



**OBSTETRICS AND GYNECOLOGY REQUIRED CLERKSHIP
OBGY701 COURSE SYLLABUS
SECTION NUMBER: TBA**

Course Identifier:	OBGY701	Number of Credit Hours:	9
Type of Clerkship:	X Clinical	<input type="checkbox"/> Non-clinical / Research	<input type="checkbox"/> Basic Science
Clerkship Site(s):	ProMedica Healthcare system facilities and offices, University of Toledo Medical Center, Comprehensive Care Center, Riverside Methodist Hospital, Hillsdale Hospital, AHEC sites and various private practice offices.		
Faculty Teachers:	Catherine Van Hook, MD, Sleiman Smaili, MD, James Van Hook, MD, Dani Zoorob, MD, Ben White, DO, various ProMedica Practitioner and Community Based Faculty.		
Length of Clerkship:	6 weeks		
Blocks Available:	All	Number of Students per Block:	22
Prerequisites:	Successful completion of pre-clinical year 1 and 2. No more than one defer, incomplete or fail on their record from other required clerkships.		
Course Website:	BlackBoard		

The Mission of the College of Medicine and Life Sciences is to improve the human condition. We do this by providing a world-class education for you (the next generation of physician and scientists), by creating knowledge that is translated into cutting edge clinical practice and research.

Contact Information		
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Course Description

This course is the required obstetrics and gynecology clerkship for 3rd year medical students. Students will gain clinical experience in the area of women’s health, including obstetrics, gynecology and preventative care. Case based learning and simulations will augment the clinical experience.

This course follows the [Third-Year Medical Student Academic Calendar](#), for key dates.

Rotation Overview

The Obstetrics and Gynecology clerkship is designed as a combination of clinical learning experiences as well as didactics in the form of case-based learning and simulations. The goals of the clerkship are:

1. To provide opportunities that will help students develop knowledge, skills, attitudes, and principles that are essential to the ObGyn physician.
2. To provide a representative sample of the range of common problems and their presentations encountered in Obstetrics and Gynecology.
3. To use community-centered clinical experiences as authentic contexts for students' mastery of the competencies of Obstetrics and Gynecology.
4. To provide integration of obstetrical and gynecological content in the M3 curriculum.

ObGyn physicians provide comprehensive and continuing health care to females, regardless of age or the nature or presentation of the problems encountered. Students will have opportunities to apply their clinical knowledge and skills to a wide and diverse range of patient problems and presentations. They will incorporate medical, psychosocial, and preventive aspects into the differential diagnoses and management plans. Case based learning, simulations, and use of provided online quiz modules will supplement the clinical component of this clerkship.

Educational Program Objectives and related Competencies

	Core Comp	Clerkship Objective	Instructional Method	Outcome Measure
1	MK-1, 4, PC-2, PB-3, 4, 5, 7, IPC-1, 3, 4, PBL-1, 3	Perform an accurate breast examination in a sensitive manner.	<ul style="list-style-type: none"> • Simulation including instruction utilizing Gynecology Teaching Assistants (GTAs). • Patient care in inpatient and outpatient settings 	<ul style="list-style-type: none"> • Skills exam (breast evaluation) • Clinical Competency Evaluation (CCE)
2	MK-1, 4, PC-2, PB-3, 4, 5, 7, IPC- 1, 3, 4, PBL-3	Perform an accurate pelvic examination in a sensitive manner.	<ul style="list-style-type: none"> • Simulation including instruction utilizing GTAs. • Patient care in inpatient and outpatient settings 	<ul style="list-style-type: none"> • Competency card (provider assessment) • CCE
3	MK-1 ,3, 4, 5, PC-1, 2, 3, 10, PB-3, 4, 5, 7, I PC-1, 2, PBL-3, SBP-5	Demonstrate the ability to obtain a history, and to perform a pertinent physical exam on patients with common obstetrics and gynecologic conditions.	<ul style="list-style-type: none"> • Didactics • Patient care in inpatient and outpatient settings • Case Based Learning • Independent Study 	<ul style="list-style-type: none"> • CCE • OSCE • Portfolio Notes • Competency cards (provider assessment) • Skills exam (breast evaluation) • NBME
4	MK-1, 2, 3, 4, 5, 6, 7, 9, 10, 13, PC-1, PC-7, PC-9, PC – 10, IPC – 1, 2, PBL 1, 2, 3, 4, 5, 7, SBP - 5	Present a differential diagnosis and treatment plan for patients with common obstetrical or gynecologic concerns based on the history, physical exam and lab and diagnostic study results (i.e., Abnormal	<ul style="list-style-type: none"> • Didactics • Patient care in inpatient and outpatient settings • Case Based Learning • Independent Study • Role play 	<ul style="list-style-type: none"> • CCE • Portfolio Notes • NBME

