

# LCME Review: Standards 1 & 2



**COLLEGE OF MEDICINE  
AND LIFE SCIENCES**

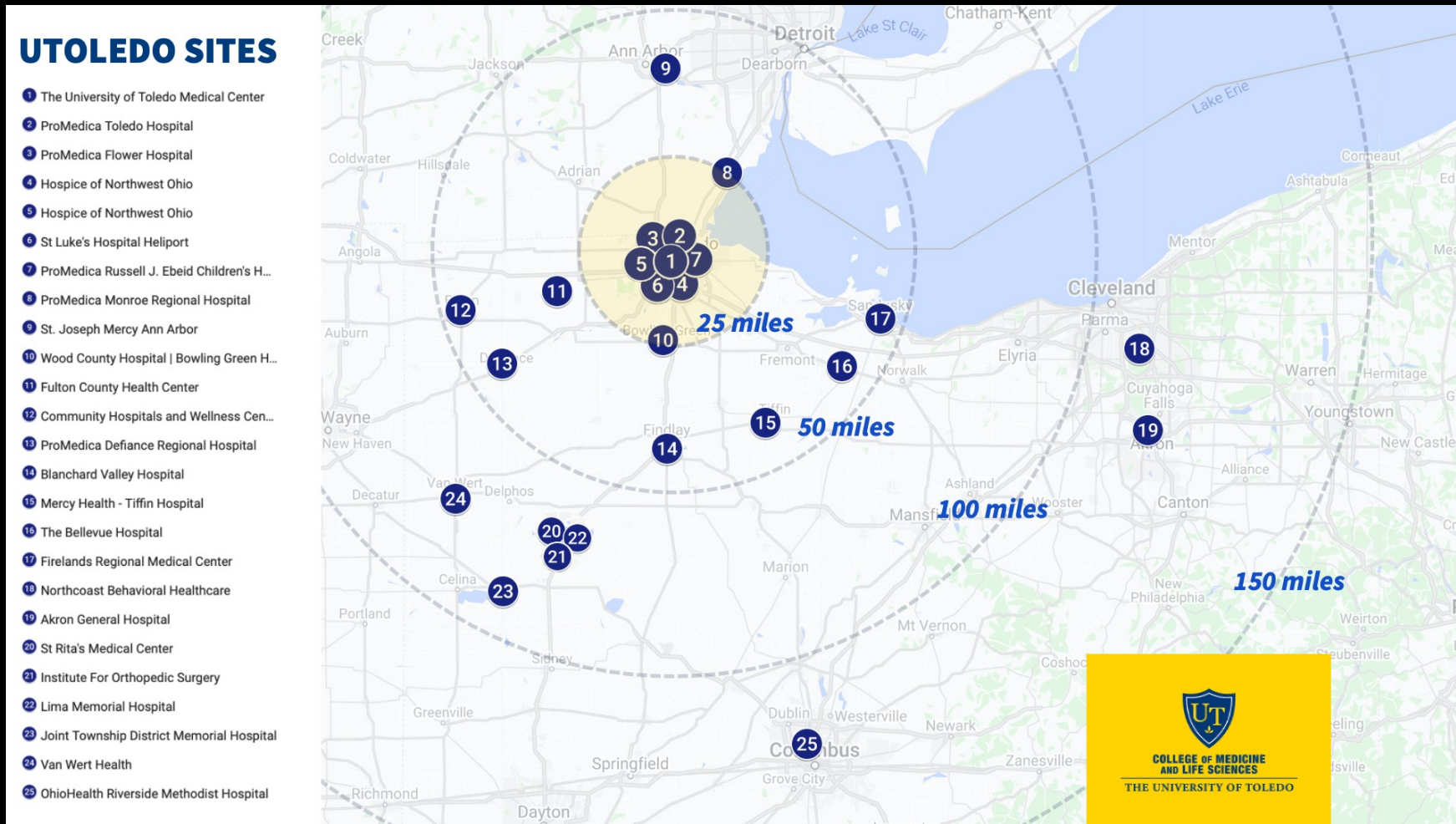
---

THE UNIVERSITY OF TOLEDO

# **Standard 1: Mission, Planning, Organization, and Integrity**

A medical school has a written statement of mission and goals for the medical education program, conducts ongoing planning, and has written bylaws that describe an effective organizational structure and governance processes. In the conduct of all internal and external activities, the medical school demonstrates integrity through its consistent and documented adherence to fair, impartial, and effective processes, policies, and practices.

