

Minutes

COMLS Council Meeting 2-24-23

12:00-1:00 pm; HEB 105 and WebEx

1. Call to Order at 12:01pm by COMLS Faculty Council President: Dr. Obi Ekwenna, M.D.
2. Approval of minutes from December 16, 2022
3. Drs. Kevin Phelps and Julie Brennan – Lifestyle Medicine at UTCOMLS presentation
 - a) Use of evidence-based lifestyle therapeutic approaches as a primary therapeutic modality, delivered by clinicians trained and certified in this specialty, to prevent, treat, and often reverse chronic disease.
 - b) Lifestyle Medicine (LM) focuses on conditions of 80% of healthcare visits, hospitalizations and costs.
 - c) 6 pillars of Lifestyle Medicine – whole food eating, physical activity, restorative sleep, stress management, avoid risky substances and positive social connections.
 - d) Board Certification is available for LM and have implemented a 5-year elective for medical students and a residency curriculum for certification.
4. Budget update: Mr. Dave Walczak
 - a) FY24 Budget Planning (projecting 11M deficit with 12.5M deficit from FY23 carry forward for Total of 23.5 M.
 - b) Memo from Provost to provide 5% and 10% budget cut scenarios.
 - c) Scenarios include possible tuition increase, recruitment of needed clinical faculty and funding for new undergraduate radiation therapy program and neurosciences program.
5. Office of Faculty Affairs and Development:
 - a) Dr. Laura Mike discussed the maternal and paternal leave benefit at The University of Toledo and why this benefit should be evaluated and the need to update. Memo has been forwarded to faculty senate committee on faculty affairs with concerns.
 - b) Promotion & Tenure Workshops
 - i. Wednesday March 29th 6:00pm– 7:30pm Health Education Building Room 103
 - ii. Thursday March 30th 11:30am – 1:00pm Collier Building Room 1200
 - c) New Faculty Recognition – 2022 New Hires: Wendy Lackey-Cornelison, Ph.D. and Komal Masood, M.D.
 - d) Vacation and Remote Work:
 - i. Reminder that all Vacation time should be entered into the employee self-service portal under Leave Report and submitted for specified pay period.
 - ii. Work from home requires a flexible work arrangement per policy 3364-25-70
 1. Must be approved in advance by AVP or Dean prior to flexible work beginning
 2. A staff member must request a flexible work arrangement (FWA) from their AVP or Dean using the appropriate electronic form.
 3. FWAs must be documented when they are established, using the *Flexible Work Arrangement Proposal*.
 4. The Department is responsible for maintaining all documentation relative to all FWAs, as well as ongoing monitoring of FWAs.
6. Committee on Committees: Call for nominations will go out in early March and will be due by March 31st.
Vote is due by April 15th.
4. Report from the COMLS Council Executive Committee: Dr. Obi Ekwenna, M.D.
 - a) Discussed continuing to recognize and introduce new Faculty members at Council meetings, Lifestyle Medicine presentation, vacation time, P&T Workshops and the maternal and paternal leave policy discussed on the agenda today.
5. Report from UToledo Faculty Senate: Dr. Jason Huntley, Ph.D. & Ms. Wafaa Hanna
 - a) Nominations to replace Dr. Ali on the Senate (Dr. Jason Schroeder Volunteered - need to vote on appointment) – A voting poll will be sent to faculty members in the coming week.
6. Adjourn: 1:13pm.