	Core Comp	Clerkship Objective	Instructional Method	Outcome Measure
		Uterine Bleeding, 3rd trimester bleeding, vaginal discharge)		
5	PC-4, 7, IPC-1, 2, PBL-3, 5, 7, SBP-5	Demonstrate the ability to communicate the pertinent history, physical exam, impression and plan for an obstetric or gynecologic encounter, by oral presentation and/or written documentation.	<ul style="list-style-type: none"> • Didactics • Patient care in inpatient and outpatient settings • Case Based Learning • Independent Study • Role Play 	<ul style="list-style-type: none"> • Clinical Competency Evaluation • Portfolio Notes • Simulation
6	MK-1, 2, 3, 4, 5, 10, PC – 7, PBL 2, 7	Explain how the normal physiologic changes in pregnancy affect the presentation and management of medical diagnoses in pregnancy (i.e., hypertension, diabetes, anemia)	<ul style="list-style-type: none"> • Didactics • Patient care in inpatient and outpatient settings • Case Based Learning • Independent Study 	<ul style="list-style-type: none"> • Clinical Competency Evaluation • NBME
7	MK-1, 2, 5, 6, 7, 9, 10, PC-1, PBL-2, 3, 6, 7	Provide contraceptive counseling that is individualized to the patient's contraceptive needs	<ul style="list-style-type: none"> • Didactics • Patient care in inpatient and outpatient settings • Case Based Learning • Independent Study • Role Play 	<ul style="list-style-type: none"> • CCE • Portfolio Notes • Competency cards (provider assessment) • NBME
8	MK-1, 2, 3, 4, 5, PC-7, PBL-2, 7	Describe gynecological malignancies, including risk factors, signs and symptoms and initial evaluation	<ul style="list-style-type: none"> • Didactics • Patient care in inpatient and outpatient settings • Case Based Learning • Independent Study 	<ul style="list-style-type: none"> • CCE • OSCE • Portfolio Notes • NBME
9	MK-14, PC-11, PB-1, 2, 3, 4, 5, 6, 7, 8	Demonstrate professional behaviors in all interactions.	<ul style="list-style-type: none"> • Didactics • Simulation including instruction utilizing GTAs. • Patient care in inpatient and outpatient settings • Case Based Learning • Independent Study • Role Play 	<ul style="list-style-type: none"> • CCE • Skills exam (breast evaluation) • OSCE • Portfolio Notes • Competency cards (provider assessment) • Simulation • NBME

Required Activities

Each student will be provided a Day-to-Day and Ambulatory schedules for their clinical rotations. Our AHEC (6-week), Riverside, Hillsdale, Coldwater, and Dr. Brodsky students will be provided their schedules from their clinical sites. There are additional sessions required of all students during their Obstetrics and Gynecology Clerkship. **These sessions are required unless otherwise stated.** Please note that these sessions take precedence over any scheduled activities at all clerkship sites. Also note that the day of the week is subject to change depending on university holidays.

1. Day 1 – Clerkship orientation – 1st Day of rotation
 - a. Time: 7:30 – 5pm
 - b. Location: Health Science Campus, Room TBD (coordinator will provide schedule/agenda)
2. Breast and Pelvic Instruction (coordinator will provide schedule/agenda). Each student will attend one of two sessions.
 - a. Session 1 – First day of orientation 6:00pm – 8:30pm (HSC, Hillebrand Center)
 - i AHEC, Riverside, Hillsdale, Dr. Brodsky and Ambulatory (1st week of rotation) students (see schedule)
 - b. Session 2 – Monday of second week
 - i All remaining students (see schedule).
3. Day 2 – Clerkship orientation – 2nd day of rotation
 - a. In-person at Toledo Hospital, Legacy building, room TBD (See schedule), 8am – 3pm
4. Case Based Learning (CBL) sessions (in-person see schedule)
 - a. These are **mandatory** for **all** students including AHEC, Riverside, Hillsdale, Coldwater and Dr. Brodsky.
 - i If a session is missed the corresponding worksheet(s) must be completed and turned into the Clerkship Coordinator within 5 days of the missed session
 - ii Typically, Thursday mornings 8am – 10am and Friday afternoons 3pm – 5pm.
 - iii Coordinator will send out block specific schedule.
 - b. Must complete corresponding APGO uWise quiz modules. (These are meant to be an ASSESSMENT tool, not a learning tool.)
 - i Must pass each quiz with $\geq 70\%$.
 - ii Can take as many times as need to meet required score.
 - c. AHEC, Riverside, Hillsdale, and Dr. Brodsky students will be required to attend at least virtually.
 - i See schedule for BlackBoard link.
 - ii Or, can be found on BlackBoard →Clerkship Learning Resources → BlackBoard Collaboarte →BlackBoard Collaborate Ultra →CBLs
5. ObGyn Grand Rounds and M&M Conferences (virtual until further notice)
 - a. 8:30am – 10:30am second Thursday morning of each month (coordinator will send additional information and Teams link)
 - i No Grand Rounds and M&M in June, July and August.
 - b. AHEC, Riverside, Hillsdale, and Dr. Brodsky students are required to attend.
6. Tumor Board (Location: teleconference) only while on Gyn/Gyn Onc Inpatient service
 - a. Every Tuesday at 7:00am
 - i Call in: 419-291-2663
 - ii Conference ID: 7155805 press #
 - b. AHEC and Riverside students are not required to attend this meeting. They should however attend Tumor Board if their site holds them.
7. Mid-Clerkship Evaluation with Clerkship Director (Virtually via BlackBoard Collaborate) -
 - a. Held the 3rd week of the rotation (coordinator will provide schedule)
 - b. Can be found on BlackBoard →Clerkship Learning Resources → BlackBoard Collaborate →BlackBoard Collaborate Ultra →Mid and End of Clerkship Meetings Room 1 or 2 (see schedule for room assignment).

