

“Approved Minutes”

College of Medicine Faculty Council Meeting
Friday June 26, 2020
12 noon - 1 pm
WebEx (ONLY)

1. **Call to Order by past CoMLS President Dr. Stan Stepkowski at 12:03PM.**
Faculty Present: Andre Aguillon, Sulaiman Aldoohan, Shaza Aouthmany, Alexzander Asea, Rajeb Assaly, Andrew Beavis, Pam Brewster, Kris Brickman, Ritu Chakravarti, Saurabh Chattopadhyay, Christopher Cooper, Jillian Cullison, Lori DeShelter, Lance Dworkin, Kate Eisenmann, William Patrick Frank, Viviana Ferreira, April Gardner, David Giovannucci, Runjun Gong, Nitin Goyal, Steve Grider, William Gunning, Steven Haller, Wafaa Hanna, Jennifer Hill, Bryan Hinch, Nicholes Horen, Martha Howard, Jason Huntley, Shahnawaz Imam, Cletus Iwuagwu, Elysia James, Juan Jaume, Champa Jayasuriya, Kimberly Jenkins, Punit Kaur, Dinkar Kaw, David Kennedy, Sadik Khuder, James Kleshinski, Lauren Koch, Jeremy Laukka, Beata Lecka-Czernik, Chandani Lewis, JingYuan Liu, Shi-he Liu, Joseph Margiotta, Jyl Matson, Cheryl Mccullumsmith, John McSwaney, Bindu Menon, Nikolai Modyanov, Adel A Muklad, Nagalakshmi Nadiminty, Ipe Ninan, Mahasin Osman, Kevin Pan, Scott Pappada, Yvette Perry, Alina Rais, Gang Ran, Linda Speer, Stan Stepkowski, Yara E Tovar, Robert Trumbley, David Weaver, David Weldy, James Willey, Kristi Williams, Carolina Wishner, Donna Woodson, Rande Worth, John Wryobeck, Leah Wuescher, Jian Tian Zhang
2. **A motion for the approval of minutes from previous COM Council meeting (April 24, 2020) was approved.**
3. **Dean’s Report:** Dean Christopher Cooper, M.D.
Presentation of COMLS Diversity Plan: Dr. Kimberly Jenkins, Associate Professor, Anesthesiology - Call for faculty input and endorsement
4. **Report of Office of Faculty Affairs and Development:** Dr. Joan Duggan, M.D., Senior Associate Dean Faculty Affairs and Ms. Wafaa Hanna, M.B.A., Director, Office of Faculty Affairs and Development
 - i. Temporary Faculty Salary reductions
 - ii. New Contracts
 - iii. COVID - 19 reopening plans for UT
 - iv. Faculty Mentoring Program update (Drs. Duggan/Stepkowski) - **Please see attached slides.**
 - v. Faculty Development update
5. **Report of the Executive Committee:** Dr. Stan Stepkowski, Ph.D. President COM Council. **Please see attached slides.**
6. **Report from Faculty Senate:** Dr. David Giovannucci, Ph.D. **Please see attached slide.**
7. **New officers for AY 2020/21** **Please see attached slides.**
8. **The meeting was adjourned at 1:44PM.**

**PLEASE TURN OFF
CAMERAS AND MICS FOR
BETTER RECEPTION**



**COLLEGE OF MEDICINE
AND LIFE SCIENCES**

THE UNIVERSITY OF TOLEDO

**COLLEGE OF MEDICINE AND LIFE
SCIENCES
FACULTY COUNCIL
JUNE 26, 2020**

Call to Order

COMLS FACULTY COUNCIL EXECUTIVE COMMITTEE FOR 2019/2020

President

Stanislaw Stepkowski, Ph.D. (MMI)

Vice President

Nicholas Horen, M.D. (Medicine)

Secretary/Treasurer

Punit Kaur, Ph.D. (Medicine)

Past-President

Shobha Ratnam, M.D. (Medicine)

Director of Faculty Affairs

Wafaa Hanna

Faculty Affairs Committee Co-Chairs

Jorge Ortiz, M.D. (Surgery)

Kathryn Eisenmann, Ph.D. (Cancer Biology)

Academic Affairs Committee Co-Chairs

Joan Duggan, M.D. (Medicine)

Joseph Margiotta, Ph.D. (Neuroscience)

AGENDA:

**Approval of Minutes from
previous COM Council meeting
(April 24, 2020)**

“Approved Minutes”

