Notes:

Report templates-
Academic Programs template requires a lot of quantitative data collection. Concerns from some colleges about the amount of time it will take to organize the data. Committee requests help from the Office of Assessment, Accreditation, and Program Review for liaisons with large numbers of programs in converting the data from the program reports to the tables in college level report.

Service templates—several liaisons had concerns about the template. Requested a service unit evaluation task force to meet to review the forms. Susan Pocotte, Marlene Porter, and Sue Ann Hochberg to meet with Alana Malik to revise the templates.

The description from the program templates need to be removed from the college/unit level report template.

Assessment Summit-
Alana to send the summit evaluations to the committee.

Awards-
Assessment awards to be displayed in a visible location on campus.

Reminder-
Presentations for August-Holly, Laurie, and Brian.

Misc.-
UTXNET—will Cam’s area be included in future reporting? (enrollment management)

It was suggested that the committee move to 2-hour meetings.