8. OSCE
 - a. Located at HSC, Hillebrand Center
 - b. Typically, Friday or Monday before the NBME (see Day-to-Day and/or OSCE schedule)
9. Breast Evaluation
 - a. Located at HSC, Simulation Center
 - b. Typically, Friday or Monday before the NBME (see Day-to-Day and/or Breast Evaluation schedule)
10. End of Clerkship Debriefing with UT ObGyn faculty – (virtual via BlackBoard Collaborate)
 - a. Includes review of OSCE and Breast Evaluation if results available.
 - b. Typically, Wednesday, Thursday and/or Friday of the last week of the rotation. (Coordinator will provide schedule)
 - c. BlackBoard → Clerkship Learning Resources → BlackBoard Collaborate → BlackBoard Collaborate Ultra → Mid and End of Clerkship Meetings Room 1 or 2 (see schedule for room assignment).
11. NBME Exam
 - a. Last day of the clerkship
 - b. Additional information sent by Testing Center.
 - c. Student are excused from clinical assignments at 12 Noon the day prior to the NBME.
12. Completion of Common Clerkship, Preceptor and Site evaluations in RocketMed
 - a. Grades will be held until complete.

Required Clinical Experiences

During the Obstetrics and Gynecology Clerkship, students are required to evaluate patients in the following diagnostic categories representing the common problems seen in a ObGyn practice setting. This provides the core of the ObGyn experiences. Patients may be seen in ambulatory, outpatient or inpatient settings. Students are required to keep their logs up to date and the logs will be monitored weekly to ensure adequate experiences. If multiple problems are addressed with one patient at a given encounter, then up to two appropriate diagnostic categories can be entered for that patient, provided those diagnoses are each explored with the HPI and physical as well as specifically discussed for differential diagnosis and management. Students will use the 5 Level of Involvement checklist in RocketMed to determine if a patient encounter meets the minimum level of involvement to count towards this requirement.

Level of involvement:

In addition to seeing patients in the diagnostic categories listed below how the students are engaged in the encounter is also an important factor in helping students achieve the objectives for this clerkship. Level of involvement is likely to include various types of interactions with patients and the health care team. Levels of involvement will be indicated for logged patient encounters. The logs will be reviewed mid-block to ensure that students have a range of experiences in both in-patient and/or out-patient settings.

Level of involvement during patient encounters will be logged using the following categories. The 5 levels of involvement below that are marked with an asterisk have to be met for the case to count towards requirements, with the exception of OR patient type. OR cases only require 1 level of involvement below (Observed Procedure).

- **Independently gathered history information***
- Observed patient interview
- **Independently performed physical exam***
- Observed physical exam
- **Presented patient case***
- Wrote patient note
- Opportunity to discuss laboratory or test results

- **Opportunity to offer and discuss differential diagnosis***
- **Opportunity to offer and discuss management options***
- Observed procedure
- Performed procedure

It is the student’s responsibility to see and log at least one case in each diagnostic category; please contact the Clerkship Director if you are having difficulty finding patients in certain categories.

Obstetrics and Gynecology Clerkship			5 – Levels of Involvement				
			Independently Gathered History Information	Independently Performed Physical/MSE	Presented Patient Case	Opportunity to Offer and Discuss ddx	Opportunity to Offer and Discuss Management Options
Clinical Experiences	Requirements	Required #					
	Diagnosis Category	Complication of Pregnancy (OB*, Medical, Fetal)	1	X	X	X	X
Uterine contractions		1	X	X	X	X	X
Prenatal care		1	X	X	X	X	X
Abnormal uterine bleeding (Gyn Patient)		1	X	X	X	X	X
Vaginal discharge		1	X	X	X	X	X
Post-operative care of Gyn patient (inpatient or outpatient)		1	X	X	X	X	X
Postpartum care (inpatient or outpatient)		1	X	X	X	X	X
Procedures	Perform a fundal height measurement***	1					
	Obtain fetal heart tones***	1					
	Interpret Fetal Tracing***	1					
	Perform pelvic exam***	1					
	Delivery (vaginal or cesarean) ****	1					
	Gyn surgical procedure (laparoscopic or laparotomy gyn procedure, vaginal hysterectomy, vaginal procedure for pelvic prolapse) ****	1					
*i.e., placental, abnormal labor, hyperemesis, fetal anomaly ** i.e., hypertension, diabetes, asthma, anemia ***Must check the performed box to meet the requirement **** Observed only							

If the student is unsure of the appropriate category for a given diagnosis, they can discuss it with their preceptor or with the Clerkship Director.

Students are required to use [RocketMed](#), the electronic, web-based database, to keep a log that documents the types of patients seen and the level of responsibility and procedures they participated in and/or observed. Students are expected to log in RocketMed daily for at least one patient they encounter. They can log up to two diagnoses for each patient. All logging should be completed/logged at the end of each week on Sunday. The expectation is that by 8:00am Monday morning of each week the cases from the previous week will be updated when reports are run. Once all the required cases have been entered, students are expected to log at least one procedure or diagnosis category per day. Students are encouraged to log cases that are particularly interesting or educational. All seven procedures and/or diagnosis categories for the week can be entered on Sunday.

We believe there is ample opportunity to obtain the required experiences. If a student has concerns regarding their ability to complete the requirements, they must contact the Clerkship Coordinator immediately. Failure to comply with these requirements will result in a loss of one of the Departmental Program points. If after 10 days, requirements are still not satisfied, a meeting will be arranged with the Clerkship Director for a Professionalism Behavior Report. The student must complete **ALL** of the Required Clinical Experiences and Procedures. A grade of **Incomplete** will be entered until all requirements have been met and/or made-up.

Clinical Rotation Sites:

There are three possible clinical rotations students may be placed in.

