



# Board of Trustees

## ACADEMIC AND STUDENT AFFAIRS COMMITTEE MEETING

June 18, 2018 - 1:00 p.m. - Driscoll Alumni Center, Schmakel Room

Jeffrey C. Cole - Chair, Will Lucas - Vice Chair

Alfred A. Baker, Christine E. Brennan, Patrick J. Kenney - Trustee Members

Hedyeh Elahinia, Lucas D. Zastrow - Student Trustee Members

Amy Thompson - Faculty Representative, Mary Fedderke - Community Member

Holly Bristoll, Arturo Polizzi - ProMedica Partners



## Academic and Student Affairs Committee Meeting - June 18, 2018

### Agenda

1:00 p.m.

1. Call to Order
2. Special Presentation
  - a) Proclamation No. 18-06-20: "In Recognition of Janelle Noe"
3. Stakeholder Reports
  - a) Student Government Report
  - b) Graduate Student Association Report
  - c) Faculty Senate Report
  - d) Graduate Council Report
4. Action Items
  - a) Academic and Student Affairs Committee Meeting Minutes for April 16, 2018  
  
Presentation for b) and c)
  - b) Resolution No. 18-06-16: "Updated University Completion Plan"  
  
- University Completion Plan
  - c) Resolution No. 18-06-17: "Faculty Tenure and Promotion Guidelines and Commercialization Pathway"  
  
- Guidelines for Faculty Evaluation of Tenure and Promotion
5. Discussion Items
  - a) Faculty Scholarship and Research Highlight
  - b) Academic Affiliation Update
6. Executive Session, if needed
7. Other Business

## 8. Adjournment

**Minutes**  
**The University of Toledo Board of Trustees**  
**Academic and Student Affairs Committee Meeting**  
**April 16, 2018**

Committee Chair Mr. Jeffrey C. Cole was present with Committee members Mr. Alfred A. Baker, Ms. Christine E. Brennan, Mr. Patrick J. Kenney, Mr. Will Lucas and Student Trustee Mr. Lucas D. Zastrow. Student Trustee Ms. Hedyeh Elahinia was absent. Other Trustees who attended the meeting included Mr. Steven M. Cavanaugh, Mr. Pat D'Eramo, Ms. Mary Ellen Pisanelli, Ms. Sharon Speyer, and Mr. Joseph H. Zerbey, IV. Faculty representative Dr. Amy Thompson and Community member Ms. Mary Fedderke were present. ProMedica Partners Ms. Holly Bristoll and Mr. Arturo Polizzi were present. Other meeting attendees included Mr. Javonte Anderson, Mr. Daniel Barbee, Dr. Amanda Bryant-Friedrich, Ms. Sherri Boyle, Dr. Frank Calzonetti, Dr. Flapp Cockrell, Dr. Christopher Cooper, Ms. Meghan Cunningham, Mr. David Cutri, Ms. Wendy Fraley-Davis, Dr. Sharon Gaber, Mr. Rick Gerasimiak, Mr. Mitch Haines, Mr. Michael Harders, Dr. Margaret Hopkins, Mr. William Horst, Dr. Andrew Hsu, Ms. Mary Humphrys, Mr. Charles Jake, Dr. Andrea Kalinoski, Dr. James Kleshinski, Mr. Larry Kelley, Ms. Brenda Lee, Ms. Jean Lovejoy, Mr. William McCreary, Ms. Mary Morrison, Ms. Alisa Nammavong, Ms. Kimberly Nigem, Ms. Savannah Nine, Mr. Michael O'Brien, Mr. Peter Papadimos, Mr. Bryan Pyles, Mr. James Russell, Mr. Matthew Schroeder, Dr. John-David T. Smith, Ms. Joan Stasa, Mr. Jason Toth, Dr. Donald Wedding, and Mr. Kevin West.

**ATTENDANCE**

The meeting was called to order at 2:05 p.m. by Trustee Cole in the Driscoll Alumni Center Schmakel room. Ms. Joan Stasa, Secretary to the Board, recorded the minutes.

