



**PSYCHIATRY REQUIRED CLERKSHIP  
PSCH701, CRN XXXXX**

**Term Offered:** Spring, Summer, Fall

**Course Website:** <https://blackboard.utdl.edu/>

**Class Location:** N/A

**Class Day/Time:** N/A

**Lab Location:** N/A

**Lab Day/Time:** N/A

**Credit Hours:** 7.5

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<p><b>Clerkship Coordinator:</b> Micheal'e Hands. <b>Email:</b> <a href="mailto:micheale.hands@utoledo.edu">micheale.hands@utoledo.edu</a> <b>Office Location:</b> Department of Psychiatry, Ruppert Health Center, Suite L, Rm 0119 B <b>Office Phone:</b> 419-383-5615</p>		<p><b>Vice Chair of Psychiatry Education &amp; Residency Director:</b> Victoria Kelly, M.D. <b>Email:</b> <a href="mailto:Victoria.Kelly2@utoledo.edu">Victoria.Kelly2@utoledo.edu</a> <b>Office Location:</b> Department of Psychiatry, Ruppert Health Center, Suite L, Rm 0080 <b>Office Phone:</b> 419-383-5678</p>	

**CATALOG/COURSE DESCRIPTION**

The Psychiatry Clerkship is a six-week required rotation in the third year of the College of Medicine curriculum. The clerkship offers students a diverse clinical experience across the age spectrum in both inpatient and outpatient settings at 9 clinical sites. Faculty and residents use multiple educational approaches including organized didactics, interactive group learning, and simulation experiences to ensure that our medical students graduate with a firm foundation in the fundamentals of treating individuals with psychiatric illnesses and emotional disorders.

This course follows the M3 Medical Student Academic Calendar. For key dates, please follow this link: <http://www.utoledo.edu/med/md/curriculum/curriculum3/>

**ROTATION OVERVIEW**

The University of Toledo Medical Center

- Adult Psychiatry Outpatient Clinic and TeleHealth Services
- Geriatric Psychiatry Outpatient Clinic and TeleHealth Services
- Adult Consult-Liaison Psychiatry Inpatient Service
- Child & Adolescent Psychiatry Inpatient Unit
- Child & Adolescent Psychiatry Outpatient Clinic and TeleHealth Services
- Senior Behavioral Health Inpatient Unit
- Detox Inpatient Unit and Partial-Hospitalization Outpatient Clinic

ProMedica Flower Hospital

- Adult Psychiatry Inpatient Unit

Mercy St. Rita's Medical Center/Foundations Behavioral Health (LAHEC)

- Child, Adult, & Geriatric Psychiatry Inpatient Unit and Outpatient Clinic

Northcoast Behavioral Healthcare (SAHEC)

- Adult Psychiatry Inpatient Unit

ProMedica Physicians Behavioral Health-Fremont (SAHEC)

- Adult Psychiatry Outpatient Clinic

ProMedica Physicians Behavioral Health-Sylvania

- Child Psychiatry Outpatient Clinic

Blanchard Valley Hospital/Psychiatric Center of Northwest Ohio (LAHEC)

- Adolescent & Adult Psychiatry Inpatient Unit and Outpatient Clinic

Zepf Center (MAHEC)

- Adult Psychiatry Outpatient Clinic and TeleHealth Services

ProMedica Regional Hospital-Coldwater, MI (AHEC)

- Adult Psychiatry Inpatient Unit and Outpatient Clinic

**ADDITIONAL EXPERIENCES AVAILABLE TO STUDENTS**

- Consult Clinic-Substance Use
- Delirium Service
- Electroconvulsive Therapy (ECT)
- Collaborative Care
- Detox
- Forensic Psych
- Hearing Voices Simulation

**REQUIRED ACTIVITIES**

- Attendance and participation at all clinical rotations and didactics sessions
- Logging of patient encounters and hours
- Competency card completion
- Self-assessment quiz
- Movie assignment
- Professionalism

**MID-CLERKSHIP FORMATIVE FEEDBACK**

Students will receive performance feedback from their attending midway through their rotation. At this time, students will also receive feedback from the Clerkship Director and will have the opportunity to ask questions, address issues, and formulate a plan to enhance the second half of the clerkship.

