

**College of Medicine and Life Sciences Faculty Council Meeting  
Friday, July 21, 2023; 12:00-1:00 pm; HEB 103 and WebEx**

1. **Call to Order:** COMLS Faculty Council President: Dr. Jennifer Hill, Ph.D. at 12:02p.m.
  - 30 online faculty and 25 in attendance
2. **Approval of Previous Minutes:** June 22, 2023 COMLS Council minutes were approved.
3. **Vice President Nominations and upcoming vote.**

Vote will include the following nominations:

**COMLS Council Vice President (Clinical)**

Danae Hamouda  
Munier Nazzal  
Tanvir Singh  
Cathy Van Hook  
Other

**COMLS Secretary/Treasurer**

Andrea Kalinoski  
Other

Qualtrics ballot to vote for Vice President will be sent Monday (7-24-23) and voting will end at 5:00pm on 7-27-23.

4. **Resolution (Number 2023-1) for Maintaining Stability and Long-term Sustainability in the University of Toledo College of Medicine and Life Sciences (UToledo COMLS)**
  1. Results of ratification vote: Resolution is ratified by a majority vote.
  2. 14 of 19 departments submitted vote of pass via their COMLS representative.
  3. Email will be sent to Faculty and Administrators with the resolution and be posted on the COMLS website.
5. **Office of Faculty Affairs and Development:** *Wafaa Hanna and Dr. Jason Huntley, Ph.D.*

See attached slides detailing a-c below.

  - a. *Recognition of Faculty receiving Promotion & Tenure*
  - b. Faculty 180 training for promotion and tenure electronic dossiers
    1. August 2<sup>nd</sup> 12:00 – 2:00 MLB Conference Room 420
    2. August 17<sup>th</sup> 5:30 – 7:30 MLB Conference Room 420
    3. *All materials for P&T to be uploaded into Faculty180 by Sept 28, 2023*
  - c. *COMLS Academy of Mentors*
6. **Report from the COMLS Council Executive Committee:** Dr. Jennifer Hill, Ph.D.
  1. FY24 informational sessions for sustainability in COMLS (Budget) and invited speakers (Academic Affiliation 2.0, UTM, UTP, UT Health, UTMAC, etc.)

- a. Will include invites per President Postal to:
    - i. Matt Schroeder - Executive Vice President for Finance and Administration and CFO
    - ii. Risa Dickson - Provost and Executive Vice President for Academic Affairs
    - iii. John Huber - Chief Administrative and Financial Officer - UTP and Rick Swain - Chief Executive Officer – UTMC
2. Plan for COMLS Questions received regarding budget
  - a. Questions submitted by faculty will be reviewed as to which administrator can provide feedback and will be forwarded prior to individual meetings.
3. Lifestyle Medicine Program update – Drs. Kevin Phelps and Julie Brennan
  - a. Will be invited to a future meeting for further discussion.
4. Sullivan Cotter updates – Timothy Zemaitis – Director UTP HR
  - a. Will be invited to a future meeting to discuss progress and results.
7. **New Business:**
  1. Constitution committee charge regarding Vice President nomination criteria
    - New charge for the bylaws committee to be considered following LCME guidelines.
  2. Council should consider additional COMLS Council meetings for invitation of administrators to address FY24 budget reductions in the next 2-3 months so that faculty will have a forward inclusive shared governance process for any anticipated budget shortfalls in development of the FY25 budget.
8. **Old Business:** Benefit Equity in Maternity and Parental Leave
  - This policy will be reviewed in the HR Health Affairs sub-committee on July 5<sup>th</sup> 2023.
9. **Adjourn:** Meeting was adjourned at 12:40p.m.

# OFFICE OF FACULTY AFFAIRS AND DEVELOPMENT

JASON HUNTLEY, PH.D.  
ASSOCIATE DEAN  
JULY 21, 2023



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# CONGRATULATIONS ON PROMOTION AND TENURE!