**CALL TO ORDER**

Mr. James Russell, Student Government President, stated that his term as SG President will end this month and he thanked all those involved who helped him during his term. He announced that the current SG Vice President, Drew Williams, will become the Student Government President next year and that Sophie Rodriguez will become SG Vice President. Mr. Russell wished them both good luck in their new roles.

**STUDENT  
GOVERNMENT  
REPORT**

Mr. Russell took the opportunity to thank Mr. Larry Kelley - EVP Finance and Administration/CFO, Ms. Bonnie Murphy - Associate VP Auxiliary Administration, and all other individuals involved, for listening to the students' requests to make transportation changes on campus. He urged the Board to pass the resolution for these changes that would be presented on today's Consent Agenda. He stated that these changes would benefit both the students and the community at large.

Mr. Mitch Haines, President of the Graduate Student Association, presented his first report to the Committee. He explained that the Graduate Student Association (GSA) advocates for the 4,500 graduate students at UT by providing recommendations, input, and feedback to the university leadership and administration. The GSA includes two representatives from each college who serve on multiple committees including professional development, research, and public relations. GSA Officers are elected annually and Mr. Haines announced that Alisa Nammavong would be serving as President for the next academic year. Mr. Haines reviewed the GSA 2017-2018 initiatives: Welcome Week and Homecoming Planning, social events, professional development, health insurance, and increasing membership. He discussed the GSA Travel Funding Program that assists individual graduate students and organizations to reduce the cost of presenting their research, attending conferences, symposiums, and career fairs. Mr. Haines also discussed the 9<sup>th</sup> Annual Midwest Graduate Research Symposium, which was held at UT on April 7, 2018. This Symposium attracts 300+ participants from over 20 universities, with 112 presenters and 60 judges. This year's keynote speaker was Dr. Clint Longenecker, Professor Emeritus from the College of Business and Innovation.

**GRADUATE STUDENT  
ASSOCIATION REPORT**

Trustee Cole invited Dr. Amy Thompson, Faculty Senate President, to present the Faculty Senate report - Attachment 1.

**FACULTY SENATE  
REPORT**

Mr. Cole invited Dr. Andrea Kalinoski, Graduate Council Chair, to present the Graduate Council report - Attachment 2.

**GRADUATE COUNCIL  
REPORT**

Trustee Cole requested a motion to waive the reading of the minutes from the February 19 Committee meeting and approve them as written. A motion was received from Trustee Lucas, seconded by Trustee Baker, followed by Committee approval.

**APPROVAL OF  
MINUTES**

Dr. Andrew Hsu, Provost and Executive VP Academic Affairs, presented the Committee with recommendations for the 2018 Distinguished University Lecturer (DUL) honors. The DUL Selection Committee endorsed the following three candidates to receive UT's highest permanent honor bestowed upon a lecturer recognizing their excellence in teaching.

**2018 DISTINGUISHED  
UNIVERSITY  
LECTURER  
RECOMMENDATIONS**

- Amy O'Donnell – Senior Lecturer in the Department of Management, College of Business and Innovation
- Sheryl Tripepi – Associate Lecturer in the School of Social Justice, College of Health and Human Services
- Sara Yaklin – Senior Lecturer in the Department of English, College of Arts and Letters

Trustee Cole requested a motion for approval of the 2018 DUL candidate recommendations and to forward them to the Consent Agenda at the next Board meeting. A motion was received from Trustee Lucas, seconded by Trustee Baker, and approved by the Committee.

Dr. Hsu presented the list of 2018-2019 recommendations for tenure and promotion to the Committee. The list included two candidates for tenure (associate professors), 13 candidates for tenure and promotion to associate professor, 26 candidates for promotion to professor, and two candidates for promotion to associate professor. Mr. Cole requested a motion for approval of the recommendations and to forward the list to the Consent Agenda at the next Board meeting. A motion was received from Trustee Lucas, seconded by Trustee Baker, and approved by the Committee.

