**Council of Biomedical Graduate Students**

**10/18/2017 Meeting minutes**

**Location: HEB 233**

**Start Time: 5:05 p.m.**

**Present:**

Gayatri Subramanian, President

Cara DeAngelis, Vice president

Jin Chen, Secretary

Cory Howard, Treasure

Amit Sopan Chougule, Risk Manager

Yuqi Zhang, CAB Track Representative

Joseph Lee, NND Representative

Cole White, BRIM/BIPG Representative

Sayani Bhattacharjee, First year representative

Dr. Jyl Matson, Faculty Advisor

**I. Call to Order**

**II. Old Business**

1. CBGS Welcome Picnic – Expenses update - **Cory**

**III. New Business**

1. Fall events:
   1. Career Forum: **Cara**
      1. Pharmacy Council collaboration
      2. Date: October 27th 2017 (Friday)
      3. Time: 5 to 7 pm
      4. Location: HEB 103
      5. Speakers: Dr. Saravanamuthu, Dr. Vasudevan, Dr. Messer and Dr. Winterburn
      6. Pharmacy undergraduates would like to attend
      7. Set up and clean up volunteers – **Cory; Pharmacy will take care of electronics.**
      8. RSVPs **– ~35**
      9. Food: Grape Leaf – **Cara and Amit**
      10. For 2018 – **Representatives update people they’ve contacted, deadline end of the month**
      11. **Gayatri and Cara will buy gifts for guest speakers.**
      12. **Send out emails to Biological sciences department in main campus and invite students there to attend**
2. **2019 GRF speaker** – Voting  **Jin. Names submission ends this Friday and Jin will send out emails for voting.**
3. Fundraising activity – **Fatimah.**
4. First Year Representative – Sayani Bhattacharjee
5. Winter social event- movie and candies. (A poll is needed)

Next Meeting –November 15th 2017 (Dr. Matson and Cara will not be here)

**IV. Adjournment**

**End Time: 5:29 p.m.**