1. UTMC/ProMedica Toledo Hospital
 - a. Ambulatory week at area community physicians' offices (as of 3/21/22)
 - i. ProMedica Sites
 1. Sun Forest ObGyn
 2. Maumee ObGyn
 3. Flower ObGyn
 4. Perrysburg
 5. Center for Health Services (CHS)
 6. Tecumseh ObGyn
 7. Bay Park ObGyn
 8. Defiance ObGyn
 9. Lima ObGyn
 - ii. UTMC – Community Care Clinic
 - iii. Compassionate Care of Toledo
 - b. OB In Patient Week
 - i. ProMedica Toledo Hospital
 - c. Gyn/GynOnc Week
 - i. ProMedica Toledo Hospital
 - d. OB Combo Week
 - i. ProMedica Toledo Hospital
 - ii. Out-Patient Site
 1. Center for Health Services (CHS)
 2. UTMC Community Care Clinic (CCC)
2. Riverside Methodist Hospital, Columbus Ohio
 - a. Students are housed at a local hotel or can stay with family or friends in the area
3. AHEC (housing placement or gas stipends for sites greater than 1 hour/60 miles from UTMC). Depending on the site availability, Fremont and Defiance sites are either a full 6-week rotation or usually a 1-week ambulatory experience)
 - a. ProMedica Fremont

- b. ProMedica Defiance
- c. Van Wert (6-week rotation)
- d. Bellevue (6-week rotation)
- e. Bryan (6-week rotation)
- f. Lima (6-week rotation)
4. ProMedica Coldwater Hospital, Coldwater, Michigan (6-week rotation)
 - a. Housing is provided through the Department of Medical Education, or they can stay with family or friends in the area.
5. Hillsdale Hospital, Hillsdale, Michigan (6-week rotation)
 - a. Housing is provided through the Department of Medical Education, or they can stay with family or friends in the area.
6. Dr. Burton Brodsky (6-week rotation)
 - a. Student must have reliable transportation. Must drive themselves to the various sites each day.
 - b. Various rotation sites
 - i. Perrysburg – Office
 - ii. Bay Park Hospital
 - iii. Fremont Hospital
 - iv. Fostoria Hospital
 - v. Defiance Hospital
 - vi. Toledo Hospital
 - vii. Parkway Surgical Center
 - viii. Flower Hospital

Educational Resources, Textbooks and Other Materials

Textbook Beckmann and Ling's Eighth Edition is the recommended textbook. The department has copies available to loan. Please contact the Clerkship Coordinator to arrange to borrow. Loaned textbooks must be returned within 1 week from the end the students' clerkship.

Another recommended textbook is Hacker and Moore's Essentials of Obstetrics and Gynecology 6th Edition. This is available online via Mulford Library <https://www.clinicalkey.com/#!/browse/book/3-s2.0-C20120069153>.

Other Resources

There are a number of quality online resources on a variety of clinical aspects of the common problems seen by an ObGyn physicians.

APGO: During the clerkship, you are provided a student membership access to the [Associate of Professors of Gynecology and Obstetrics \(APGO\) website](#). Students are able to register on the site for free; they must use the above link and their University of Toledo email address. Registering on the site allows students access to:

- uWise modules. These are the quiz modules that students are required to complete with $\geq 70\%$ correct to obtain up to 6 departmental points. **These are designed to be learning assessment tools, not a primary learning tool.**
- APGO worksheets. These will be utilized for the Case Based Learning sessions as a starting point for these interactive sessions. These topics correlate well with the Beckmann and Ling textbooks. [APGO List of Topics with CBL Worksheets](#)
- Practice NBME. Multiple-choice board review 100 question test which, (although not designed for preparing for the NBME Obstetrics and Gynecology Subject Exam), are successfully used by students across the country to assess their readiness.
- The Obstetrics and Gynecology Clerkship: Your Guide to Success. **HIGHLY** Recommend you read this for tips/tricks. [The ObGyn Clerkship. Your Guide to Success](#)

- YouTube Videos. Excellent resource. These can be used to introduce a topic and are a good starting point.
 - Basic Science Videos [APGO Basic Science Video Playlist](#)
 - Educational Videos are targeted for the 3rd year medical student. They are connected by topic with the quiz modules. [APGO Educational Videos](#)

ACOG The American College of Obstetrics and Gynecologists (ACOG) maintains an excellent website (<https://www.acog.org/>) with educational resources. If you are especially interested in ObGyn, you can create a student account which gives you easier access to practice bulletins, committee opinions and other documents.

UTCOMLS Library

<https://libguides.utoledo.edu/md/obgyn>

BlackBoard

BlackBoard – OBGY701 Obstetrics and Gynecology Clerkship: This contains rotation-specific information, assignments and announcements. If you have trouble accessing your account, contact **BlackBoard UToledo** Online at 1-866-886-5336 or 419-530-8835 or send requests to UTLV@utoledo.edu.

Mid-Clerkship Feedback

During the 1st and 2nd weeks of the rotation students will be given formative feedback by their preceptor/s. Preceptors will complete the Mid-Clerkship Formative Feedback Form (passed out during orientation or available on BlackBoard → Course Assignments → Formative Feedback) and will review it with the student. This interaction can be based on as little time as one patient interaction. If it is not completed on time, one point will be deducted from the Department Points.

Mid-clerkship meetings will be held the third week of the rotation. The Clerkship Director or their designee will meet with each student. They will review mid-clerkship formative feedback forms, diagnosis categories, procedure and hours log entry, APGO uWise quiz modules completion and other relevant materials with each student at this time. Students' meetings will be held virtually.

