**Natural Sciences and Mathematics Council Meeting Minutes**

**22 January 2019 in SU2579 3:30-5:00 PM**

1. **Call to Order**

* Presiding: Kathy Shan
* Present: Alessandro Arsie, John Bellizzi, Maria Diakonova, Kathy Fisher, Sally Harmych, Michael Heben, David Krantz, Brenda Leady, Song-Tao Liu, Tom Megeath, Kristi Mock (secretary), Song Qian, Von Sigler, Qin Shao, Rebecca Sturges and Sibylle Weck-Schwarz
* Absent: Yashika Bhoge (excused), Terry Bigioni (excused)
* Others: John Plenefisch

**Approval of Minutes**

* Dec 11 approved

1. **Unfinished Business**

* Tenure and Promotion Elaborations Revisions will be reviewed next month

1. **University Reports and Proposals**

**a. Faculty Senate (Sibylle Weck-Schwarz)**

* New course and program changes need to be submitted by March 12
* Discussion at Faculty Senate about impact of government shut down on our students
* New tracking system will go live after Spring
* Research Symposium from Provost office
* Grad Student workshop 2/1
* Provost reported that there were 99 students that participated in the 10 offered courses for this past Winter Intersession
  + Math had a great model with their course that allowed students with a passing grade, but not a high enough grade to qualify for the next course, a chance to remediate and move forward in Spring.
* David Krantz: Anyone with access to seniors, please encourage them to take the NESSE
  + It allows us to compare us to peer institutions and how to improve retention and student success.
  + This should be sent out to students soon, maybe February

**b. Graduate Council (Song-Tao Liu)**

* Course Management system rolling out soon
* Will be starting electronic course evaluations
  + Next faculty senate will have presentations of the new system
  + Will include 12 core questions that they are hoping all departments will keep and add to allowing this to be used as a benchmark to compare between colleges and between institutions
* There was a change in Grad student insurance due to the last company going bankrupt
  + There are still some unknowns and they are working to make this situation better

**c.** **Faculty 180 (John Bellizzi)**

* Has been tested in various sectors over the past year and were deemed successful. They are looking to roll out ARPAs to all colleges and also add 5-year professional assessments.
* Benefits of Faculty 180
  + Single repository for everything you are working on
  + They are trying to improve automation to pull from grants you are working on and to pull from Web of Science when paper is indexed
  + This will help with data retrieval requests from above
* Comments can be submitted to John Bellizzi
* John Bellizi will ask about the roll out for lectures at the next meeting

1. **College Reports**
2. **NSM Chairs Meeting (Kathy Shan)**

* Responsible Conduct for Research training for new grad students will be on March 23
* Student Success Road Show
  + Looking at departments and what we do to improve student success
  + John Plenefisch: Bartell wants us to intentionally focus on students feeling welcome and helping students
* Data Science degree is coming down
  + John Plenefisch: plea to departments to get him information on applications of data science in our departments. He is looking for courses currently in use, no new course creation.
* Bookstore orders are due tomorrow.
  + Although this is tough because we don’t have our course load for next year, the bookstore is supposed to have lists of books available when the Fall schedule go out.

1. **Council Committee Reports**

**a. Curriculum Committee (John Bellizzi)**

* If possible information on changes will be emailed before the next meeting

1. **Election Committee**  **(Sibylle Weck-Schwarz)**

* The vote on the Tenure and Promotion Elaborations will take about 2 weeks. It will be sufficient to send it out to Faculty in March.

1. **New Business**

**a. FYE Orientation Classes (Kristi Mock/David Kranz)**

* Discussion of the progress of the FYE Task Force on creation of a new FYE orientation. It was decided that it is still too nebulous and discussions with individuals would be better at this point.

**b. Faculty Workload Guidelines (Kathy Shan)**

* Please read through and discuss so that we can vote on it in February
* Send feedback to Kathy or John Plenefisch
* Pay special attention to CBA references and make sure they are aligned
* **Saturday Morning Science (John Bellizzi)**
* They have 5 talks this spring
* Spread the word and encourage attendance
* They have fliers if you want to hang them anywhere

4:35 Meeting adjourned.