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**Tenure**


- Dr. John Jun, Medicine
- Dr. Jyl Matson, Medical Microbiology and Immunology
- Dr. Puneet Sindhvani, Urology

**Tenure and promotion to Professor**

- Dr. George Moukarbel, Medicine
- Dr. Jason Schroeder, Surgery

**Promotion to Professor**

- Dr. Jennifer Hill, Physiology and Pharmacology
- Dr. Paul Schaefer, Family Medicine



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**Tenure and promotion to Associate Professor**

- Dr. Scott Pappada, Anesthesiology
- Dr. Dayanidhi Raman, Cell and Cancer Biology

**Promotion to Associate Professor**


- Dr. Joyce Bevington, Pediatrics
- Dr. Ritu Chakravarti, Physiology and Pharmacology
- Dr. Lori DeShetler, Medical Education
- Dr. Maged Hanna, Orthopaedic Surgery
- Dr. Naeem Mahfooz, Neurology
- Dr. Bindu Menon, Medical Education
- Dr. Nagalakshmi Nadiminty, Urology
- Dr. Michael Nedley, Dentistry
- Dr. Vithal Shendge, Orthopedic Surgery
- Dr. Svitlana Zhukivska, Family Medicine



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**Promotion to Clinical Associate Professor**

- Dr. Camelia Arsene, Medicine
- Dr. Nauman Khurshid, Obstetrics and Gynecology
- Dr. Sonyoung Seo-Patel, Obstetrics and Gynecology
- Dr. Laura Wharry, Surgery



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The University of Toledo Academic Personnel Calendar 2023-2024

Month	Academic Calendar	Faculty Return	First Day of Class
August 2023	Aug 20, 2023	Aug 21, 2023	Aug 28, 2023
September 2023	Sept 11, 2023	Sept 12, 2023	Sept 18, 2023
October 2023	Oct 10, 2023	Oct 11, 2023	Oct 17, 2023
November 2023	Nov 8, 2023	Nov 9, 2023	Nov 15, 2023
December 2023	Dec 12, 2023	Dec 13, 2023	Dec 19, 2023
January 2024	Jan 9, 2024	Jan 10, 2024	Jan 16, 2024
February 2024	Feb 13, 2024	Feb 14, 2024	Feb 20, 2024
March 2024	Mar 12, 2024	Mar 13, 2024	Mar 19, 2024
April 2024	Apr 8, 2024	Apr 9, 2024	Apr 15, 2024
May 2024	May 6, 2024	May 7, 2024	May 13, 2024
June 2024	Jun 3, 2024	Jun 4, 2024	Jun 10, 2024
July 2024	Jul 1, 2024	Jul 2, 2024	Jul 7, 2024

8/28/2023

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**FACULTY 180 TRAININGS:**

August 2<sup>nd</sup>, Wednesday, 12 – 2pm

August 17<sup>th</sup>, Thursday, 5:30-7:00pm



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 VISIT APPLY GIVE  MENU 

**THE OFFICE OF FACULTY AFFAIRS & DEVELOPMENT, COLLEGE OF MEDICINE AND LIFE SCIENCES**



The Office of Faculty Affairs & Development in the College of Medicine and Life Sciences provides services to the faculty, academic departments and administration to support and facilitate the mission of The University of Toledo.

Faculty Affairs & Development maintains the faculty databases and personnel records for the College of Medicine and Life Sciences. It also serves as a resource for general faculty affairs issues such as appointment, promotion and tenure processes, questions concerning the Faculty Rules and Regulations, UToledo policies, benefits and faculty development.



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 **DEADLINE EXTENDED TO AUGUST 4th**

CALL FOR NOMINATIONS:  
**FACULTY & STAFF RECOGNITION AWARDS**



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**FACULTY DEVELOPMENT**



 **COLLEGE OF MEDICINE AND LIFE SCIENCES**  
THE UNIVERSITY OF TOLEDO

**ACADEMY OF MENTORS**

**DEADLINE: Monday, July 31st**



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**FACULTY DEVELOPMENT**

**FALL SESSIONS:**

- Work-Life Balance
- Visual Design Elements for Presentations
- Team Approach to Reducing Burnout



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