Below are the following requirements/assignments that are **due by noon the business day before mid-clerkship meetings.**

- Orientation CBL uWise quizzes
- At least one portfolio note.
 - Have Portfolio Note card available to show during meeting.
- Two completed mid-clerkship formative feedback forms submitted to BlackBoard
 - 6-week AHEC, Hillsdale, and Dr. Brodsky students only need 1 form
 - It is the student's responsibility to ensure they receive the completed signed feedback forms from their preceptors.
- All CBL APGO uWise quiz modules from CBL's that have been presented prior to mid-clerkship meetings (see CBL schedule).

FINAL GRADE DETERMINATION

Your clerkship grade will consist of 3 components:

Overall Grade	CCE (Clinical Competency Evaluation) - Profiles	NBME (PERCENTILE based on National NBME average from the previous year)	Departmental Education Program %
Fail	Fail PC**	< 5%	< 60
Defer	Pass/High Pass/Honors	≥5 th	<60
	Pass/High Pass/Honors	<5 th	≥ 60
	Pass/High Pass/Honors	<5 th	<60
	Fail (PROF*) OR (PBLI or IPCS)***	≥5 th	>60
Pass	Pass	≥ 5 th	≥ 60
High Pass	Pass	≥ 55 th	≥ 75
	High Pass	≥5 th	≥ 60
	Honors****	≥5 th	≥ 60
Honors	Honors	≥ 55 th	≥ 75

PROF = Professionalism; PC = Patient care; PBLI = Practice Based Learning and Improvement; IPCS = Interpersonal Communication Skills

* Remediation through OSA/conduct and ethics committee

** Repeat clerkship

*** Remediation determined by Clerkship Director

**** **High Pass (with Clinical Excellence)**– will be distinguished on the MSPE on the end of clerkship narrative

PLEASE READ FOLLOWING SECTIONS FOR ADDITIONAL INFORMATION!

1. Clinical Competency Evaluation (CCE) performance

- a. *Weighting of preceptor evaluations* – the weight of each preceptor evaluation will be determined by the amount time (direct contact hours) a student has with each preceptor:

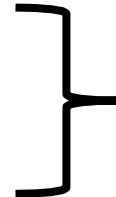
Direct Contact Hours	Weight
Extensive (>40 hours)	X16
Substantial (11 to 40 hours)	X8
Moderate (5 to 10 Hours)	X4
Limited (1 to 4 Hours)	X2
No Contact (< 1 Hour)	0

- b. Your CCE grade will be based on your performance in each of the 5 competencies.
 - i. **To qualify for CCE honors a student must have HONORS IN PROFESSIONALISM.**
 - ii. If the professionalism grade is HP or Pass, the highest CCE grade that can be assigned is HP.

Competency Grades for Patient Care, Interpersonal Communication Skills, Systems Based Practice, and Practice Based Learning and Improvement	PROFESSIONALISM		
	HONORS	HIGH PASS	Pass
4H	H	HP	HP
3H+1HP+0P	H	HP	HP
3H+0HP+1P	H	HP	HP
2H+2HP+0P	H	HP	HP
2H+1HP+1P	H	HP	HP
2H+0HP+2P	HP	HP	HP
1H+3HP+0P	HP	HP	HP
1H+2HP+1P	HP	HP	HP
1H+1HP+2P	HP	HP	P
1H+0HP+3P	HP	HP	P
0H+4HP+0P	HP	HP	HP
0H+3HP+1P	HP	HP	HP
0H+2HP+2P	HP	HP	P
0H+1HP+3P	HP	HP	P
0H+0HP+4P	P	P	P


c. *Example:* if the following grades are assigned for each competency:

- i. Professionalism = HONORS
- ii. Interpersonal Communication Skills = HONORS
- iii. Patient care = PASS
- iv. Systems Based Practice = PASS
- v. Practice Based Learning & Improvement = PASS



CCE GRADE = High Pass
 Professionalism = HONORS
 1H + 3P

CLINICAL COMPETENCY EVALUATION

HIGH PASS

Total evaluations: **2**

Evaluations based on the amount of contact:
Extensive (>10 hours): **2**

- Honors
- High Pass
- Pass
- Fail

Student Name

This report provides an overall assessment of the student performance during clerkship. The overall level of performance is indicated by the number of stars and is reflective of the specific combination of performance levels across 5 competencies. For each competency, strengths and areas needing attention are explained.

Competency: Professionalism

- Exceptional performance** being on-time, prepared for assigned responsibilities, receptive to feedback and displaying integrity, honesty and ethical values in all interactions
- Very good performance** in the area of cultural competence

Competency: Interpersonal & Communication Skills

- Exceptional performance** communicating information to patients
- Very good performance** with your listening skills, including verbal and non-verbal facilitation and using open-ended questions

Competency: Patient Care

- Exceptional performance** including pertinent positive and negatives in HPI and giving a comprehensive patient presentation
- Good performance** in the area of differential diagnosis for clinical encounter and development of appropriate diagnostic plans
- Pay more attention** to organizing patient presentation and providing comprehensive documentation

Competency: Practice-Based Learning & Improvements

- Very good performance** in identifying clinical questions, taking initiative and applying information to patient care

Competency: Systems-Based Practice

- Good performance** in suggesting ancillary resources and identification of errors

- d. **High Pass (Honors in Clinical Excellence)**– Students who receive a CCE grade of HONORS but do not meet requirements for an overall clerkship grade of honors, a special designation noted in the final MSPE narrative that will highlight the student’s clinical performance:

“Student X’s overall grade for the XX clerkship is High Pass. Of note, this student performed at the honors level in his/her clinical performance.”

