



Recitation for Organic Chemistry II

The University of Toledo Department of Chemistry and Biochemistry
College of Natural Sciences and Mathematics

[CHEM 2440 - 002 and 006](#)

Instructor of Record:	Dr. Steve Sucheck	Office:	WO3276
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Instructor:	Dr. Zin-min Tun	Class Location:	Section 2: Health Sci and Human Services 3202 Section 6: Remote
E-Mail:	zinmin.tun@utoledo.edu	Class Day/Time:	Section 2: Thursday: 11:30 AM - 12:25 PM Section 6: Thursday: 3:00 PM - 3:55 PM
Office Hours:	by appointment	Credit Hours:	1 credit hours
		Term:	Spring 2021

SPECIAL COURSE EXPECTATIONS DURING COVID-19

ATTENDANCE

The University of Toledo has a missed class policy. It is important that students and instructors discuss attendance requirements for the course. Students must perform a daily health assessment, based on based on [CDC guidelines](#), before coming to campus each day, which included taking their temperature. Students who are symptomatic/sick should not come to class and should contact the Main Campus Health Center at 419-530-3451. *Medical and Physician Assistant Students should contact Jyothi Sri Pappula, MD via email at: Jyothi.pappula@utoledo.edu; All other clinical students should contact Dean Linda Lewandowski, College of Nursing, via email at Linda.Lewandowski@UToledo.Edu or by phone at 419-383-5835..* Absences due to COVID-19 quarantine or isolation requirements **are** considered excused absences. Students should notify their instructors and these absences may not require written notice.

FACE COVERINGS

All students must wear face coverings while on campus, except while eating, alone in an enclosed space, or outdoors practicing social distancing. NO students will be permitted in class without a face covering. If you have a medical reason that prevents you from wearing a face covering due to a health condition deemed high-risk for COVID-19 by the Centers for Disease Control and Prevention (CDC), you should submit a request for an accommodation through the Student Disability Services Office (SDS) by completing the [online application](#). Students will need to provide documentation that verifies their health condition or

disability and supports the need for accommodations. If a student is already affiliated with SDS and would like to request additional accommodations due to the impact of COVID-19, should contact their accessibility specialist to discuss their specific needs.

SOCIAL DISTANCING

Students should practice social distancing inside and outside the classroom please follow signage and pay attention to the seating arrangements. Do not remove stickers or tape from seats and/or tables, this is there to provide guidance on the appropriate classroom capacity based on the recommended 6 feet of social distancing between individuals. Please be conscious of your personal space and respectful of others. Also be cognizant of how you enter and exit the room; always try to maintain at least 6 feet of distance between yourself and others.

DESKS AND WORK SPACES

Students will need to sanitize their desks and/or work space before class with the University provided sanitizing spray and paper towels their desks.

SPECIAL NOTES

It's important to note that based on the unpredictability of the COVID-19 virus things can change at any time so please be patience and understanding as we move through the semester. I also ask that you keep me informed of concerns you may have about class, completing course work/assignments timely and/or health concerns related to COVID.

REQUIRED INSTRUCTIONAL MATERIALS (TEXTS AND ANCILLARY MATERIALS)

A. Required Materials: "SAPLINGPLUS FOR ORG.CHEM (12 MONTHS)" through UT Barnes and Nobel Bookstore - \$114.30. What it includes is:

- Organic Chemistry: Structure and Function (8th Edition) by Vollhardt and Schore. Published by W.H. Freeman/Macmillan, ISBN-10: 1-319-07945-8; ISBN-13: 978-1-319-07945-1; 1472 pages – E-edition is found in SAPLINGPLUS (Package at the Bookstore). Likewise, you can also purchase the paper version at UT Barnes and Nobel Bookstore ("ORGANIC CHEM FOR UT (LOOSE-LEAF)") for \$42.85.
- Account for SAPLINGPLUS Learning: please access SAPLINGPLUS Learning from Blackboard The access code comes as part of the "SAPLINGPLUS FOR ORG.CHEM (12 MONTHS)" through UT Barnes and Nobel Bookstore
- iClicker Cloud: please install the iClicker Cloud APP (REEF) on your **cell-phone**. We will be using Clicker responses in class this year for points. This already comes as part of the "SAPLINGPLUS FOR ORG.CHEM (12 MONTHS)" through UT Barnes and Nobel Bookstore

B. Recommended Materials:

Preparing for Your ACS Examination in Organic Chemistry: The Official Guide by the Examinations Institute of the American Chemical Society Division of Chemical Education. 1st edition (2002), published by American Chemical Society. ISBN: 0-9708042-1-0.

COURSE DESCRIPTION

Welcome to Organic Chemistry II Recitation (CHEM 2440). This course is a 1 semester credit hour class that is complementary to the Organic Chemistry II (CHEM 2420) lecture. The purpose of this course is to allow you to obtain extra help and practice in Organic Chemistry which should help you achieve

success in CHEM 2420. You should come to recitation prepared each week having attempted the assigned problems for the appropriate chapter being covered in lecture.

Each week you will be given a recitation assignment containing 1 to 5 questions. The top 11 recitation assignments will contribute towards your final course grade as specified below. During recitation you will be able to work in smaller groups in order to finish the recitation assignment and work on additional problems. You will be expected to actively engage in discussions regarding these practice problems. This course is graded independently from CHEM 2420 and a grade of pass / no credit will be given at the end of the semester.

The key to succeeding in this course is to do as many problems as possible so that you will be prepared for the recitation assignments and more importantly so that you achieve success in other courses such as CHEM 2420/2470 as well as the standardized ACS final.

PREREQUISITES AND COREQUISITES

Prerequisites: CHEM 2410 with a minimum grade of C-. Students not satisfying the prerequisite will be dropped from the course.