# 1.1 Provide maps illustrating the locations of affiliated hospitals and of any regional campuses.



1.1 STRATEGIC  
PLANNING AND  
CONTINUOUS  
QUALITY  
IMPROVEMENT:  
MISSION &  
VISION  
STATEMENTS

## Mission:

The mission of The University of Toledo College of Medicine and Life Sciences is to improve health in the communities and region we serve. We do this by educating excellent clinicians and scientists, by providing patient centered and high-quality care and by producing nationally recognized research in focused areas.

## Vision:

The University of Toledo College of Medicine and Life Sciences, with its partner ProMedica, is nationally recognized for education and focused research, and regionally distinguished for comprehensive clinical care.

Approved December 2019 by the college  
Faculty Council.

# 1.1 Strategic Plan

---



I. Student Success and Academic Excellence



II. Research, Scholarship and Creative Activities



III. Faculty, Staff and Alumni



IV. Fiscal Positioning and Infrastructure



V. Reputation and Engagement

1.1 Describe the process used by the medical school to develop its most recent strategic plan. How often and by whom is the strategic plan reviewed and/or revised?

The College of Medicine and Life Science's strategic planning process mirrors the University of Toledo's process

- Developed by 5 subcommittees
- Committee consolidated 5 sections
- Public comment January 2020
- Reviewed at Faculty Meeting Jan 31, 2020
- Approved Faculty Council February 27, 2020
- Reviewed every 6-months
- Examples of actions: 1) Pipeline programs, and 2) student relaxation space

Outcomes	Metrics	Action Steps with Priorities and Timeline (FY21, FY22, FY23)	Resources (\$ No Additional Investment Required; \$\$ Minor Investment Required; \$\$\$ Significant Investment Required)	Responsible Person
		FY2022-2023		
<b>Goal #1B: Improve resident and fellow success, retention, and improve the quality of graduate medical education programs through greater engagement of the College of Medicine and Life Sciences in the graduate educational mission at The University of Toledo.</b>				
<b>Objectives:</b> <ul style="list-style-type: none"> <li>• Maintain the highest level of ACGME accreditation for all residency and fellowship programs through continuous program improvement.</li> <li>• Enhance the recruitment of competitive residents and fellows in UToledo graduate medical education programs.</li> <li>• Increase number of new or expanded residency or fellowship programs.</li> </ul>				
ACGME annual accreditation status		FY2020-2021		
		All Graduate Medical Education programs are at the highest level of Continued Accreditation by the Accreditation Council for Graduate Medical Education (ACGME).		James Kleshinski/Lori Schuh
		FY2021-2022		
		FY2022-2023		
Specialty Board first attempt pass rates		FY2020-2021		
		All but three programs (Child Psychiatry, Interventional Cardiology and Radiology) have met or exceeded the Accreditation Council for Graduate Medical Education's Residency Review Committee (RRC) requirement for the program rolling average board pass rate (most recent 3 years) based upon 2019 graduates.		James Kleshinski/Lori Schuh

# 1.1 College CQI Process

Continuous Quality Improvement policy for the MD Program 3364-81-20

Elements that are Monitored	Timing of Monitoring of the Element	Data source(s) used to Monitor the Element	Individuals/Groups Receiving the Results	Individual/Group Responsible for Taking Action
1.4 Affiliation agreements	Annual	Affiliation agreements	Director of undergraduate medical education; Sr associate dean for academic affiliation; Sr associate dean for undergraduate medical education (UME); Chief legal officer	Senior associate dean for undergraduate medical education
1.5 Bylaws	Every two years	Faculty bylaws	Senior associate dean for faculty affairs and development; Faculty Committee on Rules and Regulations	Senior associate dean for faculty affairs and development