**PREREQUISITES AND COREQUISITES**

Corequisite: NEUR 701

## STUDENT LEARNING OUTCOMES

CC	Clerkship objective	Instructional method	Outcome measure
MK-1 MK-6	1. Summarize the proposed mechanisms of action, common adverse effects, and indications for medications within each of the major classes of psychotropic medication.	- Patient Care in Outpatient and Inpatient Settings - Medical Student Lecture	- Clinical Competency Evaluation - NBME - Quiz
MK-1 MK-4 MK-7	2. Describe the roles of neurotransmitters in the major psychiatric illnesses and their significance in both the underlying etiology and evidence-based treatment of each.	- Patient Care in Outpatient and Inpatient Settings - Medical Student Lecture	- Clinical Competency Evaluation - NBME - Quiz
MK-1 MK-3 PC-1	3. Summarize unique issues encountered in the evaluation of individuals at both ends of the age spectrum (children/adolescents and elderly individuals), and identify the psychiatric disorders most commonly seen in these two cohorts.	- Patient Care in Outpatient and Inpatient Settings - Medical Student Lecture	- Clinical Competency Evaluation - NBME - Quiz
MK-1 MK-4 MK-6 MK-7 PC-4 PC-6 PC-7 PC-9	4. Discuss appropriate clinical management of major psychiatric illnesses.	- Patient Care in Outpatient and Inpatient Settings - Medical Student Lecture	- Clinical Competency Evaluation - NBME - Quiz - OSCE
PC-2 PC-5 PB-1	5. Discuss common ethical and legal issues that may arise during the course of treatment of individuals with serious, persistent psychiatric illnesses, including 'duty to protect', 'involuntary commitment', informed consent, and the accompanying impact on individual autonomy.	- Patient Care in Outpatient and Inpatient Settings - Medical Student Lecture	- Clinical Competency Evaluation - NBME - Quiz - OSCE
MK-1 MK-4 PC-6 PC-7	6. Describe symptoms of the most common psychiatric disorders and discuss laboratory and other diagnostic tests that should be ordered when considering the various diagnoses/underlying etiologies within each.	- Patient Care in Outpatient and Inpatient Settings - Medical Student Lecture	- Clinical Competency Evaluation - NBME - Quiz - OSCE
MK-6 IPC-3 PC-7 PC-9	7. Discuss the rationale for utilizing various forms of psychotherapy, behavioral modification, and/or other approaches in treating individuals with psychiatric illnesses and/or emotional problems.	- Patient Care in Outpatient and Inpatient Settings - Medical Student Lecture	- Clinical Competency Evaluation - NBME - Quiz
MK-1 MK-4 IPC-3	8. Describe maladaptive traits and interpersonal patterns that typify personality disorders, and discuss strategies utilized when treating individuals with each.	- Patient Care in Outpatient and Inpatient Settings - Medical Student Lecture - On-Line Lectures	- Clinical Competency Evaluation - NBME - Quiz
IPC-1 IPC-3 PC-1	9. Obtain a complete psychiatric history, including history of present illness, past psychiatric history, medical history, psychiatric review of systems, perform a complete mental status examination, formulate appropriate differential diagnoses, and summarize the information gathered in a concise manner, both in written form and verbally.	- Patient Care in Outpatient and Inpatient Settings - Medical Student Lecture	- Clinical Competency Evaluation - NBME
PC-1 PC-2 PC-8	10. Identify and assess risk factors for suicide and violence/homicide. Discuss clinical, legal, and ethical issues pertaining to risk assessments.	- Patient Care in Outpatient and Inpatient Settings - Medical Student Lecture	- Clinical Competency Evaluation - NBME
MK-6 PC-8	11. Identify states of withdrawal and intoxication/overdose and explain the evidence-based treatment for individuals with common substance use disorders, including but not limited to alcohol, heroin/opiates, cocaine, and common prescription drugs (e.g., benzodiazepines).	- Patient Care in Outpatient and Inpatient Settings - Medical Student Lecture	- Clinical Competency Evaluation - NBME
MK-2 MK-3 IPC-3 PC-1 PB-1	12. Collect and synthesize information from individuals with psychiatric illnesses and communicate with them in a manner that is (a) culturally sensitive and appropriate to their worldview, and (b) facilitates the formation of a therapeutic alliance.	- Medical Student Lecture - Professionalism in Psychiatry book	- Clinical Competency Evaluation - Quiz
PC-1 PC-4 PC-5 PC-6 PC-7 PC-8	13. Assess and begin emergency treatment/management of individuals experiencing psychiatric emergencies	- Patient Care in Outpatient and Inpatient settings - Medical Student Lecture	- Clinical Competency Evaluation - NBME - Quiz - OSCE
MK-3 PC-2 IPC-3 PB-1	14. Discuss the importance of considering ethical, legal, and (the clinician's own) personal influences when making clinical decisions. Describe resources that are available for guidance when ethical challenges are encountered in the care of individuals with psychiatric illnesses.	- Patient Care in Outpatient and Inpatient settings - Medical Student Lecture - Professionalism in Psychiatry book	- Clinical Competency Evaluation
PB-1 PBL-1	15 Demonstrate professional behavior that exemplifies professional responsibilities, ethical principles, and conduct consistent with the institutional student professionalism policy.	- Patient Care in Outpatient and Inpatient settings - Medical Student Lecture	- Clinical Competency Evaluation
PBL-1	16 Identify 3 clinical skills related to the management of psychiatric patients that you would like to learn during this clerkship.	-Reflection	-Mid rotation feedback and evaluation

