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| **Minutes**  **The University of Toledo Board of Trustees**  **Trusteeship and Governance Committee Meeting**  **March 21, 2016** | |
| Committee Chair Mr. Jeffrey C. Cole was present, as well as Committee members Mr. Steven M. Cavanaugh and Mr. Joseph H. Zerbey, IV. Trustees Mr. Will Lucas, Ms. Sharon Speyer, Mr. Gary P. Thieman, and student Trustee Ms. Anna L. Crisp also attended the meeting. Faculty representative Mr. Michael Weintraub was in attendance; Community member Mr. Mark Wagoner was absent. Other meeting attendees included Mr. John Barrett, Dr. Frank Calzonetti, Ms. Meghan Cunningham, Mr. David Cutri, Dr. Michael Dowd, Dr. Sharon Gaber, Ms. Vanessa McCray, Mr. Samuel McCrimmon, Dr. Willie McKether, Dr. William Messer, Jr., Mr. Matthew Schroeder, and Ms. Joan Stasa. | **ATTENDANCE** |
| The meeting was called to order at 3:00 p.m. by Committee Chair Cole in the Driscoll Alumni Center Schmakel Room. | **CALL TO ORDER** |
| Trustee Cole requested a motion to waive the reading of the minutes from the January 11, 2016 Committee meeting and approve them as written. The motion was received by Trustee Zerbey, seconded by Trustee Cavanaugh and approved by the Committee. | **APPROVAL OF MINUTES** |
| Dr. Willie McKether, Special Assistant to the President for Diversity/Associate Dean for the College of Language, Literature and Social Sciences, was invited to provide the Committee with information about the Diversity Plan progress. Dr. McKether displayed an overview and timeline since his appointment in November 2015 as Dr. Gaber’s Special Assistant for Diversity. In December 2015, the first meeting was held with the Ad Hoc Advisory Committee. During January and February 2016, eight focus group meetings were held (3 with students, 2 with staff, 2 with faculty, and one with the community) to obtain perspectives about diversity on campus. February 29 through March 18, an online survey was distributed to the campus community which received a 20% response rate. Dr. McKether stated that the first draft of the Diversity Plan report is scheduled to reach Dr. Gaber on April 18 with the campus community review and comment period set for April 25 through May 6. A Diversity Plan website was established at <https://www.utoledo.edu/diversity/diversity-plan/> to provide additional information. The Diversity Plan is scheduled to be completed by May 13. | **DIVERSITY PLAN REPORT** |
| President Gaber summarized the Personnel Action Report. Trustee Cole then requested a motion to forward the report to the Consent Agenda at the April Board meeting. A motion was received by Trustee Zerbey, seconded by Trustee Cavanaugh and approved by the Committee. | **PERSONNEL ACTION REPORT** |
| With no further business before the Committee, Trustee Cole adjourned the meeting at 3:18 p.m. | **ADJOURNMENT** |