

# PETITION FOR ACADEMIC FORGIVENESS

Rev 20250430



THE UNIVERSITY OF  
TOLEDO  
1872

Office of the Registrar

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## PLEASE PRINT

Under certain conditions, an undergraduate student enrolled or re-enrolled at the University of Toledo is permitted the opportunity to have their academic standing calculated from the point of readmission or the point of their approved academic forgiveness petition. The applies to undergraduate students earning either the first baccalaureate or associate degree, whichever is earned first.

Rocket Number: \_\_\_\_\_

Name: \_\_\_\_\_ Previous Name(s): \_\_\_\_\_  
Last First Middle (If applicable)

Address: \_\_\_\_\_  
Street Apartment No.  
City State ZIP Phone

College: \_\_\_\_\_ Major(s): \_\_\_\_\_

Advisor: \_\_\_\_\_

Term Student First Attended UT: \_\_\_\_\_ Term Student Last Attended UT: \_\_\_\_\_

Term Student Returned to UT: \_\_\_\_\_

Upon completion of 30 semester hours of graded academic course work in a bachelor's degree program, or 16 semester hours of graded academic course work in an associate degree program; and minimum time of two **consecutive** semesters with a minimum term GPA of 2.5 in each semester a student may be eligible to petition for academic forgiveness.

First semester of eligibility : \_\_\_\_\_

Dates of Attendance: \_\_\_\_\_

Institution: \_\_\_\_\_ Dates of Attendance: \_\_\_\_\_

Academic Progress Since Returning to UT: Quality Hours Earned: \_\_\_\_\_ GPA: \_\_\_\_\_

## Student Statement of Academic Integrity

I verify that the above information is accurate and request consideration for the academic forgiveness policy of The University of Toledo.

Student Signature

Date

### COLLEGE OFFICE USE ONLY

Since Returning		Signature: _____						
Overall GPA: _____	Hrs Completed: _____	Date: _____						
Total Hrs Completed: _____	GPA: _____							
Approved: <input type="checkbox"/> _____ Hrs Forgiven Prior to <table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> (number) (term)								Signature: _____
Not Approved: <input type="checkbox"/> _____		Date: _____						
Please forward completed form to the Office of the Registrar at Mail Stop 322 or FAX: 419.530.4828.								

### OFFICE OF THE REGISTRAR USE ONLY

Processed by: \_\_\_\_\_ Date Posted: \_\_\_\_\_

# Academic Forgiveness Policy

Under certain conditions, an undergraduate student at the University of Toledo is permitted the opportunity to have their academic standing calculated from the point of readmission or approved academic forgiveness petition. Upon successful petition for academic forgiveness, all grades and credit of C-, D+, D, D-, and F are forfeited. Only grades of A, A-, B+, B, B-, C+, C and PS will be counted for credit.

The student is eligible to petition for the Academic Forgiveness Policy once the following criteria is met:

1. Upon completion of 30 semester hours of graded academic coursework in a bachelor's degree program, or 16 semester hours of graded academic course work in an associate degree program; and
2. Minimum time of two consecutive semesters with a minimum term GPA of 2.5 in each semester.

Petitions for academic forgiveness must be submitted to the dean of their college by the last day of classes in the semester immediately following eligibility (example: student achieves credit hour and GPA requirement in summer – petition is due by the end of the fall semester).

If the dean grants academic forgiveness:

- a) The grade point average is recalculated for the semesters identified on the forgiveness form that must be prior to the two semesters (30 credit hours) at 2.5 and higher GPA.
- b) Credits from all approved courses identified on the forgiveness form with a grade of C- or lower are removed (although the grades are retained on the academic transcript with the notation “academic forgiveness policy”).
- c) Credits for all courses taken during the approved forgiveness time frame at UToledo with a grade of C or better as well as PS only will be counted for credit.
- d) All calculations of quality hours, quality points, and cumulative GPA will be adjusted.

The academic forgiveness policy applies to all grades either prior to the student's readmission term or academic forgiveness semesters petitioned, including pass and fail, earned during the enrollment period at UToledo. If a student received a grade of C-, D+, D, D-, or F for a course that is required in the degree program that the student is pursuing, the student must either retake the course or the dean of the college must approve a suitable substitution.

Under provisions of the academic forgiveness policy, a student must be enrolled at UToledo for a minimum of 30 semester hours pursuant to UT Policy 3364-71-10, “Residency Requirement for Degree”.

Grades from all courses ever taken at UToledo and the resulting GPA (adjusted by the academic forgiveness policy) will be used for purposes of determining eligibility for university, collegial, departmental, or professional honors or other recognition.

A student may petition for the application of the academic forgiveness policy to their record only one time during their enrollment at UToledo.

Students may not petition for GPA recalculation under the university's GPA recalculation policy after they have utilized the academic forgiveness policy.

**Note:** This policy is only available for undergraduate coursework taken at UToledo and only for undergraduate students earning either the first baccalaureate or associate degree, whichever is earned first. This policy does not apply to Graduate or Professional Studies.