# 1.1 CQI Elements monitored

- 1.4 Affiliation agreements
- 1.5 Bylaws
- 3.3 Diversity & Pipeline programs
- 3.5 Learning environment & professionalism
- 4.1 Sufficiency of faculty
- 4.4 Feedback to faculty
- 4.5 Faculty professional development
- 5.1 Adequacy of financial resources
- 8.1 Curricular management
- 8.3 Curriculum design, review, revision, content monitoring
- 8.4 Program evaluation
- 8.5 Medical student feedback
- 8.6 Monitoring required clinical experiences
- Student time
- 9.1 Resident and non-faculty instructors
- 9.4 Assessment system
- 9.5 Narrative assessments
- 9.8 Fair & timely grades
- 11.2 Career advising
- 12.1 Financial aid & debt management
- 12.3 Personal counseling & well-being programs

**Continuous Quality Improvement policy for the MD Program 3364-81-20**

# 1.2 Conflict of Interest Policies

## Governing Board Policies

Conflict of Interest for Members of the Board of Trustees policy 3364-1-06

## University Policies and Documents

Conflict of Interest and Nepotism policy 3364-25-18

Ohio Ethics Law Overview.pdf

Financial Conflict of Interest policy 3364-70-01

Responsible Conduct of Scholarship and Research policy 3364-70-02

Protection of Human Subjects in Research policy 3364-70-05

## COMLS Policies

Individual Conflict Of Interest in Education and Clinical Care policy 3364-81-01-004-01

Guidelines for Commercial Support-Educational Grants policy 3364-81-12-206-03

Conflict of Interest and Disclosure CME policy 3364-81-12-206-04

Interactions with the Pharmaceutical and Medical Device Industry and other Vendors at the University of Toledo Health Science Colleges and at The University Medical Center policy 3364-81-04-027-00

Conflict of Interest Avoidance on Committees policy 3364-81-26

<https://www.utoledo.edu/policies/>

# 1.3 Faculty Participation: Committees

## Committee Participation

- Annual nomination process: self and other
- Chair input

Standing Committees policy 3364-81-27

# 1.3 Standing Committees

Academic Progress Committee
Admissions Committee
Appointment, Promotions, and Tenure Committee
Clinical Curriculum Committee
College of Medicine and Life Sciences (COMLS) Assessment Committee
COMLS Dean's Executive Committee
COMLS Dean's Faculty and Staff Awards Committee
COMLS Translation: The University of Toledo Journal of Medical Science Committee
Continuing Medical Education Committee
Criminal History Review Committee
Curriculum Evaluation Committee
Dean's Committee on Libraries
Dean's Advisory Committee on Diversity and Inclusion
Dean's Advisory Council on Professionalism and Mistreatment
Executive Curriculum Committee
Faculty Appeals Committee

Foundational Sciences Curriculum Committee
Global Health Committee
Graduate Medical Education Committee
Graduation Committee
Individual Conflict of Interest in Education and Clinical Care Committee
MD/PhD Committee
Student Appeals Committee
Student Conduct and Ethics Committee
Medical Student Research Committee
Medical Student Scholarship Committee
Promotion Mentoring Committee
Research Advisory Committee
Student Promotions Committee



# 1.3 Faculty Participation: Review of Policies

## **Proposed policy changes**

- Reviews by assistant & associate deans and college executive committee
- 30-day comment period

## **Dissemination**

- Dean's weekly update
- College executive committee: chairs and associate deans

## 1.4 Affiliation Agreements

Clinical teaching site	Date agreement last signed	1. Access to resources	2. Primacy of program	3. Faculty appointments	4. Environmental hazard	5. Learning environment
Akron General Health System	2/4/2020	<p>Page 1, section 1, #b</p> <p>Page 1, section 1, #c</p> <p>Page 1, section 1, #f</p> <p>Page 4, section 3, #i</p>	<p>Page 2, section 2, #b</p> <p>Page 2, section 2, #c</p> <p>Page 2, section 2, #i</p> <p>Page 4, section 3, #a</p> <p>Page 4, section 3, #b</p> <p>Page 4, section 3, #i</p>	<p>Page 1, section 1, #f</p>	<p>Page 3, section o, #6</p> <p>Page 4, section 3, #d</p> <p>Page 4, section 3, #f</p> <p>Page 4, section 3, i</p>	<p>Page 1, section 1, #g</p> <p>Page 5, section 5, #9</p>

Akron General, Hospice NW Ohio, St. Luke's, Riverside, ProMedica, St. Joseph's AA, AHEC

# 1.5 Bylaws

- Faculty Rules and Regulations for Faculty not bound by Collective Bargaining Agreements.
- Reviewed by Faculty Council in the fall of 2019.
- The University of Toledo Board of Trustees approved December 2020.

