**Council of Biomedical Graduate Students**

**1/22/2019 Meeting Minutes**

**Location: HEB 233**

**Start Time: 5 pm**

**Present:**

Cara DeAngelis, President

Joshua Breidenbach, Vice President

Sayani Bhattacharjee, Secretary

Deepti Gurung, Publicist

Cory Howard, CAB Track Representative

Briana Zellner, MMI Track Representative

Chrysan Mohammed, MoMe Track Representative

Kelsey Murphy, NND Track Representative

Robin Su, MD/PhD Representative

Rajan Paudel, BRIM/BIPG Track Representative

Mackenzie Abel, First Year Representative

Dr. Kandace Williams, Faculty Advisor

Dr. Jyl Matson, Faculty Advisor

**I. Call to Order**

**II. Old Business**

1. Stockings
	1. Feedback- Everyone loved it! We should do it again.
	2. Amit – gather costs, put in excel sheet

**III. New Business**

1. **GRF Responsibilities**:
	* 1. Oral finalists -
		2. Poster Stands – Robin and Rajan will help to get the trifolds.
		3. Signs with directions in hallways – Josh will do it.
		4. Publicity – Flyer, UT News, Dean’s newsletter – Kelsey will do it.
		5. Helping poster presentation judges – Mackenzie will do it.
		6. Conducting Oral presentation: Briana, Josh and Sayani will do it.
		7. Publicity: JCCTR, Dean’s newsletter, UT News, GSA and flyers -
		8. Food: Coffee and Juice for Day 1, Food for Days 1 and 2 – Amit will do it (Saad said he’ll help ☺ )
		9. Food setup: Picking up: Sarah, Sayani can help
		10. RSVP email and presentation for IISC display: Cara
		11. Abstract Booklet: 30 copies printed : Cory and Deepti
		12. Gift: Cara
		13. Travel: Cara – Plane tickets ordered
		14. Other? Anything missing from list?

Abstract deadlines were Friday January 25th, 2019.

Some people submitted their abstracts after the deadline. The council agreed to allow them to participate, but deduct 10 points from their scores.

1. **2020 GRF speaker** – Dr. Nahum Sonenberg

- confirmed

- need to determine which days he’ll be coming (Probably March, 2020)

1. **GSA Meeting** – asking for funds for GRF
	1. Tomorrow - 1/23/2019 (Separate document attached)- GSA agreed to provide the full amount but many members wanted us to get a certain part of the required fund from our department next year onward.
2. **UT Health Insurance Updates**
	1. Deadline to apply is January 31st
	2. Fill out paper application (it is probably online now)
3. **BGEC** (Biomedical Graduate Executive Committee)
	1. **Jan 8th meeting**
	2. **Trying to get student stipend increase for next fall to 2019 NIH levels**

**Currently:**

PhD stipend = $22,920 (2015 NIH) 🡪 $24,816 (2019 NIH)

MS stipend = $10,000 (2015 NIH) 🡪 $12,000 (2019 NIH)

1. **Spring semester meeting times**
	1. We agreed to meet on every third Monday at 5pm.
	2. Need to reserve room for Feb-May.

Next Meeting – February 18th, 2019

**IV. Adjournment**

**End Time: 5:36 pm**