University Assessment Committee
Wednesday, October 1st, 2014
1:30-3:30 p.m.
SU 3018
Minutes

Attendees: Connie Shriner, Alana Malik, Marlene Porter, Barb Kopp Miller, Chris Roseman, Brian Ashburner, Bridget Faricy-Beredo, Mingyang Liu, Deborah Mattin, Kim Pollauf, Stephen Schissler, Aimee Mendelsohn, Julie Thomas, Marilynne Wood, Barbara Schneider, Terence Romer, Virginia Speight, Steven Peseckis, Stan Edwards, Llew Gibbons, Holly Monsos

UAC Chair Report

Marlene reminded UAC members to sign up presentations, and gave a summary of the meeting about the liaison report template on Oct. 3.

Marlene, on behalf of UAC, thanked Alana for bringing in the snacks and gifts for UAC members.

Vice Provost Report

Connie stated that she, along with Chris and Aimee, would attend the IUPIU Assessment Institute in October, and hoped to get ideas and strategies from other institutions. She intends to take the assessment to the next level that the data collected at the college-level are to be considered by administrators for decision-making.

Office of Assessment, Accreditation, and Program Review Report

Alana is currently working with Tony Edgington to operate the fall administration of the Collegiate Learning Assessment (CLA). So far, 150 students have completed the CLA exam. More senior students are expected to participate in the spring.

Alana also thanked Tony for successfully coordinating the CLA.

Alana and Chris are currently conducting workshops designed for the completion of the plans/reports.

Alana has been collecting and organizing the general education assessment reports.

Alana and Connie met with people from CCI on developing a system for completing/reviewing the reporting process electronically.

HLC Criterion 4 Report

Barb Kopp Miller stated that 4B is on assessment and program review. An outline was drafted already.

Chris identified some documents that needs to be created regarding assessment.
Faculty Assessment Representative Report

Chris has been actively working with academic programs/service units colleagues, and he stated that the culture of assessment has been changing on campus through his interactions with assessment directors, coordinators, and college assessment committee in the past month.

He shared that during the service units workshops, colleagues thoughtfully developed academic-supported activities, and were highly engaged in how to measure those.

He was excited to see some faculty members showed willingness to incorporate rubrics into assessment for continuous improvement.

He stated that he would like to see more sharing on different assessment tools and measures from liaisons at the UAC meeting.

He also appreciated those who invited him to attend individual assessment meetings from both academic programs and service units.

Discussion

2012-2013 UAC Annual Report Review- Barb Kopp Miller stated that a new discussion section, along with Barbara Walvoord’s report, was added into the annual report draft.

UAC approved 2012-2013 UAC Annual Report, and appreciated the work of Alana and Barb Miller on the report writing.

Liaison Report Template- Alana -changed the last question from academic report into two (III.4 and III.5).

An executive summary was incorporated within the report to help the provost understand the key content.

In response to the confusion over the instruction and wording under Part III: Sharing and discussing assessment, revisions have been made, such as trends, issues and needs, and etc.

UAC approved the Academic/Service Units Liaison Report Template.

Plan/Report Deadlines- Alana reminded the group that the plans are due by October 1st and liaisons reports due by Monday, November 17th.

Updates Round Table- None.