“Draft Minutes for Review” College of Medicine Faculty Council Meeting Friday April 24, 2020 12 noon - 1 pm WebEx (ONLY) 1. Call to Order by past CoMLS President Dr. Stan Stepkowski at 12:06PM. Faculty Present: Alexzander Asea, Andre Aguillon, Shirley Bodi, Pam Brewster, Saurabh Chattopadhyay, Christopher Cooper, Jillian Cullison, Lori DeShelter, Hossein Elgafy, Kate Eisenmann, William Patrick Frank, Thomas Fine, Petros Firas, April Gardner, David Giovannucci, Runjun Gong, Lucy Goodenday, William Gunning, Steven Haller, Wafaa Hanna, Jennifer Hanrahan, Nicholes Horen, Terry Hinds, Martha Howard, Jason Huntley, Juan Jaume, Champa Jayasuriya, Ocasio Joseph, John Jun, Andrea Kalinoski, Punit Kaur, Joel A Kammeyer, David Kennedy, Sadik Khuder, James Kleshinski, Beata LeckaCzernik, Chandani Lewis, Shi-he Liu, Deepak Malhotra, Joseph Margiotta, Michelle Masterson, Vijay Kumar Matam, Cheryl Mccullumsmith, Cheryl John McSwaney, Bindu Menon, Munier Nazzal, Yvette Perry, Shobha Ratnam, Jason Schroeder, Stan Stepkowski, Travis Taylor, David Weldy, James Willey, Kandace Williams, Donna Woodson, Mark Wooten, Rande Worth, Youngsook Yoon-Krawczyk, Zon Yoz, Ahmed ElZawahry, Jian Tian Zhang

2. A motion for the approval of minutes from previous COM Council meeting (February 27, 2020) was approved.
3. Dean’s Report: Dean Christopher Cooper, M.D. discussed regarding projected date to restart clinical rotations (tentatively starting June 22, 2020) depending upon COVID-19 situation, July 1 transition and University budget concerns.
4. Report of Graduate Council for UT: Dr. Kandace Williams, Ph.D. (Associate Dean for Graduate School) - COMLS and New Graduate Policy. Please see attached slides.
5. Updates on COVID-19 crisis and its impact on research and task force: Dr. Cheryl McCullumsmith, Chair Department of Psychiatry, Interim Chair Department of Pathology. Please see attached slides.
6. Effect of the Sale of UTMC on the Educational Programs in the UT-COMLS: Drs. A. John McSweeny, J.D., Ph.D., Professor Emeritus; James Willey, M.D., Professor; Donna Woodson, M.D., Professor Emerita and Maurice Manning, Ph.D., Distinguished University Professor discussed the future of UTMC. Please see attached slides.
7. The meeting was adjourned at 1:33PM.



VOTING

**WE ASSUME THAT YOU VOTE YES TO APPROVE
MINUTES**

**IF YOU DON'T PLEASE SEND US A MESSAGE OR
SPEAK OUT**

Agenda

Call to Order

2. Approval of Minutes from previous COM Council meeting (April 24, 2020)

3. Reports

a. Dean's updates: Dean Christopher Cooper, M.D.

i. Presentation of COMLS Diversity Plan: Dr. Kimberly Jenkins, Associate Professor, Anesthesiology

1. Call for faculty input and endorsement

b. Report of Office of Faculty Affairs and Development: Dr. Joan Duggan, M.D., Senior Associate Dean Faculty Affairs and Ms. Wafaa Hanna, M.B.A., Director, Office of Faculty Affairs and Development

i. Temporary Faculty Salary reductions

ii. New Contracts

iii. COVID- 19 reopening plans for UT

iv. Faculty Mentoring Program update (Drs Duggan/Stepkowski)

v. Faculty Development update

c. Report of Graduate Council for UT: Dr. Kandace Williams, Ph.D. (Associate Dean for Graduate School) - No new business to report

d. Report of the Executive Committee: Dr. Stan Stepkowski, Ph.D.

e. Report from Research Council: Dr. Frank Calzonetti, Ph.D.: No new business to report

f. Report from Clinical Affairs Committee: Dr. Nicolas Horen, M.D.: No new business to report

g. Report from Faculty Senate: Dr. David Giovannucci, Ph.D.:

4. Old Business:

a. Update on Faculty Compensation Plan: Bryan Pyles and Nikki Russell: No new business to report

b. Update on New Medical School Curriculum: Dr. Shirley Bodi, M.D.: No new business to report

5. New officers for AY 2020/21

6. New Business

7. Adjourn



Agenda:

Dean's Report, Christopher Cooper MD:

Agenda:

Presentation of COMLS Diversity Plan:
Dr. Kimberly Jenkins,
Associate Professor, Anesthesiology

Agenda:

Report of Office of Faculty Affairs and
Development:

Dr. Joan Duggan, M.D., Senior Associate Dean
Faculty Affairs

Ms. Wafaa Hanna, M.B.A., Director, Office of
Faculty Affairs and Development



Agenda:

Faculty Mentoring Program update:

Dr. Joan Duggan

Dr. Stan Stepkowski

The UT Provost Office has issued a requirement that each Tenure-Track Assistant Professor must have an active mentoring program for her/his promotion to the rank of Associate Professor.