## REQUIRED CLINICAL EXPERIENCES

During this clerkship students will gain comprehension in the following patient types/clinical conditions. These diagnoses provide the core of the Psychiatry Clerkship education and are required or recommended.

Diagnostic Categories	Required	Recommended
Depressive disorders	2	
Bipolar and related disorders	2	
Schizophrenia spectrum and other psychotic disorders	2	
Anxiety disorders	2	
Substance related and addictive disorders (Can be comorbid diagnosis)	1	
Personality disorders (Can be comorbid diagnosis)		1
Trauma and stressor-related disorders	1	
Sexual dysfunctions		1
Sleep-wake disorders		1
Obsessive-compulsive and related disorders		1
Disruptive, impulsive-control, and conduct disorders		1
Feeding and eating disorders		1

The majority of students will see individuals with psychiatric illnesses in both inpatient and outpatient clinical settings. The following procedures/skills describe what medical students are required to encounter, along with

the level of student responsibility.

Procedures/Skills	Clinical Setting	Level of Student Responsibility
<p>Required:</p> <ul style="list-style-type: none"> <li>Independently gathered history information: Taking a comprehensive history (history of present illness and/or psychiatric review of systems), including at least 1-2 of these are new patient Diagnostic Assessments</li> <li>Write up of 1-2 Diagnostic Assessments</li> <li>Independently performing a comprehensive mental status examination</li> <li>Presenting patient case</li> <li>Opportunity to offer &amp; discuss differential diagnosis</li> <li>Opportunity to offer and discuss management options</li> </ul> <p>Varies / Optional:</p> <ul style="list-style-type: none"> <li>Write up of SOAP note</li> <li>Vitals if indicated</li> <li>Administration of long-acting injectable antipsychotics</li> <li>Coordination of care with multidisciplinary teams and family systems</li> </ul>	<ul style="list-style-type: none"> <li>Inpatient</li> <li>Outpatient</li> </ul>	<ul style="list-style-type: none"> <li>Indirect supervision</li> </ul> <p>Varies / Optional:</p> <ul style="list-style-type: none"> <li>Observation and /or participation in patient evaluation in any of the clinical settings (consult service, detox unit, inpatient geriatric unit, inpatient child &amp; adolescent unit, outpatient adult &amp; child clinics)</li> </ul>

## TEXTS AND ANCILLARY MATERIALS

Blackboard - It is highly recommended that you utilize Blackboard <https://blackboard.utdl.edu> to maximize your learning experience during this clerkship. If you have technical difficulties, call 419-383-8835 or email [utlv@utoledo.edu](mailto:utlv@utoledo.edu).

