College of Nursing Ambassador Program

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<th>Title: College of Nursing Ambassador</th>
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<td>Department: College of Nursing</td>
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<td>Reports To: Jessica Gast, Communications and Recruitment Specialist</td>
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**Basic Function:**
The College of Nursing Ambassador will assist the Communications and Recruitment Specialist and the College of Nursing Office of Student Services with nursing events for current and prospective nursing students each semester. The College of Nursing Ambassador will represent The University of Toledo College of Nursing and serve as a role model for nursing programs for a minimum of two semesters.

**Role Expectations:**
The College of Nursing Ambassador will participate in nursing events, which includes, but not limited to, Preview Days, Experience Days, Information Sessions, Career Fairs, Diversity Mixers, Summer Career Fridays, School Visits, Latino Youth Summit, and New Student Orientation.

Essential Responsibilities:

- Assist and attend recruitment events, visits, presentations, student panels, and orientation programs.
- Check in and register families, escort families to sessions, and provide tours of nursing facilities.
- Help distribute college materials, stuff folders, and set up facilities and catering needs.
- Educate students on available campus resources and acquaint new nursing students with academic opportunities, campus services, activities, and facilities.
- Serve as a role model for the college and answer questions for prospective students and families.
- Assist with other duties assigned by the Communications and Recruitment Specialist and the Office of Student Services.

All Ambassadors are required to wear a student identification badge, khaki pants, and a professional UT Nursing shirt provided by the college.

**Qualifications and Criteria:**

- Must be admitted to the upper division Bachelor of Science in Nursing program or a graduate nursing program
- Minimum cumulative GPA of 3.0 or higher required
- Must possess excellent communication skills and willingness to engage with students and families
- Familiarity with The University of Toledo and the College of Nursing
- Must attend training and development activities
- Must commit to serving as an Ambassador for a minimum of two semesters and must be available to attend majority of scheduled events
Preferred Qualifications:

- High level of professionalism
- Experience in campus involvement
- Experience in customer service
- Public speaking skills

Application Process:
Those interested in applying as a College of Nursing Ambassador must complete the Ambassador Application, submit a copy of your resume, and provide 1 letter of reference.

Please send application, resume, and letter of reference to Jessica Gast, Communications and Recruitment Specialist, by email at Jessica.gast2@utoledo.edu, or visit Collier Building 4413, or mail to 3000 Arlington Avenue, Mailstop 1026, Toledo, OH 43614.

Interview required.

Benefits:

- Gain leadership skills and experience
- Professional shirt provided to wear at events
- Meals provided at catered programs
- Letter of recommendation from the dean or program chair
- Gift card

Training:
All Ambassadors must attend training. Training will include information regarding The University of Toledo and the College of Nursing program. Training will consist of an overview of each nursing event and responsibilities as an Ambassador.
College of Nursing Ambassador Application

Applicants must be enrolled in upper division Bachelor of Science in Nursing program or a graduate nursing program to apply.

Date: ____________________

Name: __________________________________________

Last                First                Middle

Rocket ID#: ____________________________

Current Semester: ____________________________

Cumulative GPA: ____________________________

Expected Graduation Date: ____________________________

Which Nursing Program are you Enrolled in?  BSN  MSN  DNP  CNL
(check program that applies)

Mailing Address:

City: ____________________________ State: ____________________________ Zip: ____________________________ County: ____________________________

Local Phone: ____________________________ Mobile Phone: ____________________________

Rocket Email: ____________________________

Personal Email: ____________________________

Do you have experience in campus involvement? Yes_____    No______

If yes, describe campus involvement?

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

Can you serve as an Ambassador for a minimum of two semesters? Yes_____    No______

Why do you want to be a College of Nursing Ambassador?

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

Return to Jessica.gast2@utoledo.edu, visit Collier Building 4413, or mail to 3000 Arlington Avenue, Mailstop 1026, Toledo, OH 43614.
College of Nursing Ambassador Reference Form

Name of student:____________________________

Please describe why you feel the student is worthy of being an Ambassador?
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Recommender Signature:____________________________________________________________________

Email:______________________________________________ Phone Number:________________________