Dr. James Kleshinski, Senior Associate Dean for Clinical Affiliation, provided the following information.

- Dr. Kleshinski proudly announced that 20 College of Medicine & Life Sciences graduates would be starting their residencies on July 1 at UT. This totals 50 COM&LS graduates joining UT residencies in the last two years. Dr. Kleshinski also provided information on the other notable medical schools attended for students entering UT residencies such as Michigan State University, William Beaumont School of Medicine, Wayne State University, Texas Tech University, and University of North Carolina.
- A photo of Neurology faculty was displayed for the Committee taken at the Neurosciences Center, which opened on April 9. The grand opening celebration is scheduled for May 1.
- Dr. Kleshinski announced the arrival of Dr. Naeem Mahfooz, Assistant Professor in the Department of Neurology, Department of Pediatrics. Dr. Mahfooz conducted his residency at the State University of New York at Buffalo and a Fellowship in Epilepsy and EEG Neurophysiology at the Cleveland Clinic. He is Board certified in Neurology with a special qualification in Child Neurology Epilepsy.

Dr. Hsu introduced Dr. J.D. Smith, Professor of Astronomy in the College of Natural Sciences and Mathematics. Dr. Smith earned his Bachelor of Science degree in Physics from the Massachusetts Institute of Technology and both his Master of Science and his Ph.D. in Astronomy at Cornell University. Dr. Smith joined the faculty at The University of Toledo in 2008 as an Assistant Professor, he was promoted to the rank of Associate Professor in 2012, and Full Professor in 2017. He serves on the Science Advisory Board of the Lowell Observatory and is a Director of the UT/Discovery Channel Telescope Partnership. He has 237 publications and 9,903 citations. His total grant support at UT is approximately \$2.3 million, which includes several awards from NASA to study nearby galaxies and other aspects of the Universe.

**2018  
RECOMMENDATIONS  
FOR TENURE AND  
PROMOTION**

**ACADEMIC  
AFFILIATION UPDATE**

**FACULTY  
SCHOLARSHIP AND  
RESEARCH  
HIGHLIGHT**

Dr. Smith provided highlights about one of his research projects entitled, “The Rich Lives and Remarkable Deaths of Galaxies in the Universe.” He specifically spoke about galaxies at a glance and their evolution: unsolved problems. He discussed chasing the gas and dust in galaxies using long wavelengths of light, from ground and space via the Discovery Channel Telescope, Akari Telescope, ALMA Observatory, Spitzer Space Telescope, and Herschel Observatory, and looking forward to the James Webb Space Telescope and Origins Space Telescope.

Dr. Smith also highlighted College of Natural Science and Mathematics and Department of Physics and Astronomy 2015 Outstanding Graduate Adam Smercina. Mr. Smercina has been involved with Dr. Smith in research to investigate why galaxies die.

Dr. Smith reviewed the following ongoing projects in his research group.

- The Black Hole Impact on Dust and Gas in Galaxies
- The Smallest Grains of Dust in the Universe
- Zooming in on “Dead” Post-burst Galaxies
- The Heavy Element Content of the Universe
- The Conditions of Star-Forming Gas in Galaxies

With no further topics before the Committee for action or discussion, Trustee Cole adjourned the meeting at 2:40 p.m.

**ADJOURNMENT**

## **Attachment 1**

### **Faculty Senate Report to Board of Trustees Academic and Student Affairs Committee April 16, 2018**

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The UT Faculty Senate has had a very productive year and has accomplished the majority of its goals that were set for the 2017-2018 Academic Year. In my final report as your Faculty Senate President, I would like to provide a brief summary of the outstanding work our Faculty Senate Executive Committee and Senators have accomplished.