Required Textbooks (copies available in the Psychiatry Dept., Mulford Library, and/or online via hyperlink):

- Professionalism in Psychiatry, 2012, Glen O. Gabbard, M.D., Laura Weiss Roberts, M.D., M.A., Holly Crisp-Han, M.D., Valdesha Ball, M.D., Gabrielle Hobday, M.D., and Funmilayo Rachal, M.D., ISBN: 978-1-58562-337-2.
- Diagnostic and Statistical Manual of Mental Disorders DSM-5, Fifth Edition, 2013, American Psychiatric Association, ISBN: 978-0890425558.
- [On Call Psychiatry](#), 4<sup>th</sup> Edition, 2019, Bernstein, Poag, Rubinstein, Ahn, Maloy, Ying, ISBN: 0323531091.

Suggested Textbooks (copies available in the Psychiatry Dept., Mulford Library, and/or online via hyperlink):

- [Case Files Psychiatry](#), 5<sup>th</sup> Edition, E. Toy & D. Klamen, 2016, ISBN-13: 978-0071835329.
- First Aid for the USMLE Step 2 CS, 6<sup>th</sup> Edition, T. Le & V. Bhushan, 2018, ISBN-13: 978-1259862441.
- [Kaplan & Sadock's Concise Textbook of Clinical Psychiatry](#) (Derived from Kaplan & Sadock's Synopsis of Psychiatry), 4<sup>th</sup> Edition: B. Sadock & V. Sadock, 2017, 9781496367471(e-book); 9781496345257 (print).
- Kaplan & Sadock's Synopsis of Psychiatry: Behavioral Sciences/Clinical Psychiatry 11<sup>th</sup> Edition, 2014, ISBN-13: 978-1609139711.

## **OVERVIEW OF COURSE GRADE ASSIGNMENT**

Your clerkship grade will consist of 3 components:

<b>Overall Grade</b>	<b>1. CCE profile</b>	<b>2. NBME</b> (PERCENTILE based on National NBME average from the previous year)	<b>3. Departmental Education Program %</b>
<b>Fail</b>	Fail PC**	< 5%	< 60
<b>Defer</b>	Pass/High Pass/Honors	≥5 <sup>th</sup>	<60
	Pass/High Pass/Honors	<5 <sup>th</sup>	≥ 60
	Pass/High Pass/Honors	<5 <sup>th</sup>	<60
	Fail (PROF*) OR (PBLI or IPCS)***	≥5 <sup>th</sup>	>60
<b>Pass</b>	Pass	≥5 <sup>th</sup>	≥ 60
<b>High Pass</b>	Pass	≥ 55 <sup>th</sup>	≥ 75
	High Pass	≥5 <sup>th</sup>	≥ 60
	Honors****	≥5 <sup>th</sup>	≥ 60
<b>Honors</b>	Honors	≥ 55 <sup>th</sup>	≥ 75

**PROF = Professionalism; PC = Patient care; PBLI = Practice Based Learning and Improvement; IPCS = Interpersonal Communication Skills**

\* Remediation through OSA/conduct and ethics committee

\*\* Repeat clerkship

\*\*\* Remediation determined by Clerkship Director

\*\*\*\* **High Pass (with Clinical Excellence)**– will be distinguished on the MSPE on the end of clerkship narrative

**PLEASE READ FOLLOWING SECTIONS FOR ADDITIONAL INFORMATION!**

**1. Clinical Competency Evaluation (CCE) performance**

- a. *Weighting of preceptor evaluations* – the weight of each preceptor evaluation will be determined by the amount time (direct contact hours) a student has with each preceptor:

Direct Contact Hours	Weight
Extensive (>40 hours)	X16
Substantial (11 to 40 hours)	X8
Moderate (5 to 10 hours)	X4
Limited (1 to 4 hours)	X2
No Contact (<1 hour)	0

- b. Your CCE grade will be based on your performance in each of the 5 competencies.
- i. **To qualify for CCE honors a student must have HONORS IN PROFESSIONALISM.**
  - ii. If the professionalism grade is HP or Pass, the highest CCE grade that can be assigned is HP.

