

DEPARTMENT OF RADIATION ONCOLOGY  
MEDICAL PHYSICS DIVISION PHILOSOPHY

The Division of Medical Physics is an organized service division of the Department of Radiation Oncology within the University of Toledo Medical Center directed by the Chief Medical Physicist - a qualified, board-certified clinical medical physicist who is also a member of the faculty and medical staff. Policies and Procedures for the Medical Physics Division have been developed with the assistance and approval of the Chief Medical Physicist.

The Division encompasses two educational programs: Graduate Medical Physics program and Medical Physics residency program.

Medical Physics students are required to complete a full year of clerkship, either during the last year of their program (MSBS), or after completing most of the didactic core courses of their program (PhD). Medical Physics residents are required to complete two years of clinical rotations, outlined in their rotation schedule. While in the clinic, students/residents must follow the clinical rules of ethics and maintain a courteous, helpful and caring attitude toward the patient and the physicians, toward each other as fellow classmates, and towards clinical staff.

The student/resident is commissioned to act on behalf of the Medical Physics Division, while in the hospital (within the department and/or institution) and off campus representing the profession and institution, especially in ways of confidentiality.

- Patients should be addressed as Mr. or Mrs.
- Physicians and PhDs should be addressed as Doctor
- Therapists and support staff can be addressed on a first name basis
- The ultimate measure of our department may be the quality of our care evidenced by patient feedback, and more so by the quality of our care

Regular department meetings/conferences will be held for various purposes which include:

MEETING	PURPOSE	FREQUENCY
Staff Meeting	Review, communicate and receive input on departmental policy and procedures	Monthly
Chart Rounds	To review each patient's treatment program with the physicians, therapists and nursing staff.	Every Wednesday morning
QA Meetings	Discuss items where the quality assurance program can be improved and continuous quality improvement course maintained.	Bi-weekly

<b>MEETING</b>	<b>PURPOSE</b>	<b>FREQUENCY</b>
Medical Physics Meetings	To review and discuss plans and projects the medical Physics Division has and to apprise everyone of the current status of all projects at hand.	Every Wednesday morning
Journal Club	A weekly medical physics topic seminar allowing students to get exposed to special topics, the latest technological advancements in the field, and/or review articles on current issues in medical physics and radiation oncology.	Every Tuesday