As you may recall, we had set four overarching goals for this academic year. Our first overall goal, was to increase faculty engagement. This year, we hosted a faculty senate homecoming social, held a faculty forum, co-sponsored a faculty crisis training, hosted two tenure and promotion workshops and a Advocacy and Government Relations Workshop. Through these collective events, we reached well over 350 attendees. Other faculty engagement efforts included the president and the president-elect of the Faculty Senate visiting each of the 13 colleges and meeting with faculty at their various college meetings.

For our second goal, to improve the access and affordability of textbooks, Faculty Senate worked with the campus bookstore and Bonnie Murphy from Auxiliary Services to host several faculty informational sessions on the services available through the bookstore. The Faculty Senate Executive Committee with the assistance of Senator Tom Atwood, distributed an evaluation survey to all faculty regarding perceptions and overall satisfaction with the campus bookstore. These results have been shared with members of senior leadership and will be presented at our final Faculty Senate meeting of the year.

For our third goal, which was to revise our Constitution and Bylaws, Senator Mark Templin and his committee have completed revising these documents and they have been reviewed by our Faculty Senate Executive Committee. High level changes to the document, as well as the processes for approval, were shared with the Senate at the last meeting. These documents will come to the floor of the Faculty Senate in the beginning of the Fall Semester for a vote of approval. The Faculty Senate Constitution will also need a vote of approval by the faculty as a whole and the UT Board of Trustees. President Thompson has asked President-elect Linda Rouillard to share a draft of the document with President Gaber and members of the Board of Trustees in advance of being asked to vote on this. This document has not been revised since 2008.

For fourth and final goal, we wanted to make sure that the Faculty Senate remained current with reviewing all policies that were submitted to the Academic Regulations Committee. This committee did indeed accomplish this goal and was able to pass some very significant policies. Some of these policies include, a research misconduct policy, a textbook policy, missed class policy (this policy has been proposed but not approved for the last several years), a dual degree policy and an academic standing policy.



I would also like to highlight the work of some of our curriculum and program committees. This year, the Faculty Senate passed 65 new courses, 143 course modifications, and awarded 1 new course with an undergraduate research designation. There were also six new core curriculum courses approved and 65 new program modifications passed.

In terms of our efforts for the rest of the semester, we have one last meeting on April 24<sup>th</sup>. The Faculty Senate will soon announce the newly elected senators and hold elections for a new Faculty Senate Executive Committee. We continue to work with the Provosts Office to assist with the endorsement of the University-wide Guidelines for Tenure and Promotion. This document will be voted on at our last meeting. The Faculty Senate Executive Committee under the leadership of President-Elect Rouillard and Past Presidents Mary Humphrys and Kristen Keith will also be distributing the new evaluation instrument for the deans and provost as well as announcing the new procedures for their evaluation.

In closing, I would like to share with you that at our last Faculty Senate Meeting on April 10<sup>th</sup>, the Faculty Senate Executive Committee awarded four deserving individuals with its highest awards. Dr. Diane Cappelletty and Dr. Fred Williams were awarded our Distinguished Service Award. Dr. Mark Templin and President Sharon Gaber were awarded the UT Faculty Senate Presidential citation. Dr. Gaber was recognized for her work in advancing shared governance at UT and for strengthening relations with our faculty. I would also like to take the time to acknowledge Provost Hsu for his work with Faculty Senate and his leadership. He has been very accessible and has also developed a strong working relationship with our faculty.

These are exciting times as UT, our team is committed and our future is bright. It truly has been an honor and a privilege to serve as your UT Faculty Senate President this year. I am humbled every day by the talent, passion, and hard work and dedication our faculty. Through their service this year, we have advanced our great university and fostered a culture of “together is better”.

