**Council of Biomedical Graduate Students**

**12/18/2014 Meeting Agenda**

**Location: HEB276**

**Start Time: 8:04**

**I. Call to Order**

**Attendance:**

Jennifer Ohtola, President

Anita Iyer, Vice President

Adam Blatt, Secretary

Carmen Mitchell, Treasurer

Prince Ampem, CVMD Track Representative

Amanda Blaker, NND Track Representative

Nneka Mbah, CAB Track Representative (Proxy for Franz Corrales)

Brian Youseff, MD/PhD Representative

Matthew Ellis, Pharmacy Representative

Saad Moledina, First Year Representative

Dr. Kandace Williams, Faculty Advisor

**II. Old Business**

1. GRF 2016 speaker invite update
   1. Link to Google doc has been sent
   2. Please rank speakers by tomorrow evening
      1. Invites to speakers will be sent beginning after January

**III. New Business**

1. Attendance Policy
   1. Discussed what action should be taken if council members miss more than 75% of meetings
2. Biomedical Graduate Executive Meeting
   1. COGS Survey
      1. Will send survey to students early in Spring Semester
      2. **Saad has volunteered to set-up survey**
         1. **Make sure to ask if “you have interacted with anyone from the COGS in the last 6 months”**
   2. Dr. Williams reflected upon ongoing difficulties with the changes in the COGS office
3. Council of Health Science Education Meeting
   1. Dr. Williams reported that an issue regarding potential plagiarism through Blackboard was discussed at the meeting
4. GSA Meeting
   1. Anita reported that Graduate Research Awards will be awarded in January
5. 2015 Graduate Research Forum
   1. Registration Update
      1. Adam reported there are current 25 people signed up
         1. 10 first year/no presentations
         2. 9 oral presentations
         3. 6 poster presentations
      2. **ENCOURAGE OTHERS TO REGISTER!!!**
   2. Duties
      1. Passed around duties sheet so that students can get a feel for responsibilities that will need to be completed
      2. Will begin signing up for duties in January
   3. Will submit a proposal to GSA for money in January
6. CBGS Website
   1. Reviewed changes that Franz made to website
   2. Email Franz any suggestions for website

**IV. Adjournment**

**Next Meeting: Thursday, January 15th, 8:00-9:30am, Location TBD**

**End Time: 8:47am**