- [https://www.utoledo.edu/policies/academic/faculty\\_staff/pdfs/rules\\_regulations.pdf](https://www.utoledo.edu/policies/academic/faculty_staff/pdfs/rules_regulations.pdf)

# **Standard 2: Leadership and Administration**

A medical school has sufficient faculty in leadership roles and senior administrative staff with the skills, time, and support necessary to achieve the goals of the medical education program and to ensure the functional integration of all programmatic components.



## 2.1 Administrative Officer and Faculty Appointments

- All appointments are approved by and are the responsibility of The University of Toledo Board of Trustees
- The Board of Trustees, through Resolution 17-12-33: Administrative Officials as the Appointing Authority, has designated the president and COMLS dean and other individuals holding specific titles (provost, CFO, etc.) as appointing authority.

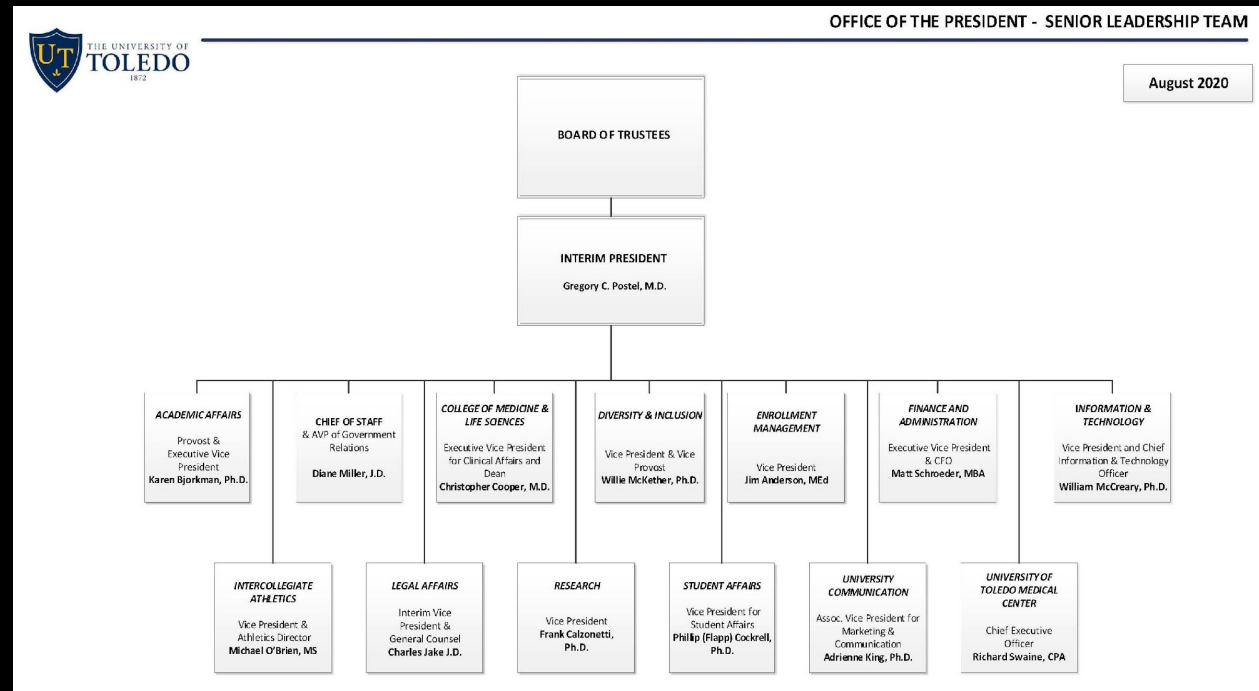
## 2.2 List the areas of the school's mission for which the dean has responsibility

- Responsible for the school's research and educational mission: undergraduate medical education, graduate education, graduate medical education, and continuing medical education.
- Chairs the board of directors for the academic physician practice plan, The University of Toledo Physicians Clinical Faculty.
- All clinical and basic science department chairs, as well as the associate deans, report directly to the dean.

