

**College of Medicine and Life Sciences Faculty Council Meeting  
Friday, May 5th, 2023; 12:00-1:00 pm; DOW 2315 and WebEx**

1. **Call to Order:** COMLS Faculty Council President: Dr. Obi Ekwenna, M.D. at 1:03
2. **Approval of minutes from February 24, 2023 COMLS Council meeting**
3. **Dean's Reports - Administration & Finance:** Dr. Cooper and David Walczak – budget update
  - COMLS budget with a 5 and 10% reduction was submitted on 3-24-2023. The 5% and 10% reduction targets are in preparation for version 2 of the Academic Affiliation Agreement (AAA).
  - 4-19-23 Memo from Interim Provost Risa Dickson and Brenda Grant was shared with Faculty detailing a 6.5M budget reduction for FY24.
  - To recruit clinical faculty, another \$1-2M is needed for FY2024.
  - The Provost's \$6.5 million reduction is independent of potential AAA reductions. In addition to the Provost's \$6.5 million reduction, COMLS is anticipating a AAA reduction of \$2M.
  - Total Budget Reduction = \$6.5M + \$2M + \$1-2M = \$9.5-10.5M.
  - Priorities are to maintain accredited programs and education as well as the research mission.
  - Faculty were given time to ask questions as to the financial situation and enrollment.
  - COMLS 5-year enrollment average is -0.91%
  - How are enrollment declines being addressed in other colleges as our college has been maintaining enrollment numbers over the last 5 yrs?
  - No revenue offsets or one-time budget items will be accepted to meet reductions.
  - Legal will need be consulted as to if/how policies are enforced/rescinded.

**Plan for 6.5M decrease in budget:**

*Administrative Actions:*

- Administrative Stipend reductions where possible
- Limiting the number of Program Directors and Assistant Program directors to the minimum requirements needed for accreditation
- Reevaluate support staff ratios (increase faculty/staff ratio by reducing staff personnel)
- Department Administrators taking on multiple departments
- Consolidation of departments
- Limiting the number of Assistant and Associate Deans

*Research Actions:*

- Elimination of individual research incentives
- Departmental incentives go from 30% to 25%
- Graduate Student Stipends and health insurance will be paid by PI 100% in years 2-5
- Start-up funds will be spread across multiple years

*Program Elimination:*

- Transplantation Donation
- Medical Physics
- EMS
- New Undergraduate Programs
- Those faculty with academic/hospital role may need to become 100% hospital

Other Actions:

- Simulation Center may need to cross charge other colleges for use (CON, HHS)
- Enrichment Center cost shares
- Use of Foundation Funds

4. **Adjourn: 1:15p.m.**