**NOTE**: This document have been designed to assist UT faculty with the development of a contract or syllabus for thesis/dissertation and independent study, where students may earn academic credit for work that does not occur in a regular course format. This document is not required, however it is expected that the instructor provide a written document that clearly articulates the expectations for the award of academic credit. This includes the articulation of student learning outcomes and requirements/expectations.  **If using this document, please delete this text box before submitting.**

**The University of Toledo**

**College of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Thesis/Dissertation Agreement/Contract**

(Agreement must be approved each semester **before** beginning Thesis or Dissertation activity)

Course Number Name of Student

Title of Course (if 99) Credit Hours Advisor

**Instructor Contact Information:**

Office Location: Office Hours:

Phone: Email:

Dissertation credit is offered to doctoral students who have been admitted to candidacy. Working with their doctoral dissertation chair, candidates will explore original and speciﬁc research problems of a scholarly nature, requiring the application of advanced research skills and techniques to study. The candidate is expected to produce an acceptable tangible product that meets the Dissertation Chair’s expectations for adequate documentation of the research activity.

**Objectives of Dissertation Activity for the semester:** *(Examples – Develop of Concept Paper, Write Proposal, Submit IRB Protocol, Dissertation Defense with Committee, etc.)*

**Activity and Product:** *(Examples – Meet periodically with advisor, Gather Research Data, Analyze Data, Chapter to Advisor for Approval, Draft to committee for approval, etc.)*

**Rationale for Credit:** *(Example --- Will be conducting extensive research, Will be conducting site visits to verify data analysis, Will be running extensive statistical analysis of national data set, Will be involved in laboratory experimentation for the entire semester, etc.)*

Candidate Signature Advisor Signature Chair Signature

It is the candidate’s responsibility to obtain signatures and file the dissertation contract (one for student;

one for instructor; one for department) during the first week of classes.