COMMUNICATION GUIDELINES

As your instructor, I am here to help, and will do my best to respond to email within 24 to 48 hours. Students are expected to check their UT email account and Blackboard frequently for important course information. We want you to be successful in this course, so **let's work together!**

COURSE EXPECTATIONS

1. It is highly recommended to read the textbook before the lecture.
2. You are required to either attend class or participate in the live online lecture.

OVERVIEW OF COURSE GRADE ASSIGNMENT

This course is graded a pass / no credit. For you to obtain a passing grade, you will need to achieve greater than 70.0% on 11 of the 14 recitation assignments that will be given during the semester. One recitation assignment will be given each week.

Drop, Withdrawal and Incomplete Grades Course drop and withdrawal procedures have been set by the University. *Dropped* courses do not appear on your transcript. The deadline for dropping is February 2nd. You may *withdraw* from the course and receive a grade of W. The deadline for withdrawal is March 26th. W's do not affect your GPA.

ACADEMIC POLICIES

Academic Dishonesty: The academic honesty policies, as stated in the UT Catalogue will be STRICTLY ENFORCED. Any student found violating the UT academic honesty policies will be penalized in accordance with these policies. You should read the university's policy on Academic Dishonesty found at http://www.utoledo.edu/catalog/2000catalog/admissions/academic_dishonesty.html .

UNIVERSITY POLICIES

Policy Statement on Non-Discrimination on the basis of Disability (ADA). The University is an equal opportunity educational institution. Please read [The University's Policy Statement on Nondiscrimination on the Basis of Disability Americans with Disability Act Compliance](#).

ACADEMIC POLICIES

[Undergraduate Academic Policies](#)

[Graduate Academic Policies](#)

ACADEMIC ACCOMMODATIONS

The University of Toledo embraces the inclusion of students with disabilities. We are committed to ensuring equal opportunity and seamless access for full participation in all courses. For students who have an accommodations memo from Student Disability Services, I invite you to correspond with me as soon as possible so that we can communicate confidentially about implementing accommodations in this course. For students who have not established affiliation with Student Disability Services and are experiencing disability access barriers or are interested in a referral to healthcare resources for a potential disability or would like information regarding eligibility for academic accommodations, please contact the [Student Disability Services Office](#) by calling 419.530.4981 or sending an email to StudentDisability@utoledo.edu.

Policy Statement on Non-Discrimination on the Basis of Disability (ADA)

The University is an equal opportunity educational institution. Please read [The University's Policy Statement on Nondiscrimination on the Basis of Disability – Americans with Disabilities Act Compliance](#).

TECHNOLOGY REQUIREMENTS, SKILLS, AND PRIVACY POLICIES

Please view the [technology considerations](#) for this course, including technical skills needed, general technology requirements, and technology privacy policies.

GENERAL TECHNOLOGY REQUIREMENTS

Students need to have access to a properly functioning computer throughout the semester. The Browser Check Page <http://www.utoledo.edu/dl/helpdesk/browser-check.html> will enable you to perform a systems check on your browser, and to ensure that your browser settings are compatible with Blackboard, the learning management system that hosts this course.

Software Student computers need to be capable of running the latest versions of plug-ins, recent software and have the necessary tools to be kept free of viruses and spyware.

Use of Public Computers: If using a public library or other public access computer, please check to ensure that you will have access for the length of time required to complete tasks and tests. A list and schedule for on-campus computer labs is available on the Open Lab for Students webpage.

UT Virtual Labs: Traditionally, on-campus labs have offered students the use of computer hardware and software they might not otherwise have access to. With UT's Virtual Lab, students can now access virtual machines loaded with all of the software they need to be successful using nothing more than a broadband Internet connection and a web browser. The virtual lab is open 24/7 and 365 days a year at VLAB: The University of Toledo's Virtual Labs.

Learner Technical Support can be found here <http://www.utoledo.edu/dl/students/learnersupport.html>

ACCESSIBILITY OF COURSE TECHNOLOGIES

Please view [Accessibility of Course Technologies](#) for information regarding the accessibility of Blackboard and other technologies used in this course.

ACADEMIC AND SUPPORT SERVICES

Please view the [Learner Support](#) page for links and descriptions of the technical, academic, and student support services available to UT students.

SAFETY AND HEALTH SERVICES FOR UT STUDENTS

Please use the following link to view a comprehensive list [Campus Health and Safety Services](#) available to you as a student.

STUDENT SUPPORT SERVICES

Course scheduling assistance: Chemistry Department Secretary, Ms. Samples, is in Room BO 2022, telephone 419-530-2698. She takes care of all scheduling changes.

Chemistry Help Center, Virtual/Online, is where the teaching assistants hold their office hours so it is a great place to receive assistance. The spring semester virtual help center link is <https://us.bbcollab.com/guest/80670d8c3ff9469dbb520091a0612503>. The Help Center hours are MW 9-12, 1-4, 5-8; TR 9-8 and F 9-4, from January 25 until the end of classes. No appointment is necessary.

Tutoring support. Virtual/Online for all UT students is available through the **Learning Enhancement Center** located in the Carlson Library.

Instructor Office Hours Online are times when you can join Blackboard Collaborate Ultra (no appointment needed) with questions about the course material. My office hour times are listed at the top of the syllabus.

Inclusive Classroom Statement

In this class, we will work together to develop a learning community that is inclusive and respectful. Our diversity may be reflected by differences in race, culture, age, religion, sexual orientation, gender identity/expression, socioeconomic background, and a myriad of other social identities and life experiences. We will encourage and appreciate expressions of different ideas, opinions, and beliefs so that conversations and interactions that could potentially be divisive turn, instead, into opportunities for intellectual and personal development.