The UT-College of Medicine has formed the Faculty Mentoring Committee (FMC) from members of all department at the rank of Associate Professors and Professors to implement such mentoring program.

The Faculty Mentoring Committee (FMC) of the UToledo College of Medicine and Life Sciences

Current Members:

Joan Duggan, MD, Senior Associate Dean of Faculty Affairs & Development

Wafaa Hanna, MBA, Director of Faculty Affairs

Alexzander Asea, PhD, Department of Medicine

Kathryn Eisenmann, PhD, Department of Cancer Biology

Rujun Gong, MD, PhD, Department of Internal Medicine

Jason Huntley, PhD, Department of Medical Microbiology and Immunology

Jerzy Jankun, PhD, Department of Urology

Punit Kaur, PhD, Secretary, COM Council & Department of Medicine

Beata Lecka-Czernik, PhD, Department of Orthopedics

Ipe Ninan, MD, Department of Neurosciences

Jorge Ortiz, MD, Department of Surgery

Shobha Ratnam, MD, Department of Medicine

Stanislaw Stepkowski, PhD, President, COM Council & Department of Medical Microbiology and Immunology

Guillermo Vazquez, PhD, Department of Physiology

The FMC has discussed several aspects of mentoring program for both basic science and clinical departments and issued specific recommendations.

In December 2019, the COM Faculty Council has approved these recommendations.

Details are accessible at:

<https://www.utoledo.edu/depts/facaffairs/mentoring/>

THE OFFICE OF FACULTY AFFAIRS & DEVELOPMENT, COLLEGE OF MEDICINE AND LIFE SCIENCES

MENTORING



GOALS



COACHING



GUIDIANCE



TRAINING



MOTIVATION



KNOWLEDGE



SUPPORT



SUCCESS

<https://www.utoledo.edu/depts/facaffairs/mentoring/>

Based on recommendations and after reviewing similar programs at other Universities, we have issued:

Faculty Mentoring Program Handbook

**UToledo College of Medicine and Life Sciences
Faculty Mentoring Program**

WE HAVE IN MEDICAL SCHOOL **124 ELIGIBLE FACULTY AT THE RANK OF ASSISTANT PROFESSOR WITH TENURE TRACK WHO ARE WORKING IN 20 BASIC SCIENCE AND CLINICAL DEPARTMENTS.**

IN APRIL/MAY 2020 WE HAVE SENT A LETTER TO EVERY DEPARTMENT LISTING NAMES OF ALL ELIGIBLE FACULTY

BECAUSE OF COVID19, **WE ARE EXTENDING THE IMPLEMENTATION OF MENTORING PROGRAM FROM JULY 1 UNTIL SEPTEMBER 30**

WE INTEND TO SEND A LETTER TO EVERY DEPARTMENT WITH NEW DATES AND OFFERING ASSISTANCE AND ADDITIONAL HELP

IF YOU HAVE ANY QUESTIONS DO NOT HESITATE TO CONTACT US:

Stanislaw.Stepkowski@utoledo.edu

Joan.Duggan@utoledo.edu

MY DEPARTMENT OF MEDICAL MICROBIOLOGY AND IMMUNOLOGY HAS IMPLEMENTED MENTORING PROGRAM IN TWO DIFFERENT FORMS OVER 10 YEARS AGO

Assistant Professor with Tenure Track	Method	Grant	Promotion
1	One mentor	RO1	Yes
2	One mentor	RO1	Yes
3	One mentor	RO1	Yes
4	Committee	R21	Yes
5	Committee	RO1	Yes
6	Committee	RO1	To be applied

100% SUCCESS RATE!

