***Distinguished University Professor***

***Nomination Checklist***

*Please provide this checklist as a cover sheet for the nomination packet.*

**Name of Nominee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Nominee’s Academic Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Nominee’s College: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Nomination Letter**

The nomination letter must be no longer than 15 pages. The purpose of the Nomination Letter is to lay forth the argument for why the nominee should be considered for the honor of Distinguished University Professor. Please consult the Guidelines for criteria by which nominations are judged. The nomination letter must be signed by the nominator, who must be a tenured member of the University faculty.

 **Curriculum Vita**

The CV can be as many pages as are needed. It should be up to date as of the point of nomination.

 **External Letters**

Nominations must include at least two, and no more than three, letters in support of the nomination. These letters must come from persons outside The University of Toledo, who should themselves have significant stature and position within the field of expertise at other colleges or universities or at relevant private or governmental agencies. These letters should speak to the nominee’s national or international standing in their scholarly or professional field, including contributions to that field in the form of published scholarship, creative work, exemplary service, and other ways in which the nominee has had a widespread and significant impact.

**Nominating Faculty Member: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

*I, the undersigned, attest that to the best of my knowledge the information included in this nomination is accurate and complete.*

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**