UAC – August 7, 2013

Introductions of UAC members –

Present: Marlene Porter, Aimee Mendelsohn, Scott Molitor, Susan Pocotte, Julie Thomas, Ken Davis, Cory Stine, Sue Ann Hochberg, Brian Ashburner, Rebecca Schneider, Holly Monsos, Barbara Schneider

Vice Provost report

Office of AAPR has moved to 5th floor UHall. Erin Harper has taken a GA position with Pete Thomas.

Orientation materials for Assessment Liaisons

Reviewed the orientation materials – charge, assessment process (reminder that reports are due on October 15th, when the review will take place and the final report is due, Roles of the three subcommittees; membership of the UAC – list is on the back of today’s agenda; where to find documents such as templates and rubrics.

BKM attended as well as Alana

Academic Templates

Alana met with Jeff Perry from Blackboard support staff. Added item regarding equipment to the program level report. Academic college summary and evaluation report. Julie moved and Scott seconded to approve. Approved.

Service Templates

Question raised about whether UAC should be involved with assessing units that do not provide service to students. Clarification that these units are assessed because of their role in supporting the student learning environment. Discussion of the scope of what we should be assessing in the service units and which service units should be assessed. Reminded ourselves to be clear about expectations. Units can provide more information than is requested, but that we not expand beyond those areas that impact the student learning environment and how we can ensure achievement of student learning outcomes.

Review of Summary and Evaluation Report – Assessment of Service Programs/Units – Changes explained. Units may use the old template or the new template for this year. Colleges will submit both a college report and a service unit report.

Ken moved Barbara seconded approving the service unit reports

Please remind UAC members that meetings are Wednesdays from 1:30-3:30 pm, extended ½ hour from the old 1:30-3:00 pm.
Service Summit

Went well. Great questions. Good discussion. 30 people attended. Student Affairs not present, but professional development will be done with its staff in September. Evaluations were positive. Room full of people that help do the reporting – great to see them asking a lot of questions. Library, Learning ventures. Included brain storming

½ hour presentation at new faculty orientation will be done by Alana.

Blackboard Outcomes

Pilot Program Possibilities:

Art History – externally accredited
Pharmacy – talk to Aimee – externally accredited

Digitizing artifacts will be an issue for Engineering

Does Outcomes allow a rubric and a portfolio to serve as artifacts.

How does this interface with Seelio (if at all)?

Methodology Meeting – August 9 at 3 pm

Site Visit – September, 24-26.

Committee Updates

Get Web site subcommittee together – How will the Assessment Office web site interface/align with the UAC web site? Marlene will call a meeting.

Training and development – no report

Report – instead of report committee, the UAC committee as a whole will review the reports. Do we need to restructure the committees?

Currency of assessment plans – Need to work with programs and colleges to have current, useful assessment plans. Use the report template as a road map for your plan.

Need to have college level plans for several of the colleges.

Come up with rubrics to evaluate the college level reports – Alana will work on this.

Alana went to a conference where a presentation was done on a feedback sheet/rubric that could be used by liaisons with their programs.
Committee Updates continued

Academic and service units asked for an excellent report to use as a model. Have great pieces of reports, but not an entire excellent report yet. Why not put up reports that demonstrate best practices in certain aspects of the report. Multiple examples of report items 3, 4, and 5. Best practices listed with different ideas for people are learning.