- e. Fail in one competency for assessment of clinical performance will result in the following
- i. If a student fails Professionalism, Practice Based Learning and Improvement, or Interpersonal and Communication Skills, a grade of DEFER will be assigned and

REMEDICATION will be required. Once the remediation is successfully completed, the student's transcript grade will be changed to a PASS.

- ii. If a student fails Patient Care, a grade of FAIL will be assigned, and the clerkship must be REPEATED in its entirety.
- iii. The lowest grade possible for the systems-based practice competency is a pass.

2. NBME Subject Exam

- a. Honors: ≥ 55 %tile (NBME Score ≥ 80)
- b. HP/P: 5 – 54 %tile (NBME Score $\geq 64 - 79$)
- c. Fail < 5 %tile* (NBME Score < 64)

* Students must achieve the 5th percentile on the NBME subject examination to successfully complete the clerkship. Failure to achieve the 5th percentile will require the student to retake the subject examination and a grade of DEFER will be assigned. A second attempt on the NBME subject examination must be completed within one year from the first attempt. If the student achieves the 5th percentile or higher on the second attempt a grade of PASS will be assigned. PASS is the highest grade that can be achieved after a DEFER grade. If a student fails the NBME exam on a second attempt, then the final grade is FAIL and the clerkship must be repeated.

3. Departmental Educational Program (20 points total) – distribution unique to each clerkship

- a. Honors: $\geq 75\%$ (≥ 15 points)
- b. HP/P: 60-74% (12 – 14 points)
- c. Fail $< 60\%$ (< 12 points)

A minimum of 60% (12 total points) must be achieved in the Departmental Education Program. If a student does not meet the minimum threshold a grade of DEFER will be assigned until remediation is completed. PASS is the highest grade that can be achieved after a DEFER grade.

Departmental Point Breakdown

- 4 Points – OSCE
- 1 Point – Contraceptive Counseling
- 2 Points – Breast Exam Evaluation
- 2 Points – Pelvic Exam (provider assessed competency card) Pass 2 points/Fail 0 points
- 1 Point – Logs/Cards
- 3 Points – Portfolio Notes Assignment Card
- 4 Points – Orientation and CBL Quiz Modules
- 2 Points – Non-CBL Quiz Modules
- 1 Point – On-Time Requirements/Assignment Completion/Submission
- 20 Total Points**

OSCE - 4 points

Students will have a history based OSCE focused on an ambulatory issue. They will be expected to gather a history, discuss with the patient their thoughts and the next best steps, and conclude the visit in a professional manner. Each station will request some portion of expected tasks, forming a checklist for proper completion of the station. Students receive credit for each expected task they do at each station, and this goes towards the raw OSCE score. NOTE: The raw OSCE score is then converted to a percentage of tasks completed and then to the points awarded.

Minimum passing score for the OSCE is $> 60\%$ of the tasks required. A score $\leq 60\%$ no points will be awarded, and the student will meet with the Clerkship Director.

The Communication Skills Assessment list is one of the 2 checklists used for the OSCE’s.

	Yes	No
1. Introduced self (both first and last name) in respectful manner and used proper name of patient (Mr./Ms./Miss/Mrs.)		
2. Verified purpose of visit		
3. Positioned or seated self in an appropriate manner and distance in relation to the patient		
4. Maintained appropriate eye contact		
5. Did not interrupt unnecessarily		
6. Appeared attentive and interested		
7. Used open-ended questions followed by close-ended questions		
8. Used vocabulary consistent with patient background, avoided jargon		
9. Obtained information in a systematic, orderly process		
10. Was non-judgmental		
11. Provided reassurance and guidance if necessary		
12. Showed a courteous attitude toward patient		
13. Showed a compassionate attitude toward patient		
14. Summarized pertinent information to clarify for patient and interviewer		
15. Asked if patient had questions or anything to add at the end of the interview		
16. Explored patient's concerns or perspectives regarding the problem		
17. Informed patient that the interview concluded and what would happen next		

Provided scoring is available, student performance will be reviewed during the end of clerkship meeting with each student. Review is for feedback only; no scoring alterations will be made.

Points for OSCE Examination	
% Score	# Points
≥ 90	4
85 – 89	3.5
80 – 84	3
70 – 79	2.5
61 – 69	2
≤ 60	0
60% or less no points will be awarded and a meeting with Clerkship Director	

Contraceptive Counseling Card or Role Play Scenario – 1 Point

2 options to obtain credit:

1. **Role Play:** **Role play** is an interactive activity between student and provider. This can be accomplished with a provider (i.e., APN, CNM, Attending, or Resident). A performance checklist is

provided. Students should evaluate a patient’s eligibility for different contraceptive options, discuss with the simulated patient (APN, CNM, resident, or attending) the options available based on the patient’s own context and preferences, risks/expectations/benefits and identify those methods contraindicated (if any) for that patient. A form with specific scenarios is provided for the provider/simulated patient. The completed checklist (by the provider) can then be uploaded to BlackBoard.

2. **Direct observation** in the clinical environment by a provider will be evaluated on the Contraceptive Counseling in the Clinical Environment card.
 - a. Card is available in the green student handbook.
 - b. The completed card is submitted to BlackBoard.

