Natural Sciences and Mathematics Council Meeting Minutes
20 March 2018 in SU2579 3:30-5:00 PM

1. Call to Order

- Moment of Silence for Dr. Tony Quinn
- Presiding: Hans Gottgens
- Present: Jim Anderson, John Bellizzi, Kathy Fisher, Michael Heben, David Krantz, Brenda Leady (secretary), Song-Tao Liu, Tom Megeath, Timothy Mueser, Kathy Shan, Qin Shao, Rebecca Sturges, Deborah Vestal and Sibylle Weck-Schwarz
- Absent: Edith Kippenhan (excused), Don Stierman (excused), Hassam Quershi (excused),
- Others: Brian Ashburner, John Plenefisch

Approval of Minutes

- January and February minutes approved.

2. Unfinished Business

- 2a. NSM college admission policies (Hand Gottgens)
  - Policy emailed to council
    - Changing from '2.50 GPA or ACT of 20' to '2.75 GPA or ACT of 21'
  - In place Fall 2019
  - Try it for a few years and then make it permanent or revert
  - Biological Sciences Department will need an internal discussion to review their separate admission policy
  - Unanimously approved – goes forward as recommendation to Dean
  - John Plenefisch will contact Provost's office to make this change go into effect
- 2b. CCAP bylaws
  - Policy emailed to council
  - For spring 2019 election
  - Changes to require at large member rank to be full professors
  - Add section 7 on voting to promotions to full professor
  - Brian – is "advice" a vote? No
  - Kathy S. – Suggests tie breaker vote from associate professors in this case only
  - Sybille – Effect on potential membership is significant. Full professors are not equally distributes. Will create an imbalance. Conditions are more restrictive than UCAP.
  - John P. UCAP specified by contract, CCAP is not
  - Pro – guarantees at least 2 full professors on the committee
  - Con – Distinct imbalance in membership
  - Hans – at large members can't both be from same department
  - John B. – Where did the impetus for change come from?
  - Hans – Came up in chair's meeting with Dean
  - John P. – Concern was about associate professor chairing committee and writing documents for promotion to full professor.
  - John P. – Should lecturers on council vote on matters that pertain to CCAP and tenure?
  - Hans – After talks with dean, feel this is appropriate
  - Hans – Discussion tabled. Representatives should discuss with department and the matter will be taken up again at the April meeting.
- 2c/ 3a. Endorsement of WAC recertification process.
  - Also part of Curriculum Committee report (John Bellizzi)

- Approval was not unanimous by curriculum committee.
- NSM, A&L and Honors are the only colleges using WAC
- Barb Schneider, chair of WAC committee, will run workshops
- Hans – Suggest having a formal report about WAC at April meeting – invite Barb Schneider.

3. Council Committee Reports

3a. **Curriculum Committee (John Bellizzi**)

- See Endorsement of WAC recertification process discussion above.
- New course proposals by ES
  - Committee recommendation : approve
  - Council : approve
- Course modifications from ES
  - Committee recommendation : approve
  - Council : approve
- Course modifications from Math
  - Committee recommendation : approve
  - Council : approve
    - Ask for clarification of "Math section score 550" from proposal
- Undergrad program modifications from ES
  - Committee recommendation : approve
  - Council : approve
- Undergrad program modification from Biological Sciences
  - Committee recommendation : approve
  - Council : approve

3b. Election Committee (Sybille Weck-Schwarz)

- Elections going on for at large CCAP and grad council
- No complaints or questions so far but voting is slow – 100 eligible and 13 have voted so far
- Faculty senate elections also going slowly.
- How can we increase participation?
  - Easy to bury or lose emails
  - John P. – is there a way to remind voters like the charitable campaign emails?
  - Sybille – Can send more reminders but can't stop reminders after voting

3c. **Academic Grievance Committee**

- Form was required for grievance document.
- Form went out to committee – Suggestion for instruction page (in creation).
- Question about process – What if a faculty member says no to an informal grievance request? Does student go back to faculty member with formal request or does it got to the chair?
- Brian – In the past, the first email considered a "formal" request even if it's in an informal format.
- John P. – Provost will be charging Senate to review grievance policies.
- Question on the meaning of "day" – class days as in when the class actually meets or days when class is in session? Suggest definition clear to all.
- Will be finalized at the April meeting

University reports and Proposals

Faculty Senate (David Krantz)

- March 16 is deadline for course proposals.

Meeting adjourned 5:09pm.