type: none"> <li>Letters are in faculty file; check-off box on Pro &amp; Ten paperwork</li> </ul> </li> <li>Bridge course uses scenarios to educate students to professionalism issues with faculty</li> </ul>	

# College of Medicine Council Meeting

## Minutes

105 HEB

Tuesday, December 16, 2014

5:00 p.m.

<b>Invited Presenters Cont'd</b>		
Jennifer Hill, PhD	<p><i>Update on Workload Metrics</i></p> <ul style="list-style-type: none"> <li>• <a href="#">Current document</a> posted on COM Council Website</li> <li>• Dean requests something simpler</li> <li>• Identify most important items for success</li> <li>• Send questions Dr. Hill (basic science) and Dr. Wuescher (clinical medicine)</li> <li>• Too many research items; need to narrow down</li> <li>• Question – what is it designed to measure? – need clearer definition <ul style="list-style-type: none"> <li>○ Useful for Chairs in faculty performance</li> </ul> </li> <li>• Question – regarding instruction that is not course related such as fellowship training – need some designation such as “course”; same might be said for individual training in non-clinical departments</li> <li>• Discussion about what is measured and how it is used – why can't the <i>Annual Report</i> be used as a metric??</li> </ul>	
William Davis, DDS	<p><i>Continuing Medical Education</i></p> <ul style="list-style-type: none"> <li>• No presentation</li> </ul>	
<b>Research Council Report (M. Howard)</b>	<ul style="list-style-type: none"> <li>• How to distribute money, fund raising and tech transfer was discussed at Research Council meeting</li> <li>• Reviewed all intermural (or was it intramural) grants – COM does well</li> </ul>	
<b>Graduate Council Report (D. Giovannucci)</b>	<ul style="list-style-type: none"> <li>• Bylaws revision discussed – requiring courses not be approved over summer</li> </ul>	
<b>Senate Report (M. Porter)</b>	<ul style="list-style-type: none"> <li>• Update on President Search</li> <li>• Bluebook (UT budget) is available in print at Mulford Library and online via MyUT under the Employee tab → Workplace tools → Budget and Planning</li> </ul>	
<b>New Business</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>	
<b>Next Meetings</b>	<ul style="list-style-type: none"> <li>• <b>Tuesday, February 17, 2015</b> 5:00 p.m. - 6:00 p.m. HEB 105</li> <li>• <b>March 2015</b> <ul style="list-style-type: none"> <li>○ Call for Vice President and Secretary/Treasurer nominations</li> </ul> </li> <li>• <b>Tuesday, April 21, 2015</b> 5:00 p.m. - 6:00 p.m. HEB 105</li> <li>• <b>May 2015</b> <ul style="list-style-type: none"> <li>○ Election of Vice President and Secretary/Treasurer</li> <li>○ Election of 1/3 of Council Representatives</li> </ul> </li> <li>• <b>Tuesday, June 23, 2015</b> 5:00 p.m. - 6:00 p.m. HEB 105</li> </ul>	
<b>Adjourn</b>	<ul style="list-style-type: none"> <li>• By Council President Singla at 6:10 p.m.</li> </ul>	
<b>Minutes Submitted</b>	<ul style="list-style-type: none"> <li>• By Past President/Secretary Porter on Monday, April 20, 2015</li> </ul>	