Breast Exam Evaluation – 2 points

The breast exam is evaluated based on the rubric/checklist provided at the beginning of the clerkship and taught during orientation. The number of points awarded are based on the number of tasks on the checklist accomplished.

Minimum passing score for the Breast Evaluation is 61% of tasks required. For a score of $\leq 60\%$, no points will be awarded and a meeting with the Clerkship Director will be required.

Provided scoring is available, student performance will be reviewed during the end of clerkship meeting with each student. Review is for feedback only; no scoring alterations will be made.

Points for Breast Examination	
% Score	# Points
≥ 92	2
85 – 91	1.5
78 – 84	1
61 – 77	.5
≤ 60	0
60% or less, no points will be awarded and a meeting with Clerkship Director will be required	

Pelvic Exam (Provider Assessment Competency Card) – 2 points

Student will be required to perform a full pelvic exam during orientation with a GTA (Gynecologic Teaching Assistant). During their clinical rotation the student is required to complete a pelvic exam (bimanual exam is not required) supervised by a provider (APN, CNM, Resident or Attending). The provider will complete the Pelvic Exam card (four attached in green student handbook and extras can be downloaded and printed from BlackBoard → Course Assignments → Assignment Cards → Pelvic Exam Card. The pelvic exam card is pass/fail. The student can complete multiple cards until a passing grade is achieved. A completed card will then be submitted on BlackBoard.

Completion of Logs and Assignment Cards – 1 point

Student will be required to log their hours and required experiences (procedures and diagnosis categories) in the RocketMed portal. They will also have four assignments cards to complete and submit to BlackBoard. All cards are available on BlackBoard → Course Assignments → Assignment Cards.

Logs include:

- Hours
- Diagnosis Categories
- Procedures

Assignment cards include (all submitted on BlackBoard):

- 1 HPI Card
- 1 Exam (Procedure) Card
- 1 Contraceptive Counseling Card or Simulation Checklist
- 1 Pelvic Exam Card with “Pass” grade
- 1 Portfolio Note Card
- 2 Mid-Clerkship Formative Feedback Evaluations (6-week AHEC, Hillsdale and Dr. Brodsky students only required one from). Cards available on BlackBoard → Course Assignments → Mid-Clerkship Formative Feedback

All cards must be signed off by preceptor, which include faculty, resident, advanced practice providers (APP’s). RN’s, LPN’s or MA’s are not accepted signatures (except for interpretation of fetal tracing, obtaining fetal heart tones).

All observed procedures (i.e., deliveries, gynecologic procedures, etc.) should be logged in the RocketMed portal and all cards submitted on BlackBoard.

Performed physical exam components (Procedure/Physical Exam Card) must be logged as performed procedures.

Portfolio Notes Assignment Card – 3 points

Students will be required to complete 3 portfolio notes. They must be 3 of the 8 listed below and only 1 from any category.

- Gyn Problem Focused, Office Visit
- Gyn Post-Op Note (inpatient or outpatient)
- Gyn ER or Inpatient Consult
- Discharge Summary
- Annual Well Woman Exam
- OB H&P
- Postpartum Note (inpatient or outpatient)
- Antepartum Note

All notes must be reviewed/critiqued by preceptor (faculty, resident, midwife, CNP). The preceptor must **sign-off** that they have reviewed/critiqued the note on the provided Note Assignment card (insert in the student handbook). The assignment card once completed must be submitted to Blackboard.

Completion of Orientation and CBL Quiz Modules with $\geq 70\%$ score – 4 points

Student will be required to complete 6 APGO quiz modules that are covered during days 1 and 2 of orientation with a score of $\geq 70\%$. These will be tracked through uWise by the coordinator. See mid-clerkship meeting schedule for exact due date.

Students are required to attend all CBL sessions and complete the 21 corresponding APGO uWise quiz modules for each topic with a score of $\geq 70\%$. These will be tracked through uWise by the coordinator. See mid-clerkship meeting schedule for exact due date.

Completion of 12 non-CBL APGO Quiz Modules with $\geq 70\%$ score – 2 points

Student are required to complete 12 APGO quiz modules that are not covered during the CBL sessions. Highly recommended that all 12 modules be completed prior to the start of the final week of the rotation. This will be tracked through uWise by the coordinator.

Completion of all Assignments on Time – 1 point

There will be one department point awarded for the on-time completion and submission of ALL assignments and logs. Every Monday at 8am of the rotation the coordinator will run RocketMed logs (hours, procedures and diagnosis categories), uWise reports, and review BlackBoard assignments.

Assignment Due Dates:

6 Orientation CBL uWise quizzes – Due by noon the business day before mid-clerkship meetings (see meeting schedule). *

CBL uWise quizzes – Due by 8am the Monday after they are reviewed/presented in CBL's (see CBL schedule). *

Formative Feedback Forms – Riverside and Toledo Hospital site students are required to submit two forms. 6-week AHEC, Hillsdale, Dr. Brodsky, and students assigned to same preceptor for entire 6-weeks are only required to submit one form. All forms are due by noon the business day before mid-clerkship meetings (see meeting schedule). *

12 non-CBL uWise quizzes – Due by 5pm the day before NBME. *Highly recommend these are completed before beginning of week 6.* *

Hours Logs – Due by 8am every Monday for previous week. *

Procedure and Diagnosis Category Logs – Each week by 8am Monday morning there should be at least one procedure or diagnosis category logged every day. All requirements should be completed by 5pm the day before NBME. *

Pelvic Exam Card – Due by 5pm the day before NBME. *

Contraceptive Counseling Role Play – Due by 5pm the day before NBME. * It is the student's responsibility to notify the coordinator before the last week of the rotation if they were unable to complete this during their clinical rotations. The coordinator will arrange a time for the student to complete the requirement with the Clerkship Director via role play.

