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| <b>Name of Policy:</b> College of Medicine & Life Sciences:<br>Graduate Courses  |                                   | <br><b>Revision date:</b> 2/22/19<br><br><b>Original effective date:</b><br>3/14/14 |   |
| <b>Policy Number:</b> 3364-81-04-012-03  |                                   |   |   |
| <b>Approving Officer:</b> Dean, College of Medicine and Life Sciences  |                                   |   |   |
| <b>Responsible Agent:</b> Associate Dean for Student Affairs and Admissions, Associate Dean, COMLS Graduate Programs and Dean, College of Graduate Studies |                                   |   |   |
| <b>Scope:</b> All University of Toledo Campuses  |                                   |   |   |
| <input type="checkbox"/>   | New policy proposal               | <input type="checkbox"/>  | Minor/technical revision of existing policy |
| <input type="checkbox"/>   | Major revision of existing policy | <input checked="" type="checkbox"/>   | Reaffirmation of existing policy            |

(A) Policy statement

This policy describes the general process for current medical students who wish to take graduate courses at the University of Toledo.

(B) Purpose of policy

To describe general criteria for medical students who would like to take graduate courses at the University of Toledo.

(C) Scope

This policy is for current medical students at the University of Toledo.

(D) Procedure

Medical students who wish to take graduate courses at the University of Toledo must meet the following criteria:

- (1) Students shall be duly registered in the College of Medicine & Life Sciences.
- (2) Students shall receive approval from the Associate Dean for Student Affairs (or designee) and the College of Graduate Studies designee.
- (3) Students shall receive approval from the applicable course director or instructor.

If part-time medical students have permission to register for graduate courses, the tuition and fees will be charged according to the College of Medicine & Life Sciences tuition and fee schedule. Full-time medical students who are approved to take graduate courses will not be required to pay instructional or ancillary fees for these courses.

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| <p>Approved by:</p> <p><u>/s/</u><br/>Christopher J. Cooper, M.D.<br/>Executive Vice President for<br/>Clinical Affairs, Dean of the<br/>College of Medicine and Life<br/>Sciences</p> <p><u>March 15, 2019</u><br/>Date</p> <p><i>Review/Revision Completed by:</i></p> <p>Chair &amp; Co-Director NWO<br/>Consortium for Public Health,<br/>Associate Dean, COMLS Graduate<br/>Programs, and Dean, College of<br/>Graduate Studies</p> | <p><b>Policies Superseded by This Policy:</b></p> <ul style="list-style-type: none"> <li>• <i>None</i></li> </ul> <p>Initial effective date: 8/25/1985</p> <p>Review/Revision Date:</p> <ul style="list-style-type: none"> <li>• 08/25/86</li> <li>• 08/13/87</li> <li>• 08/22/89</li> <li>• 08/15/90</li> <li>• 11/19/91</li> <li>• 02/24/94</li> <li>• 07/01/95</li> <li>• 08/01/96</li> <li>• 08/17/00</li> <li>• 08/20/01</li> <li>• 09/17/04</li> <li>• 04/17/07</li> <li>• 04/17/11</li> <li>• 05/22/15</li> <li>• 07/26/18</li> <li>• 02/22/19</li> </ul> <p>Next review date: 2/22/2022 (three years from most recent revision/review date)</p> |
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