

PETITION FOR PASS/NO CREDIT GRADE

RO-12 Rev 2025Jan31



Office of the Registrar
 Rocket Hall, Room 1800
 Mail Stop #322
 Toledo, OH 43606-3390

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 registrar@utoledo.edu

Students may elect to enroll in certain undergraduate courses for Pass/No Credit rather than an A-F grade. Students must complete this petition to take a class Pass/No Credit and obtain the approval of their college **before the pass/no credit deadline for the part of term.**

- Grades of D- or better will be changed to PS; grades of F will be changed to NC.
- The grades of PS and NC do not affect the grade point average.
- Students should consult their college and the Office of Financial Aid regarding any limitations or consequences that may exist for this option.
- Honors College courses, including Honors contracts, may not be taken as Pass/No Credit.
- Undecided students, as a general rule, should not elect Pass/No Credit grading.
- Once the petition has been approved by the college, the student cannot rescind his/her petition.

Student Information

After reading the above, please complete the information requested below. By submitting this petition, you are requesting to be graded on the Pass/No Credit (PN) system for the course(s) listed.

Please obtain the Dean's signature from your college office in the College Approval area below. You must submit this completed form before the deadline to the Registrar's Office for processing.

Student ID Number: **R**

Name: _____
Last First Middle

Local Address: _____
Number Street Apartment No.

_____ City State ZIP Daytime Phone (include area code)

College Enrolled: _____

Major(s): _____

Minor(s): _____

Pass/No Credit (PN) grading requested for the following (courses):

Year Term

10 = Spring
 30 = Summer
 40 = Fall

If Summer, please indicate session:
 1 - Full Term Session 2
 Session 1 Session 3

CRN	Subject Code	Course Number	Section	Credit Hrs	Title of Course	Name of Instructor
10657	MATH	1180	001	3.0	Math for Liberal Arts	John Smith

I am requesting that this petition be approved and I acknowledge that once this petition has been approved by my college, I will not be able to reverse this PS/NC petition.

 Student's Signature Date

College Approval

As authorized by the college that this student is currently enrolled, I approve this student's petition for processing.

College: _____

 Printed Name

 Signature of College Dean or Authorized Representative Date