Respectfully Submitted,

Amy Thompson Ph.D., CHES, FESG  
President, UT Faculty Senate  
Professor of Public Health

## Attachment 2

### Graduate Council Report to Board of Trustees Academic and Student Affairs Committee April 16, 2018

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Since the last report to the Academic and Student Affairs Committee, Graduate Council Executive Committee (GCEC) and the Graduate Council have completed the College of Graduate Studies Strategic Plan that aligns with the goals and strategies of the University and is dedicated to the following key areas: 1) continued graduate student success and academic excellence, 2) excellence in research, scholarship and creative activities, 3) supporting graduate students as faculty, staff and alumni, 4) providing a strong and sustainable fiscal position with enhanced infrastructure and 5) increasing the reputation of UT graduate programs and graduate student engagement. Most recently, Graduate Council hosted an open forum with President Gaber to discuss the University's Vision as related to Graduate Education.

The College of Graduate Studies has had a busy spring and has hosted a number of events and new programs that emphasize the high quality of graduate education at the University of Toledo. These include the following:

#### **Ohio PSM Workshop - March 15-17, 2018**

Radisson at the University of Toledo

The Professional Science Master's (PSM) Degree is a graduate degree designed to allow students to pursue *advanced* training in science or mathematics while simultaneously developing workplace skills. Currently, UT houses four PSM programs, more than any other university in the State of Ohio. The workshop was hosted by Dr. Amanda Bryant-Friedrich, Dean, College of Graduate Studies, and was designed to answer questions and spark new ideas to encourage collaboration and enhance graduate offerings in the State of Ohio. The working meeting focused on providing the tools and space for the creation or modification of PSMs across the State of Ohio.

#### **The Dr. Tony Quinn We Are STEMM Initiative Fellowship Fund - March 2018**

In recognition of Dr. Anthony Quinn's 16 years of educational leadership, UT has created the Tony Quinn We Are STEMM Initiative Fellowship Fund that will build upon the existing We Are STEMM lecture series and will also include fellowships for graduate and professional education and mentoring programs. The fellowship fund was created by Drs. Amanda Bryant-Friedrich and Willie McKether to support the initiative to ensure ongoing support of underrepresented graduate students in STEMM disciplines – scholars so important to Dr. Quinn.

#### **3MT Competition - March and April 2018**

UT's inaugural participation in the [Three Minute Thesis \(3MT®\)](#) which celebrates the exciting research conducted by PhD students around the world. Developed by The University of Queensland (UQ), the competition cultivates students' academic, presentation, and research communication skills. Presenting in a 3MT® competition increases their capacity to effectively explain their research in three minutes, in a language appropriate to a non-specialist audience. Competitors are allowed one PowerPoint slide, but no other resources or props. The winners of the competition are:

- 1<sup>st</sup> Place - Claire Meikle, M.D./Ph.D. in Medical Microbiology and Immunology
- 2<sup>nd</sup> Place - Amy Capparelli, Ph.D. in Experimental Psychology
- People's Choice - Akshay Kulkarni, Ph.D. in Engineering: Computer Science

In 2019, UT will send its winner to the Midwest Association of Graduate Schools regional competition to compete.

### **NOA-AGEP Graduate Student Mentor Circle Pilot Program - April 11, 2018**

The Mentor Circles program provides a purposeful network of support to our UT **Alliances for Graduate Education and the Professoriate** (AGEP) Scholars, a cohort of underrepresented minority PhD students, throughout their graduate school experience and into the professoriate. NOA AGEP Scholars are currently in the first or second year of a PhD program. Each mentee (AGEP Scholar) will have a circle of mentors from various roles associated with an academic research career: faculty, postdoc, senior graduate student, university administration, and industry.

### **Graduate Deans Scholars and Fellows Program (220 applicants)**

The Graduate Dean's Scholars and Fellows program will create a team of ambassadors for the College of Graduate Studies to work in collaboration with the Office of Diversity and Inclusion to support the university's efforts to provide rich and rewarding experiences that enhance inclusion and exhibit the rich human diversity of our graduate programs. This Diversity and Inclusion Initiative provides funding for the ambassadors to allow them the time to develop/participate in meaningful activities to contribute to the diversity of their program of study and/or the university community.