Competency Grades for Patient Care, Interpersonal Communication Skills, Systems Based Practice, and Practice Based Learning and Improvement	PROFESSIONALISM		
	HONORS	HIGH PASS	PASS
4H	H	HP	HP
3H+1HP+0P	H	HP	HP
3H+0HP+1P	H	HP	HP
2H+2HP+0P	H	HP	HP
2H+1HP+1P	H	HP	HP
2H+0HP+2P	HP	HP	HP
1H+3HP+0P	HP	HP	HP
1H+2HP+1P	HP	HP	HP
1H+1HP+2P	HP	HP	P
1H+0HP+3P	HP	HP	P
0H+4HP+0P	HP	HP	HP
0H+3HP+1P	HP	HP	HP
0H+2HP+2P	HP	HP	P
0H+1HP+3P	HP	HP	P
0H+0HP+4P	P	P	P

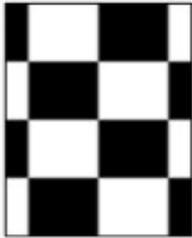
- c. Example: if the following grades are assigned for each competency:

- i. Professionalism = HONORS
- ii. Interpersonal Communication Skills = HONORS
- iii. Patient care = PASS
- iv. Systems Based Practice = PASS
- v. Practice Based Learning & Improvement = PASS



**CCE GRADE = HIGH PASS**  
*Professionalism = HONORS*  
 1H + 3P

## CLINICAL COMPETENCY EVALUATION



★ ★ ★ ★

**HIGH PASS**

Total evaluations: **2**

Evaluations based on the amount of contact:  
 Extensive (>10 hours): **2**

- Honors
- High Pass
- Pass
- Fail

**Student Name**

This report provides an overall assessment of the student performance during clerkship. The overall level of performance is indicated by the number of stars and is reflective of the specific combination of performance levels across 5 competencies. For each competency, strengths and areas needing attention are explained.

**Competency: Professionalism**

- Exceptional performance being on-time, prepared for assigned responsibilities, receptive to feedback and displaying integrity, honesty and ethical values in all interactions
- Very good performance in the area of cultural competence

**Competency: Interpersonal & Communication Skills**

- Exceptional performance communicating information to patients
- Very good performance with your listening skills, including verbal and non-verbal facilitation and using open-ended questions

**Competency: Patient Care**

- Exceptional performance including pertinent positive and negatives in HPI and giving a comprehensive patient presentation
- Good performance in the area of differential diagnosis for clinical encounter and development of appropriate diagnostic plans
- Pay more attention to organizing patient presentation and providing comprehensive documentation

**Competency: Practice-Based Learning & Improvements**

- Very good performance in identifying clinical questions, taking initiative and applying information to patient care

**Competency: Systems-Based Practice**

- Good performance in suggesting ancillary resources and identification of errors

- d. **High Pass with Clinical Excellence** – Students who receive a CCE grade of HONORS but do not meet requirements for an overall clerkship grade of honors, a special designation will be noted in the final MSPE narrative that will highlight the student’s clinical performance:

“Student X’s overall grade for the XX clerkship is High Pass. Of note, this student performed at the honors level in his/her clinical performance .”

- e. Fail in one competency for assessment of clinical performance will result in the following
  - vi. If a student fails Professionalism, Practice Based Learning and Improvement, or Interpersonal and Communication Skills, a grade of DEFER will be assigned and REMEDIATION will be required. Once the remediation is successfully completed, the student’s transcript grade will be changed to a PASS.
  - vii. If a student fails Patient Care, a grade of FAIL will be assigned, and the clerkship must be REPEATED in its entirety.
  - viii. The lowest grade possible for the systems-based practice competency is a pass.

