Logging in to EPAF for Student Employment Personnel Action

1. Log into myUT using your UTAD ID and password.

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^{my} UT	Daily news for The University of Toledo community	Username:	Password:	-	
		Login Help myUT Help /	Account Maintenance Parent/Guest Payment UT Home		

 Click on the Employee Tab and find Student Employment Resources (Banner) and Electronic SEPA – Student Employment Personnel Action.



3. The Electronic Personnel Action Form Menu comes up

Personal Information / Student / Financial Aid / Employee				
Search 60	RETURN TO EMPLOYE			
Electronic Personnel Action Form				
EPAF Approver Summary				
EPAF Originator Summary				
New EPAF				
EPAF Proxy Records				
Act as a Proxy				
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