

**Minutes: College of Medicine and Life Sciences Faculty Council Meeting
Friday, August 25, 2023; 12:00-1:00 pm; HEB 100 and WebEx**

1. **Call to Order:** COMLS Faculty Council President: Dr. Jennifer Hill, Ph.D. at 12:05p.m.
2. **Approval of Previous Minutes:** July 21, 2023 COMLS Council meeting
3. **Dean's Reports:**
 - a. **Administration & Finance:** Mr. Dave Walczak - budget update
 1. Finished at Budget for FY23
 2. FY24 Budget is finalized and set.
 3. FY25 (reductions are anticipated depending on enrollment)
 4. Question was asked pertaining to the recent Faculty Senate report on the financial status of UT and the discrepancies associated with budget cuts. It was announced that CFO Matt Schroeder is attending COMLS Council on September 15th, 2023 and will be able to address questions regarding the state of the budget.
 - b. **Clinical Curriculum Reform Steering Committee:** *Dr. Lori DeShetler – LCME Status report and GQ update – See attached report.*
 - c. **Office of Faculty Affairs and Development:** Ms. Wafaa Hanna
 1. Faculty Appeals Policy – 3364-72-51 – posted for 30-day comment period.
 2. Post-tenure Review Policy – 3364-72-52 – posted for 30-day comment period.
Both of these policies were discussed at COMLS Council. Please post your comments if you have any questions or concerns.
4. **Report from the COMLS Council Executive Committee:** Dr. Jennifer Hill, Ph.D.
 - a. CFO Matt Schroeder will attend COMLS Council on September 15th.
 - b. Provost Dickson will attend COMLS Council on September 29, 2023
 - c. Departments will need to hold elections for AY24 representation. Council Secretary sent email with September 17th deadline for elected rep.
 - d. Need nominations for 3 At Large Representatives – once nominations are received an electronic Qualtrics vote will be sent to all faculty.
 - e. COMLS Sub-committee membership, (self) nominations needed - see attached presentation for descriptions of these committees and the composition.
 - i. Bylaws Committee (e.g. to amend vice president eligibility)
 - ii. Faculty Affairs Committee
 - iii. Academic Affairs Committee
 - iv. Budget Committee
 - f. Inviting Timothy Zemaitis – Director UTP HR and John Huber – Chief Administrative and Financial Officer UT Physicians Inc. for follow-up.
 - i. Update on Sullivan Cotter Equity analysis of physician compensation.
5. **Report from UToledo Faculty Senate:** Dr. Paul Schaefer (report from FSEC) – deferred to next council meeting.
6. **Old Business:** none
7. **New Business:** none
8. **Adjourn:** 12:45 p.m.