Portfolio Notes – One due by noon the day before mid-clerkship meetings. The remaining 2 are due by 5pm the day before NBME*

* Failure to complete quizzes on times will result in loss of Department Point for on time submissions.

Grade Disputes:

Upon completion of the clerkship the student should review "the time spent" the evaluators have marked on their evaluations. If they disagree with an evaluator the student needs to email the Clerkship Coordinator immediately. This will be investigated, and the outcome will be relayed to the student prior to grades being posted. Time spent cannot be disputed once grades have been submitted. Any other portion of the Clerkship grade can be disputed after grades have been submitted.

If a student wishes to dispute their final clerkship grade, they must follow the COMLS policy (see below policy).

COMLS POLICIES

Students are responsible for following the [UT policies](#), but is not limited to:

- **Clerkship Excused Absences**
Students must submit an absence request form to the Clerkship Coordinator for all absences. Unexcused absences may result in a Professional Behavior Report. Planned absence must be submitted 60 days prior to date requested.
- **Learning Environment & Faculty Professionalism**
If there is a faculty or staff member who has demonstrated outstanding professionalism and contributed to your learning environment or has detracted from your experience, complete the Learning Environment Assessment and Event Report. This report is accessible from an icon in this course Black Board home page or by using this link <http://utmc.utoledo.edu/learningenvironment>. All responses are anonymous. If it is indicated that the event is of a serious nature and warrants immediate follow up, please enter a contact name and phone number for follow-up.
- **Student Professionalism**
Medical Students are held to the highest standards of professionalism and have a number of professional responsibilities that they are obligated to uphold. Breach of a professionalism standard will result in a professionalism behavior report based on the institutional policy.
- **Conflict of Interest – Separation of Roles**
The health professionals who provide sensitive medical and healthcare services to medical students will have no involvement in the academic, professionalism, or disciplinary evaluation, promotion, or dismissal of students receiving those services. Inform the Coordinator of any such relationships within the department prior to the start of the clerkship.
- **Appeal of Thread or Clerkship Final Grade**
 - Must appeal within 14 days of the posting of the final grade
 - Student may not contact any faculty member or resident who contributed to their grades or narrative assessments to discuss their grade.
- **Assigned Educational Hours**
To ensure that there is an appropriate balance of assigned educational activities and self-directed learning, students' scheduled activities should:
 - Not exceed 80 hours per week, with no more than 30 consecutive hours,
 - Have at least 24 consecutive hours (1 day) of non-scheduled time per week.
 - **Notify the clerkship coordinator if they are approaching 70 hrs./week (ObGyn Clerkship request).**

Institutional Classroom Attendance Policy Statement

Please be aware that the university has implemented an attendance policy, which requires faculty to verify student participation in every class a student is registered at the start of each new semester/course. If you have not attended/participated in class (completed any course activities or assignments) within this period, I am required by federal law to report you as having not attended class. This date varies by the part of term, in which your course started, these dates can be found here:

<https://www.utoledo.edu/offices/provost/mandatory-attendance-tracking.html>. Unfortunately, not attending/participating in class impacts your eligibility to receive financial aid, so it is VERY important that you attend class and complete course work early. Please contact me as soon as possible to discuss options and/or possible accommodations if you have any difficulty completing assignments.

Policy Statement on Non-Discrimination on the Basis of Disability (The University is an equal opportunity educational institution. Please read [The University's Policy Statement on Nondiscrimination on the Basis of Disability Americans with Disability Act Compliance](#). Students can find this policy along with other university policies listed by audience on the [University Policy webpage](#) (<http://www.utoledo.edu/policies/audience.html/#students>).

Academic Accommodations* (Include the following, verbatim; please refer to the [face-to-face syllabus guidelines for more guidance/details.](#)) The University of Toledo embraces the inclusion of students with disabilities. We are committed to ensuring equal opportunity and seamless access for full participation in all courses. For students who have an Accommodations Memo from the Office of Accessibility and Disability Resources, I invite you to correspond with me as soon as possible so that we can communicate confidentially about implementing accommodations in this course.

For students who have not established accommodations with the Office of Accessibility and Disability Resources and are experiencing disability access barriers or are interested in a referral to health care resources for a potential disability, please connect with the office by calling 419.530.4981 or sending an email to StudentDisability@utoledo.edu.

Academic and Support Services

Please follow this link to view a comprehensive list of [Student Academic and Support Services](http://www.utoledo.edu/studentaffairs/departments.html) (<http://www.utoledo.edu/studentaffairs/departments.html>) available to you as a student (please refer to the [face-to-face syllabus guidelines for more guidance/details.](#))

SAFETY AND HEALTH SERVICES FOR UT STUDENTS*

Please use the following link to view a comprehensive list of [Campus Health and Safety Services](#) available to you as a student and click here for information on the [Office of Public Safety](#).

Inclusive Classroom Statement

In this class, we will work together to develop a learning community that is inclusive and respectful. Our diversity may be reflected by differences in race, culture, age, religion, sexual orientation, gender identity/expression, socioeconomic background, and a myriad of other social identities and life experiences. We will encourage and appreciate expressions of different ideas, opinions, and beliefs so that conversations and interactions that could potentially be divisive turn, instead, into opportunities for intellectual and personal development.

Note: This syllabus is subject to change