GRADING POLICY

The Office of Medical Education proposed a standardized grading system policy for the seven required clerkships, which consists of the following:

- Clinical Evaluations are composed of a maximum of 50 points
  The student’s final evaluation for clinical competence will be determined from the assessments received by the attending and resident faculty. The faculty will complete the Clerkship Clinical Competency Evaluation Form, which will require evaluation in several criteria. You will be evaluated on history taking skills, physical examination skills, oral case presentation, written data recording skills, clinical judgment and diagnostic skills, self-education skills, and professional behaviors. Attached is the evaluation form along with the Grading Policy set forth by the University of Toledo, College of Medicine, Office of Medical Education. The attending and resident evaluations are weighted the same.

- NBME Subject Examination percentile composed of a maximum of 30 points
  The National Board of Medical Examiners subject examination in surgery will be given on the last Friday of the clerkship unless otherwise stated. This is multiple choice in format. You must bring your rocket ID and your personal laptop and it must meet requirements. If you do not have a laptop that meets requirements please inform us immediately. Report 15 minutes prior to the exam. Time and location will be provided. It is important to prepare for this examination by studying the lecture notes and assigned textbook on a regular basis. The use of a question review book is helpful when used as a guide to focused study review. Your points are calculated using your raw score. You need to be in the 5th percentile to pass.

- Departmental Program Grade composed of 20 points
  The Department of Surgery’s Departmental Grade is composed of the following:

  OSCE=6 points
  The Department of Surgery will administer an Objective Structured Clinical Examination. This offers the opportunity to demonstrate some of the skills and abilities learned during the clerkship. It is modeled comparatively to the clinical skills assessment required after your third year. The examination will consist of two 25 minute H&P sessions with write up.

  Oral Examinations=6 points
  Standard format. Consists of one 20 minute oral examination given by an attending surgeon. Students are tested on any of the following topics: Wound Healing, Cholecystitis, Nutrition, Appendicitis, Diverticulitis, Peripheral Vascular Disease, Inguinal Hernia, Upper Gastrointestinal Bleeding, Reflux Esophagitis, Trauma/Shock, Breast Cancer, Thyroid Disease, Colon Cancer, Lung Cancer and Melanoma. Students will be tested according to their basic knowledge, principles of surgery (pathophysiology), basic clinical judgment, and ability to analyze clinical problems and communicate them effectively in an organized and intelligible manner.

  Case Logs=1 point
  Case logs, including educational assigned hours, procedures, and diagnostic category requirements need to be logged on a regular basis and in a timely fashion. Logs need to be complete and consistently updated to receive full credit for case logs. If logs are incomplete by the end of the clerkship or if notices are received of inconsistent updates points will be deducted and an Incomplete grade assigned until logs are completed.

Ethics Paper=2 points
All students are required to write an Ethics Paper (description in manual). If the ethics paper is submitted on time you will receive the full point value. If the Ethics Paper is turned in late or
not at all points will be deducted. If the paper is written extremely poorly points may be deducted.

**Diagnostic Category Requirements=2 points**
Diagnostic category requirements must be met (and logged into Meded) by the end of the clerkship to receive full credit. Points may be deducted for late submission of logs/requirements or failure to obtain the required categories. In addition a grade of incomplete may be assigned. Should you find that you are lacking in cases it is your responsibility to bring it to the coordinator’s attention in a timely fashion for advice.

**Procedure Category Requirements=2 points**
Procedure requirements must be met (and logged into Meded) by the end of the clerkship to receive full credit. This includes submission of your green procedure card with verification signature and case log completion. Failure to submit your procedure card, or complete logs, or meet procedure requirements by the end of the clerkship will result in point deduction and possible grade of Incomplete.

**Mid-Rotation Formative Feedback Forms=1 point**
All students must turn in a Mid-rotation Formative Feedback Form signed by an attending or resident they work with before the end of each 3 week rotation. Failure to do so will result in an Incomplete for the course and loss of the departmental point.

A grade of **INCOMPLETE** will be assigned in the event that the student has not completed all components of the educational program.

A grade of **DEFER** will be assigned for failure of the written examination.

Any student who fails the written examination will receive a grade of Defer for the clerkship and receive one opportunity to repeat the examination. Please consult your student handbook regarding the official policy on the requirements for the resolution of Defer grades. The clerkship office requires written notification one month in advance of the date that you intend to take the examination. Once you submit written intent to the clerkship office, and an examination has been ordered for you, you will be expected to take the examination as scheduled.

A grade of **FAIL** will be assigned for any of the following:

- Failure on two Surgery NBME subject examinations.
- Failure of clinical competency less than 20 points
- Failure to attend scheduled educational activities or unexcused absences

Failure to achieve 10 points or more on the departmental portion of the grade will result in a grade no higher than a pass.

A grade of Fail will require that the student participate in a remedial clerkship experience. Depending on the basis of the failing grade, the length of the remedial clerkship and the criteria for passing the remedial experience will vary accordingly. The clerkship director has the ability to override a determined grade based on performance and professionalism.