

Approved Minutes

College of Medicine Faculty Council Meeting

Friday, December 18, 2020; 12 pm - 1 pm WebEx (ONLY)

1. Call to Order: COMLS Faculty Council President Nick Horen, MD at 12:01pm.
2. Motion for Approval of Minutes from previous COMLS Council meeting (October 23, 2020) was approved.
3. Reports:
 - a. Dean's updates: Dean Christopher Cooper, MD
 - i. COMLS Strategic Plan Update
 - ii. LCME Accreditation Update: Dr. Lori DeShetler, PhD, Assistant Dean for Assessment and Accreditation
 1. In preparation for the spring meeting with LCME, all members in the preparatory groups should have received invitations for meeting dates in January.
 - b. Report of Office of Faculty Affairs and Development: Dr. Joan Duggan, MD, Senior Associate Dean Faculty Affairs and Ms. Wafaa Hanna, MBA, Director, Office of Faculty Affairs and Development.
 - i. Update on Faculty Development
 1. [Website](#) has been updated and revamped
 - a. Osmosis – topics on pedagogy playlist compiled.
 - b. Nature Masterclasses
 - i. Scientific Writing and Publishing Course
 1. 3 part course
 2. Available for up to 75 faculty
 - c. WebEx Links: Workshops upcoming for: APT, Professionalism in an Electronic World (April 8, 2021 12-1).
 - d. Translation Journal of the University of Toledo Medical Sciences
 - e. Previous events and external links.
 2. APT Academic Calendar Deadlines for the 2021-22 cycle was reviewed.
 - ii. Faculty Mentoring Program
 1. Handbook, Worksheets available on faculty development website
 2. Tenure-eligible track faculty within first 3 years of hire are primary focus of this faculty development and mentorship program.
 - c. COMLS COVID Update: Amy Thompson, PhD, CHES, Vice Provost for Faculty Affairs
 - i. Elaine Joseph, PhD – Students who are returning to main campus after winter break will be screened with rapid antigen test when returning to campus.
 - ii. Dr Cooper – students in COMLS returning to clinical rotations will be tested before returning to clinical rotations.

1. Graduate and research students, M2s and those not in clinical rotation will not be required to be tested upon return to campus
 - a. Open testing will be available.
- d. Report of Graduate Council for UT: Dr. Kandace Williams, PhD, Associate Dean for University of Toledo College of Medicine and Life Sciences Graduate School
 - i. Updates on Graduate Council
- e. Report of the Executive Committee: Dr. Nicholas Horen, MD, COMLS Faculty Council President
 - i. Results of Elections for COMLS Faculty Council VP and Secretary Positions

COMLS FACULTY COUNCIL EXECUTIVE COMMITTEE FOR 2020/2021

President:
Nicholas Horen, M.D. (Medicine)

Director of Faculty Affairs
Wafaa Hanna

Vice President:
Jason Huntley, Ph.D. (MMI)

Faculty Affairs Committee Co-Chairs
Jennifer Hill, Ph.D. (Phys/Pharm)
Joel Kammeyer, M.D. (Medicine)

Secretary/Treasurer:
Danae Hamouda, M.D. (Medicine)

Academic Affairs Committee Co-Chairs
Joan Duggan, M.D. (Medicine)
Joseph Margiotta, Ph.D. (Neuroscience)

1.
 - ii. COMLS Faculty Bylaws Update
 1. Committee Members met to review and update bylaws.
 2. An invitation to vote re: changes will be forthcoming in email to faculty.
- f. Report from Research Council: Dr. Frank Calzonetti, PhD
 - i. Update on Drug Regulations and Research: "Use of Controlled Substances and Dangerous Drugs in Research" Elaine Joseph, PhD.
 1. All prescription drugs administered to animals are considered dangerous drugs by the OH Board of Pharmacy.
 2. In-vitro studies: Research may include synthesis or derivatization of non-controlled dangerous drugs or controlled substances.
 3. Investigators are expected to be knowledgeable of and adhere to the requirements of state and federal laws.
 - g. Report from Faculty Senate: Dr. David Giovannucci, PhD –No new business to report.
 - h. Report on Academic Affiliation: Dr. James Kleshinski, MD, Professor of Medicine, Senior Associate Dean for Clinical Affiliation –No new business to report.
4. Previous Business:
 - a. Undergraduate Research Course: Drs. Steven Haller, PhD and David Kennedy, PhD – No new business to report
5. New Business:
 - a. Creation of Department of Dentistry: Dr. William J Davis, DDS, MS Professor Emeritus, Department of Surgery.

- i. Dr Huntley inquires what are the requirements for development of a Dental College from Department
 - 1. Dr Davis noted that the main impediment is number of full-time faculty, currently at 3FT, 4PT, and 27 community faculty.
- 6. Meeting was adjourned at 1309.