Agenda:

Report of the Executive Committee:

Dr. Stan Stepkowski, Ph.D. President COM
Council

UT-COMLS:

A. John McSweeney, J.D., Ph.D., Professor Emeritus;

James Willey, M.D., Professor;

Donna Woodson, M.D., Professor Emerita

**Maurice Manning, Ph.D., Distinguished University
Professor**

Motion

The University of Toledo Medical Center/Medical College of Ohio Hospital (UTMC/MCOH) has been the primary academic medical center where students and residents in the College of Medicine and Life Sciences (COMLS), as well as other students in the healthcare professions, have received their clinical training for over 40 years. In addition, it has been the primary center for clinical research in the COMLS. With the transfer of most residency programs and clinical faculty members to the Toledo Hospital campus and the reported financial instability of UTMC the status of UTMC as a training center for medical professionals and as a research center is in doubt. **Therefore, it is so moved that the president of the UT COMLS Faculty Council appoint an ad-hoc committee to review the status of UTMC as it affects the educational and research missions of the COMLS and to make recommendations as appropriate.** The committee shall report on its activities at the COMLS Faculty Council meetings and issue a final report in two months from the date of its appointment.

COM Executive Council Decision 5/2/2020

Because of UTMC hospital's financial instability and because its future has not been defined, the COM Faculty Executive Council decided to wait until its status is stabilized. In addition, the UT Board of Trustees is currently involved in negotiating the future of the UTMC hospital.

Overall, we face now two major crisis situations, **COVID-19 and 20% cut in UT budget**. The COM Executive Council decided to focus on these two important issues.

Agenda:

Report from Faculty Senate:

Dr. David Giovannucci, Ph.D.:

2020/2021 Faculty Senate

College of Medicine (14 Senators)

Prabir Chaudhuri, 3 Years

Imran Ali, 3 Years

Ahmed El-Zawahry, 3 Years

Hossein Elgafy, 3 Years

Yvette Perry, 3 Years

Shobha Ratnam, 2 Years

Nikolai Modyanov, 2 Years

Ivana de le Serna, 2 Years

Beata Lecka-Czernik, 2 Years

Lauren Koch, 2 Years

Joan Duggan, 1 Year

David Giovannucci, 1 Year, current HSC Representative to Senate Executive Committee

Stanislaw Stepkowski, 1 Year

Laura Murphy, 1 Year

Elections for Representatives to Executive Committee was deferred to Fall by Senate vote.

Drs. Ratnam and Giovannucci have agreed to serve as HSC Representatives if nominated and elected when Senate reconvenes in mid-August.

COMLS FACULTY COUNCIL EXECUTIVE COMMITTEE FOR 2020/2021

President

Nicholas Horen, M.D. (Medicine)

Vice President

???, Ph.D. (??) 

Secretary/Treasurer

???, ??? (??) 

Past-President

Stanislaw Stepkowski Ph.D. (IMM)

Director of Faculty Affairs

Wafaa Hanna

Faculty Affairs Committee Co-Chairs

Jason Huntley Ph.D. (IMM) ???

Shobha Ratnam, M.D. (Medicine) ???

Kathryn Eisenmann, Ph.D. (Cancer Biology)

Academic Affairs Committee Co-Chairs

Joan Duggan, M.D. (Medicine)

Joseph Margiotta, Ph.D. (Neuroscience)

Stanislaw.Stepkowski@utoledo.edu

Punit.Kaur@utoledo.edu

TILL JULY 7, 2020 PLEASE SEND YOUR CANDIDATES

5. Election of Officers:

a. The Elections Committee shall prepare a slate of candidates for the offices of Vice President and Secretary/Treasurer.

b. The office of President shall be automatically filled by the Vice President and the office of the Immediate Past President will be filled by the President upon the election of the new officers. c. Nominees must be full time faculty members of the COM. They need not be Council Members prior to election. Every effort will be made to identify nominees so that Vice President can rotate in alternate years between clinical and non-clinical/basic science faculty d. The slate of nominees shall be presented to the Council at the March meeting every year, at which time additional nominations may be made by Council Members. All nominees must agree to have their names placed on the ballot. e. All full-time COM faculty members are eligible to vote for COM Council officers. f. A ballot shall be prepared and distributed electronically to all full time faculty members. A line for a write-in candidate will be included. g. Valid ballots will be counted and tabulated by the Elections Committee. h. The candidate receiving the largest number of votes for each office shall be elected and notified by the Secretary prior to the June Council meeting. Announcement of the outcome of the elections will be made by the Chair of the Elections Committee at the June Council meeting. i. In the case of a tie vote, a run-off election may be held if more than two candidates were listed on the ballot. If only two candidates were listed, the tie may be broken by a vote of the Council.

Stanislaw.Stepkowski@utoledo.edu

Punit.Kaur@utoledo.edu

ADJOURN