

COURSE TITLE

The University of Toledo

Mathematics & Statistics Department, College of Natural Sciences and Mathematics
MATHXXXX-0XX, CRN XXXXX

Instructor:	(Insert Name)	Class Location:	(Insert Building/Room)
Email:	(Insert Email Address)	Class Day/Time:	(Insert Days/Time)
Office Hours:	(Insert Days/Time)	Credit Hours:	X
Office Location:	(Insert Building/Office #)		
Office Phone:	(Insert Phone Number)		
Term:	(Insert Semester/Year)		

COURSE DESCRIPTION

(Insert Course Description)

STUDENT LEARNING OUTCOMES

(Insert Student Learning Outcomes)

PREREQUISITES

(Insert Prerequisites)

TEXTBOOK: (*Name of textbook*), (Edition), by (author(s)) (ISBN:)

UNIVERSITY POLICIES:

POLICY STATEMENT ON NON-DISCRIMINATION ON THE BASIS OF DISABILITY (ADA)

The University is an equal opportunity educational institution. Please read The University's Policy Statement on Nondiscrimination on the Basis of Disability Americans with Disability Act Compliance.

ACADEMIC ACCOMODATIONS

The University of Toledo is committed to providing equal access to education for all students. If you have a documented disability or you believe you have a disability and would like information regarding academic accommodations/adjustments in this course please contact the Student Disability Services Office (Rocket Hall 1820; 419.530.4981; studentdisabilitysvs@utoledo.edu) as soon as possible for more information and/or to initiate the process for accessing academic accommodations. For the full policy see: <http://www.utoledo.edu/offices/student-disability-services/sam/index.html>

ACADEMIC POLICIES:

STUDENT PRIVACY

Federal law and university policy prohibits instructors from discussing a student's grades or class performance with anyone outside of university faculty/staff without the student's written and signed consent. This includes parents and spouses. For details, see the "Confidentiality of Student Records (FERPA)" section of the University Policy Page at <http://www.utoledo.edu/policies/academic/undergraduate/index.html>

MISSED CLASS POLICY

If circumstances occurring in accordance with The University of Toledo Missed Class Policy (found at

http://www.utoledo.edu/facsenate/missed_class_policy.html) result in a student missing a quiz, test, exam or other graded item, the student must contact the instructor in advance by phone, e-mail or in person, provide official documentation to back up his or her absence, and arrange to make up the missed item as soon as possible.

ACADEMIC DISHONESTY

Any act of academic dishonesty as defined by the University of Toledo policy on academic dishonesty (found at <http://www.utoledo.edu/dl/students/dishonesty.html>) will result in an F in the course or an F on the item in question, subject to the determination of the instructor.

GRADING AND EVALUATION

(Insert a statement that fully explains how course grades are calculated. Clearly state the points, percentages, and weights for each component of the course grade; explain/illustrate the relationship(s) between points, percentages, weights, and letter grades. Indicate the instructor's timeframe for providing grades and feedback on assignments. This section may also include specifics regarding grade related policies such as the late submission of assignments, the grade of incomplete, extra credit, the proctoring of tests, etc. In addition to (or in lieu of) traditional tests, consider the use of authentic assessments that emphasize active engagement and that are based on real-world experiences. Midterm Grading: Include a statement regarding how midterm grades will be calculated and why they are important. Final Grading: Define the grading scale for your course.)

IMPORTANT DATES

The instructor reserves the right to change the content of the course material if he perceives a need due to postponement of class caused by inclement weather, instructor illness, etc., or due to the pace of the course.

MIDTERM EXAM:

FINAL EXAM:

OTHER DATES

The last day to drop this course is:

The last day to withdraw with a grade of "W" from this course is:

STUDENT SUPPORT SERVICES

Free math tutoring on a walk-in basis is available in the Math Learning and Resources Center located in Rm B0200 in the lower level of Carlson Library (phone ext 2176). The Center operates on a walk-in basis. MLRC hours can be found at <http://www.math.utoledo.edu/mlrc/MLRC.pdf>

CLASS SCHEDULE

(Insert a detailed course schedule/calendar that (1) includes weekly topics; (2) aligns the topic to be covered with the student learning outcome; and (3) describes in detail how you will assess student learning.)