

## Natural Sciences and Mathematics Council

Meeting Minutes for January 21, 2014

Student Union 2591 3:30 – 4:30 PM

### Call to Order

- Roll Call – Secretary - Edith Kippenhan
- **Present:** Jim Anderson, Peter Andreana, Bruce Bamber, John Bellizzi, Don Stierman, Mike Cushing, Hans Gottgens, Xiche Hu, Edith Kippenhan, David Krantz, John Plenefisch, Nik Podraza, Friedhelm Schwarz, JD Smith, Gerard Thompson, Sibylle Weck-Schwarz
- **Absent:** Tony Quinn (excused)
- **Others Present:** Brian Ashburner, Angela Koenigs (for Christine Habrecht)

### Approval of Minutes from December 10, 2013 Meeting

Motion to approve minutes by Hans was seconded by Nik, and then passed unanimously.

### Approval of Minutes from November 12, 2013 Meeting

Motion to approve minutes was seconded and then passed unanimously pending changes per Hans' e-mail that outlined all of the course proposals. Course proposals will be appended electronically to corrected minutes.

### Reports from Committees:

#### ○ University Council

Gerard attended.

Most of the discussion centered on the issue of adopting the tobacco policy on campus, and whether E-cigarettes and marijuana are included. They agreed to adopt the policy. The rest of the discussion was about strategic planning. The situation is fluid so we should do a good job with our strategic plan.

#### ○ Chairs Council

JD attended. Council met two weeks ago.

Honors College Scholarship Day is Feb. 8<sup>th</sup>. 328 potential honors students were invited by NSM, 44 have accepted to date. The students will be in the department, please be available.

There will a departmental scholarship for one year which will then be picked up by the Honors College.

Workload agreements are due. Changes in the form – it is now in Excel. New course prep now counts as credit towards the workload.

It was reported that assignments and enrollments were confirmed after the fact.

Enforcement of minimum of 30 undergraduate students, 15 graduate students per class is generally judged on a case-by-case basis. It was previously stated that a student's graduation should not be jeopardized by classes being cut. 8-10 students "pays" for the cost of teaching the class. The infrastructure cost don't go away so cancelled classes don't save the entire cost of holding the class.

#### ○ Faculty Senate

Sibylle attended. Student government passed the resolution that all lectures that have more than 100 student be videotaped. The question is: anything taped using Echo 360 is university property. Who owns the taping if it is taped with an instructor's personal equipment? Who is going to do the work of making the recordings Office of Accessibility compliant?

### **Lecturer Status/Constitutional Changes (John B.)**

Friedhelm: if we accept the lecturers as the same status as faculty, then council loses two members.

John: It is possible that a department could have 100% T/TT or 100% L.

Hans: This shouldn't be dictated via the constitution.

Are chairs in the bargaining unit or out since they are in administration. Do we discuss the various types of administrative positions, such as school directors, etc., but not the associate dean?

1. Removal of Article V Section 3c of constitution?

Approved by the representing lecturers on council.

2. Add a 4<sup>th</sup> person for each department?

This will probably be difficult to do is new workload agreements do not give as much credit to service as was usual and customary in the past.

Committee membership is not limited to council members. Precedent – Faculty Senate. They purposely allow members on committees that are not currently senators in order to maintain continuity and experience.

The At Large position was used to balance the different branches that were represented in the College of Arts and Sciences. This is no longer necessary in the College of NSM.

Consensus: addition of a 4<sup>th</sup> person is not needed.

3. Clause about absentee ballots: the wording needs to be changed to incorporate “the absentee ballot will be available five business days before the meeting”.

The vote to change the constitution as outlined per the version shown on the screen passed unanimously.

### **Dual Degree Modification (Chris Habrecht via Brian and Angela):**

Current wording was shown on screen.

Council voted to remove the 20 hr. requirement that was designed to cover the majority of the contingencies that could be anticipated at this time. A course counts towards one major only. Related Areas don't follow this rule, so a course in a Related Area can be used for the 2<sup>nd</sup> degree, e.g.: CHEM 1230 that is used in another major, such as BIO or EEES, can count towards the BS in Chemistry.

The 2<sup>nd</sup> paragraph needs to be more similar to the first.

Council decided to vote on the essence of the changes with the understanding that the final document would be shared and posted once finalized. A motion was made by Edith and seconded by John B., the vote to approve passed unanimously.

### **Curriculum Committee:**

Hans has stepped in to help Tony out during Tony's absence. Hans is becoming familiar with the Curriculum Tracking site and its peculiarities. There are different approval steps for undergraduate and graduate level courses and their modifications.

There are currently two course modifications, one for PHYS and one for EEES, pending but the online form currently cannot be edited. These should be ready for the February submission to council and the April submission deadline to Faculty Senate.

**New Business:**

**Faculty Senate Replacement:**

After a short discussion it was decided that Sibylle will contact the next highest candidates (1<sup>st</sup> and 2<sup>nd</sup> Runner Up) and verify that person is still willing and available to assume the position. Brian Ashburner is willing to serve if the 1<sup>st</sup> and 2<sup>nd</sup> Runner Ups do not wish to do so.

An interim person for the Curriculum Committee to stand in for Hans (Bio) is needed.

Adjournment at 4:35 pm.