## 2. NBME subject exam

- a. Honors:  $\geq$  55 %tile (>86% score)
- b. HP/P: 5-54 %tile (73 to 85 % score)
- c. Fail < 5%tile\* (<73% score)

\* Students must achieve the 5th percentile on the NBME subject examination to successfully complete the clerkship. Failure to achieve the 5th percentile will require the student to retake the subject examination and a grade of DEFER will be assigned. A second attempt on the NBME subject examination must be completed within one year from the first attempt. If the student achieves the 5th percentile or higher on the second attempt a grade of PASS will be assigned. PASS is the highest grade that can be achieved after a DEFER grade. If a student fails the NBME exam on a second attempt, then the final grade is FAIL and the clerkship must be repeated.

## 3. Departmental educational program (20 points total)— distribution unique to each clerkship

- a. Honors:  $\geq$  75% ( $\geq$  15 points)
- b. HP/P: 60-74% (12-14 points)
- c. Fail < 60% (<12 points)

A minimum of 60% (12 total points) must be achieved in the Departmental Education Program. If a student does not meet the minimum threshold a grade of DEFER will be assigned until remediation is completed. PASS is the highest grade that can be achieved after a DEFER grade.

## ACADEMIC POLICIES – UT COLLEGE OF MEDICINE AND LIFE SCIENCES

Students are responsible for following the UT policies [http://www.utoledo.edu/policies/academic/college\\_of\\_medicine/](http://www.utoledo.edu/policies/academic/college_of_medicine/)  
This link includes, but is not limited to:

**COMLS Policy Supervision of Medical Students:** When performing any procedures or clinical activity which poses *any* risk to patient safety, students must be *directly* supervised by a faculty member or resident or fellow at the hospital or other clinical facility. In certain clinical situations, Advanced Practice Providers (APP) such as Physician Assistants, Nurse Practitioners and Midwives may provide supervision, if noted to be within their scope of practice.

\*Direct Observation/Supervision: the observing/supervising physician is physically present with the student and patient.

\*\*Indirect Observation/Supervision: Once student assessed to be appropriate for indirect supervision, direct observation/supervision remains immediately available--the supervising physician is either physically within the hospital or other site of patient care or is immediately available by a reliable and rapid method of communication to provide direct observation.

Policy: [https://www.utoledo.edu/policies/academic/college\\_of\\_medicine/pdfs/3364-81-21.pdf](https://www.utoledo.edu/policies/academic/college_of_medicine/pdfs/3364-81-21.pdf)

**Clerkship Excused Absences:** Students must submit an absence request form to the Clerkship Coordinator for all absences. Unexcused absences may result in a Professional Behavior Report.

Policy: [Excused Absences from Required Academic Activities in the M.D. Program - 3364-81-17](#)

**Learning Environment & Faculty Development:** If there is a faculty or staff member who has demonstrated outstanding professionalism and contributed to your learning environment or has detracted from your experience, complete the Learning Environment Assessment and Event Report. This report is accessible from an icon in this course Black Board home page or you can go directly to the site at <http://utmc.utoledo.edu/learningenvironment> All responses are anonymous. If you indicate that the event is of a serious nature and warrants immediate follow up, you will receive a prompt to enter a contact name and phone number.

**Professionalism:** Students and physicians should maintain the highest standards of professional and have a number of professional responsibilities that they are obligated to uphold. Breach of a professionalism standard will result in a professionalism behavior report based on the institutional policy.

Policy: [3364-81-04-017-02 - Professionalism and Related Standards of Conduct for MD Students](#)

**Conflict of Interest-Separation of Roles:** The health professionals who provide sensitive medical and healthcare services to medical students will have no involvement in the academic, professionalism, or disciplinary evaluation, promotion, or dismissal of students receiving those services. If you are comfortable you may work with the provider, however they may not evaluate you. Inform the Coordinator of any such relationships with the department prior the start of the clerkship.

