



Inclusive Access Request/Change Form

Requested Information

Requestor: _____ Date: _____ Effective Semester: _____

Department: _____

Book Title : _____ Author: _____

Publisher: _____ Applied Course(s): _____

Cost to Student*: _____

*Cost to student is not publisher price, but Barnes & Noble price.

Approvals

Department: _____

Department Chair
Signature _____

College: _____

Dean Signature _____

Barnes & Noble
Signature: _____

Fiscal Manager
for IA Signature: _____

* Completed form(s) with all approvals must be delivered to the Fiscal Manager for IATA at least three weeks before registration opens for the academic term that Inclusive Access adoption is to begin.

* Submit completed form(s) to the Fiscal Manager for Inclusive Access Textbook Affordability (IATA) Jamie Fager via email jamie.fager@utoledo.edu AND B&N General Manager Jay Hall via email jhall@bncollege.com A record of all Inclusive Access adoptions will be reviewed and verified between both parties before the IA material will be adopted.