# 2.3 Dean's Access and Authority

As EVP, reports to President

As Dean, reports to Provost

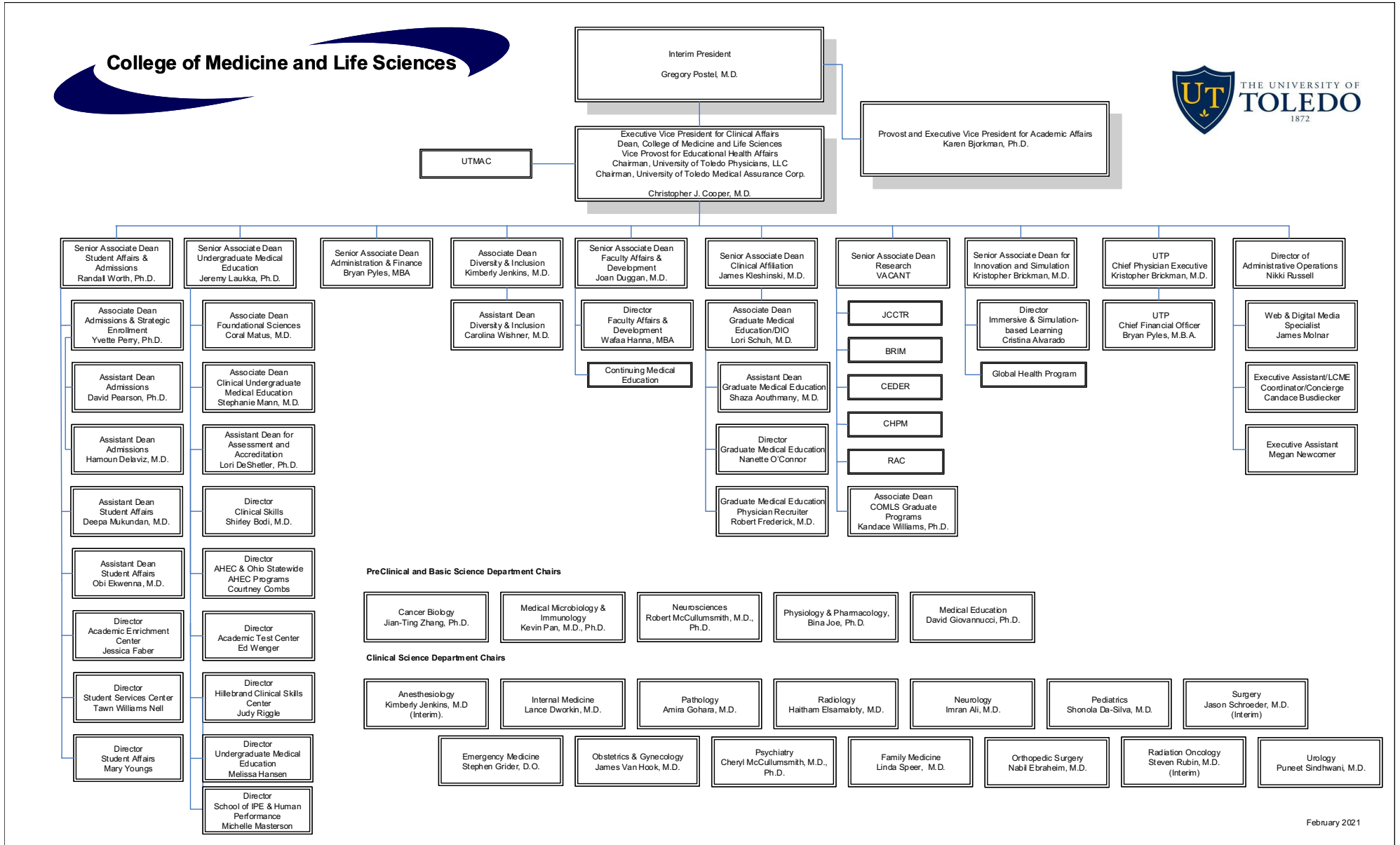


## 2.4 Sufficiency of Administrative Staff

- Senior Associate Dean for Student Affairs\*
- Senior Associate Dean for Medical Education\*
- Department Chairs
- Administrative Staff

\*Critical factors (GQ): Accessibility, Awareness of Student Concerns, Responsiveness to Student Problems

# 2.4 Dean's Organizational Chart





# **COLLEGE OF MEDICINE AND LIFE SCIENCES**

---

THE UNIVERSITY OF TOLEDO

Questions?