Policy: [3364-81-04-016-05 - Separation of Roles to Assure Confidentiality in the Provision of Health and Counseling Services to Medical Students and Absence](#)

**Assigned Education Hours:** To ensure that there is an appropriate balance of assigned educational activities and self-directed learning, students' scheduled activities should:

- o Not exceed 80 hours per week, with no more than 30 consecutive hours,
- o Have at least 24 consecutive hours (1 day) of non-scheduled time per week.
- o Notify the clerkship coordinator if they are approaching 70 hours/week.

Policy: [https://www.utoledo.edu/policies/academic/college\\_of\\_medicine/pdfs/3364-81-04-004-00%20%20Assined%20education%20hours%20for%20medical%20students%20during%20clinical%20clerkships.pdf](https://www.utoledo.edu/policies/academic/college_of_medicine/pdfs/3364-81-04-004-00%20%20Assined%20education%20hours%20for%20medical%20students%20during%20clinical%20clerkships.pdf)

## UNIVERSITY POLICIES

**Institutional Classroom Attendance Policy:** Please be aware that the university has implemented an attendance policy, which requires faculty to verify student participation in every class a student is registered at the start of each new semester/course. If you have not attended/participated in class (completed any course activities or assignments) within this period, the clerkship director is required by federal law to report you as having not attended class. This date varies by the part of term, in which your course started, these dates can be found here:

<https://www.utoledo.edu/offices/provost/mandatory-attendance-tracking.html>. Not attending/participating in the course impacts your eligibility to receive financial aid.

**Policy Statement on Non-Discrimination on the Basis of Disability (ADA)\*:** The University is an equal opportunity educational institution. Please read [The University's Policy Statement on Nondiscrimination on the Basis of Disability Americans with Disability Act Compliance](#). Students can find this policy along with other university policies listed by audience on the [University Policy webpage](#).

**Academic Accommodations:** The University of Toledo embraces the inclusion of students with disabilities. We are committed to ensuring equal opportunity and seamless access for full participation in all courses. For students who have an Accommodations Memo from the Office of Accessibility and Disability Resources, I invite you to correspond with me as soon as possible so that we can communicate confidentially about implementing accommodations in this course. For students who have not established accommodations with the Office of Accessibility and Disability Resources and are experiencing disability access barriers or are interested in a referral to healthcare resources for a potential disability, please connect with the office by calling 419.530.4981 or emailing [StudentDisability@utoledo.edu](mailto:StudentDisability@utoledo.edu).

## **SPECIAL COURSE EXPECTATIONS DURING COVID-19**

Maintaining a safe campus during the ongoing COVID-19 pandemic remains a top priority. UToledo continues to follow the guidance of the U.S. Centers for Disease Control and Prevention and Ohio Department of Health to keep our campus safe.

## **ATTENDANCE**

The University of Toledo has a missed class policy. It is important that students and instructors discuss attendance

requirements for the course. Before coming to campus each day, students should take their temperature and complete a self-assessment for symptoms of COVID-19, such as cough, chills, fatigue or shortness of breath. Anyone with a temperature at or above 100.0 degrees Fahrenheit or who is experiencing symptoms consistent with COVID-19 should not come to campus and contact their primary care physician or the University Health Center at 419.530.5549. For more information on the symptoms of COVID-19, please go to <https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>. COVID-19 testing for sick students is available on both Main Campus and Health Science Campus. Call 419.383.4545 for an appointment. Absences due to COVID-19 quarantine or isolation requirements **are** considered excused absences. Students should notify their instructors and follow the protocols summarized in this document on [Navigating COVID-Related Course Concerns](#). In the event that you have tested positive for COVID-19 or have been diagnosed as a probable case, please review the [CDC guidance](#) on self-isolation and symptom monitoring, and report the disclosure to the Division of Student Affairs by emailing [StudentAffairs@utoledo.edu](mailto:StudentAffairs@utoledo.edu) or by connecting with their on-call representative at 419.343.9946. Disclosure is voluntary and will only be shared on a need to know basis with staff such as in the Office of Student Advocacy and Support, The Office of Residence Life, and/or the Office of Accessibility and Disability Resources to coordinate supportive measures and meet contact tracing requirements.

