

College of Medicine Faculty Council Meeting

Friday, June 25, 2021; 12 pm - 1 pm WebEx (ONLY)

1. Call to Order: COMLS Faculty Council President Nick Horen, MD.
2. Motion for Approval of Minutes from previous COMLS Council meeting (April 23, 2021), approved.
3. Deans' Reports:
 - a. Dean's updates: Dean Christopher Cooper, MD - nothing new to report.
 - b. Report on Clinical Education at UTCOMLS – The Next Phase of Curriculum Reform: Dr Stephanie Mann, MD MS HPed, Associate Dean Clinical Undergraduate Medical Education
 - i. Progress to Date: M3 year: Restructured from traditional blocks to sequentially linked disciplines; M4 year: acting internship learning objectives updated, transition to residency thread developed and implemented, and Emergency Medicine required.
 - ii. Clinical Curriculum Steering Committee: Co-chairs, Faculty, Clerkship directors, DME, Students, ProMedica.
 1. Workgroups will be formed
 2. Blueprint for comprehensive clinical curriculum reform
 3. Understand need/vision of all stakeholders
 4. Reach out to Dr Mann if interested in becoming involved in this committee
 - a. Report on Assessment and Accreditation Update: Dr. Lori DeShetler, PhD, Assistant Dean for Assessment and Accreditation - nothing new to report
 - b. Report on Office of Faculty Affairs and Development: Dr. Joan Duggan, MD, Senior Associate Dean Faculty Affairs and Ms. Wafaa Hanna, MBA, Director, Office of Faculty Affairs and Development.
 - i. Reminder to finalize UT annual re-appointments
 - ii. Application for Promotion and Tenure upcoming
 1. If considering application this year for promotion and/or tenure, please consult the APT checklist criteria and review with your chair/chief
 2. Academic Personnel Calendar should be posted soon
 - a. Deadline for completion of dossier is around September 20th
 - b. * - Tenure eligible
 3. Faculty 180 training information will be forthcoming
 4. Further information will be forthcoming
 - iii. Annual Reviews: Deadline September 20
 1. Time-Effort certification forms and self-evaluation forms
 - iv. Return to Work – flexible work agreements must be approved by the Provost's Office
 - v. Mentoring Committees – for all those hired since July 1, 2018

1. Further information on faculty affairs website
- vi. UTCOMLS Journal, Translation, is now listed in the Directory of Open Access Journals
- vii. Faculty Development
 1. Things had been on hold since February 2020 due to pandemic
 2. This will be resuming July 29, 2021 with Dr McCullumshith on Grantsmanship
 - a. Teaching Adult Learners – Fall, 2021
 - b. APT workshops – February 2022 (series of workshops)
 - c. Diversity and Inclusion, speaker TBA – Spring 2022
 3. Wellness focus activities on campus
 4. Nature Masterclass available
 5. E-modules on Professionalism
- viii. Faculty Affairs Committee: Jennifer Hill, PhD, and Joel Kammeyer, Co-Chairs– Faculty Salary Equity Analysis – faculty salary transparency to be discussed in more detail August 2021
 1. To review faculty salaries and to prepare an annual report to the Council, comparing national salary trends
 - a. AAMC Salary Equity Report 2019 available on Faculty Affairs website
 2. Comparing faculties in basic scientist track vs AAMC salaries in Midwest Public Medical Schools; comparison of salaries between men and women, hiring into basic scientist track, promotions
 3. Clinical Faculty: Complex undertaking
 - a. Multifaceted: RVU, Directorships, Grants, etc
 - b. Initial Efforts: time, UTP data analysis, solicit an outside third-party to complete this analysis.
 - i. Multi-year process: permanent structure within Faculty Council
 - c. Invitation to Join Faculty Affairs Committee
- c. Report on Graduate Council for UT: Dr. Kandace Williams, PhD, Associate Dean for University of Toledo College of Medicine and Life Sciences Graduate School - no new business to report
- d. Report from the Executive Curriculum Committee: Dr. Jeremy Laukka, PhD, Senior Associate Dean for Undergraduate Medical Education - no new business to report
4. Report of the Executive Committee: Dr. Nicholas Horen, MD, COMLS Faculty Council President
 - a. COMLS Bylaw Committee Meeting:
 - i. Proposed Changes which were discussed, including:
 1. Create a budget committee
 2. Voting privileges to ONE elected member per Department
 - a. Adding 5 at-large members (25 voting members in total)
 - b. Quorum is 50% of voting members
 3. Addition of virtual meeting option
 4. Deletion of term limit

5. Deletion of UTP non-voting member
 6. Adding flexibility to rule requiring every other MD/DO rule
 7. Change number of required meetings/months of meetings
5. Report from Research Council: Dr. Frank Calzonetti, PhD. - no new business to report
6. Report from Faculty Senate: Dr. David Giovannucci, PhD. - no new business to report
7. Report on Academic Affiliation: Dr. James Kleshinski, MD - no new business to report
8. Report on Financial - Bryan Pyles
 - a. Finances and Budget
 - i. Revenue increased 46% (\$44M+) FY 16 to FY20.
 - ii. 120+ new faculty hired since July 2018.
 - iii. Plan for COMLS faculty to receive a 2% faculty increase for 21-22.
 - b. 90% of medical students graduate with dept, on average \$210,000 (167,000 US Public Average)
 - i. Tuition increases have been limited at UT
 - ii. Average scholarships without a service commitment are below US public average
 - c. AAMC Webinar: The Basic Principles of Medical School Funding available online
9. Old Business:
10. New Business:
 - a. Elections Results for 2021-22 UTCOMLS Faculty Council announced:
 - i. Vice President: Obi Ekwenna, MD (Urology)
 - ii. Secretary/Treasurer: Caytlin Deering, DO (Medicine)
 - b. Planning Hybrid In-Person/WebEx August 27, 2021
11. Meeting adjournment.