

The University of Toledo Academic Personnel Calendar 2026-2027_COMLS

Materials To	Tenure &/or Promotion	Five-Year Post- Tenure Professional Assessment	Sabbatical Leave Application	Emeritus Review Fall Term	Emeritus Review Spring Term	Annual Review of full-time faculty non-AAUP	Workloads
	Sept 4, 11:59p.m. Dept chair uploads ref. letters by Sept 10 and forwards to dAPT.	Nov 2, 11:59p.m.	Sept 16, 11:59p.m.			Sept. 21, 11:59p.m.	
Department APT Committee (dAPT) Receive Dossier Forward Dossier	Sept. 10, 2026 Sept. 30, 2026	Nov. 3, 2026 Dec. 4, 2026					
Department Chair Receive Dossier Forward Dossier*	Sept. 30, 2026 Oct. 28, 2026	Dec. 4, 2026 Jan. 28, 2027	Sept. 17, 2026 Oct. 1, 2026			Sept. 22, 2026 Oct. 19, 2026	Post Dec. 1, 2026 Forward Dec. 8, 2026
College APT Committee (cAPT) or CHHS AP Committee Receive Dossier Forward Dossier	Oct. 28, 2026 Dec. 14, 2026	Jan. 28, 2027 Feb. 23, 2027					
College Dean Receive Dossier Copy chair to share w. faculty Forward Dossier*	Dec. 14, 2026 Feb. 8, 2027	Feb. 23, 2027 Mar. 23, 2027	Oct. 1, 2026 Oct. 21, 2026 Oct. 21, 2026			Oct. 19, 2026 Nov. 30, 2026	Dec. 8, 2026 Jan. 28, 2027
University Committee on Sabbaticals (UCS) Receive Dossier Share w. Faculty Forward Dossier			Oct. 21, 2026 Nov. 10, 2026 Nov. 10, 2026				
Provost Receive Dossier Share w. Faculty Forward Dossier	Feb. 8, 2027 Mar. 9, 2027 Mar.17, 2027	Mar. 23, 2027 Apr 13, 2027	Nov. 10, 2026 Nov. 24, 2026 Nov. 24, 2026	Oct. 6, 2026 n/a Oct. 23, 2026	Apr. 1, 2027 n/a Apr. 14, 2027	Dec 1, 2026 ****	Jan. 28, 2027
President Receive Dossier Share w. Faculty	Mar. 17, 2027 Apr. 9, 2027		Nov. 24, 2026 after the BOT meeting	Oct. 23, 2026 Nov. 17, 2026	Apr. 14, 2027 April 30, 2027		
BOT Academic and Student Affairs Committee Meeting	June, 2027 BOT		Mar 2027 BOT	Dec, 2026 BOT	June, 2027 BOT		

The COM&LS is excluded from going through UCAP for promotion and/or tenure applications. COMLS-Faculty covered under the Faculty Rules and Regulations (2015) are renewed annually, July to June, with notifications of contract renewal in early May; notifications of non-renewals are outlined in the Rules and Regulations.

Revised 5/4/2026

**** Only forwarded to the provost if the Dean disagrees with the department chair's recommendation.