### **Graduate Programs in Nursing**

The recently released US News & World Report 2019 Best Graduate Schools edition lists the master's program in nursing at 183, up 20 spots from the previous year and the doctor of nursing practice program is ranked for the first time. UT's Post-baccalaureate DNP was the first such program in the state when OBOR approved it in 2012.

### **New Graduate Degree Program**

The Executive Masters of Sales Leadership was approved by the Chancellor's Council of Graduate Studies on March 23, 2018.

There are a number of policies under review by the GCEC and the Academic Programs & Regulations Committee impacting graduate studies in close cooperation with COGS. These include the Research Misconduct, Missed Class, Academic Grievance, Student employment and the co-listing policies.

Our next invited speakers are Dr. Phillip Cockrell, Vice President for Student Affairs and Dr. Amy Thompson who will provide a discussion on the Behavior Response Guide and Crisis Training on how to help students in distress.

Graduate Council has been collaborating closely with our College of Graduate Studies Dean, Amanda Bryant-Friedrich and Graduate Student Association President, Mitch Haines to enrich graduate education and we look forward to continuing these efforts.

Respectfully,

Andrea L. Kalinoski, Ph.D.  
Graduate Council Chair

**THE UNIVERSITY OF TOLEDO BOARD OF TRUSTEES**

**RESOLUTION NO. 18-06-16**

**UPDATED UNIVERSITY COMPLETION PLAN**

WHEREAS, the 130<sup>th</sup> Ohio General Assembly added Ohio Revised Code 3345.81 (Strategic Completion Plan), effective September 29, 2013; and

WHEREAS, ORC 3345.81 requires that, by no later than June 30, 2018, the Board of Trustees at each Ohio institution of higher education endorse an updated institution-specific strategic completion plan designed to increase the number of degrees and certificates awarded to students; and

WHEREAS, ORC 3345.81 states that the plan shall be consistent with the mission and strategic priorities of the institution, include measureable student completion goals, and align with the state's workforce development priorities.

NOW, THEREFORE, BE IT RESOLVED,

that the Board of Trustees hereby endorses the updated University Completion Plan for The University of Toledo; and

BE IT FURTHER RESOLVED,

that a copy of this updated plan be forwarded to the Chancellor of the Ohio Department of Higher Education; and

BE IT FINALLY RESOLVED,

that this plan continues to be reviewed and updated at least once every two years, and that a copy of the updated plan be provided to the Chancellor upon endorsement.

**THE UNIVERSITY OF TOLEDO BOARD OF TRUSTEES**

**RESOLUTION NO. 18-06-17**

**FACULTY TENURE AND PROMOTION GUIDELINES AND  
COMMERCIALIZATION PATHWAY**

WHEREAS, Ohio Revised Code 3345.45 as amended by the 132<sup>nd</sup> General Assembly in House Bill 49 directs the State universities' Boards of Trustees to review university policies on faculty tenure and update such policies to promote excellence in instruction, research, service, or commercialization, or any combination thereof; and

WHEREAS, ORC 3345.45 as amended by the 132<sup>nd</sup> General Assembly in House Bill 49 also specifies that beginning on July 1, 2018, the chancellor shall require State universities to include in their policies, multiple pathways for faculty tenure, one of which may be a commercialization pathway, as a condition for state universities to receive any state funds for research that are allocated to the department of higher education under the appropriation line items referred to as either "research incentive third frontier fund" or "research incentive third frontier-tax"; and

WHEREAS, The University of Toledo complies with the statutory requirements of Ohio Revised Code 3345.45(C)(1) and (2), and submits to the Board of Trustees for approval, the "Guidelines for Faculty Evaluation of Tenure and Promotion" which was endorsed by Faculty Senate on April 24, 2018 and contains a commercialization pathway.

NOW, THEREFORE, BE IT RESOLVED,

that The University of Toledo Board of Trustees hereby endorses the Guidelines for Faculty Evaluation of Tenure and Promotion; and

BE IT FURTHER RESOLVED,

that a copy of these guidelines will be forwarded to the Chancellor of the Ohio Department of Higher Education.