### **FACE COVERINGS**

Face coverings are required while on campus, except while eating, alone in an enclosed space, or outdoors practicing social distancing. Students will not be permitted in class without a face covering. If you have a medical reason preventing you from wearing a face covering due to a health condition deemed high-risk by the CDC, submit an [online application](#) to request an accommodation through the Office of Accessibility and Disability Resources. Students will need to provide documentation that verifies their health condition or disability and supports the need for accommodations. Students already affiliated with the Office of Accessibility and Disability Resources who would like to request additional accommodations due to the impact of COVID-19, should contact their accessibility specialist to discuss their specific needs. You may connect with the office by calling 419.530.4981 or sending an email to [StudentDisability@utoledo.edu](mailto:StudentDisability@utoledo.edu).

### **VACCINATION**

Doctors and other health care professionals agree that the best way to protect ourselves and each other is to get vaccinated. Case data clearly show that vaccines remain highly effective at preventing serious illness from COVID, including the highly contagious delta variant. If you have not yet received your COVID vaccine, the University encourages you do so as soon as possible. No appointment is needed to get the shot at the UPMC Outpatient Pharmacy, University Health Clinic or Main Campus Pharmacy. Once you receive the COVID vaccination, please register on the COVID Vaccine Registry site at: <https://utvaccinereg.utoledo.edu/>.

### **SPECIAL NOTES**

It's important to note, that based on the unpredictability of the COVID-19 virus, things can change at any time. So please be patient and understanding as we move through the semester. I also ask that you keep me informed of concerns you may have about class, completing course work/assignments timely and/or health concerns related to COVID.

### **ACADEMIC AND SUPPORT SERVICES**

Please follow this link to view a comprehensive list of [Student Academic and Support Services](#) available to you as a student.

### **SAFETY AND HEALTH SERVICES FOR UT STUDENTS**

Please use the following link to view a comprehensive list [Campus Health and Safety Services](#) available to you as a student.

### **Blood Borne Pathogen Exposure Protocols**

Policy: [https://www.utoledo.edu/policies/academic/college\\_of\\_medicine/pdfs/3364-81-04-016-04.pdf](https://www.utoledo.edu/policies/academic/college_of_medicine/pdfs/3364-81-04-016-04.pdf)

**In the event of blood or body fluid exposure at a UTMC site:**

1. Flush area thoroughly for 15 minutes; wash with soap if applicable.
2. Notify supervising faculty member or preceptor.
3. Always report to UTMC Emergency Department for initial assessment of injury and exposure.
4. Immediately obtain and submit all lab results from both you and the primary source of contact to Ruppert Health Center, Family Medicine.
5. Complete a UTMC employee injury report at [utoledo.edu/depts/safety/Forms.html](http://utoledo.edu/depts/safety/Forms.html) and send to Safety and Health.
6. After hours/weekends, call UT Emergency Department at 419.383.3888 to address questions or concerns.
7. Notify clerkship director of incident.

**Whenever exposure occurs at a non-UTMC site:** Contact the supervisor or preceptor at site to find out individual protocol. Follow up treatment after initial treatment may be obtained at occupational health which is located in the Emergency Department of University of Toledo. Exposed medical student needs to bring appropriate records from outside facility to avoid delays in treatment. Occupational health can be reached at 419-383-5598. Also inform the clerkship office.

**INCLUSIVE CLASSROOM STATEMENT**

In this class, we will work together to develop a learning community that is inclusive and respectful. Our diversity may be reflected by differences in race, culture, age, religion, sexual orientation, gender identity/expression, socioeconomic background, and a myriad of other social identities and life experiences. We will encourage and appreciate expressions of different ideas, opinions, and beliefs so that conversations and interactions that could potentially be divisive turn, instead, into opportunities for intellectual and personal development.

**COURSE SCHEDULE**

Schedules vary and will be provided to the student at the beginning of the course via email and posted on Blackboard.

**Effective 12/15/2023: This syllabus is subject to change. Any and all updated UT COMLS policies supersede this syllabus.**