Name of Policy: College of Medicine and Life Sciences: Global Health Program Policy **Policy Number**: 3364-81-04-030-02 **Approving Officer**: Dean and Vice Provost for Health Education, College of Medicine **Responsible Agent**: Director/Advisor, Global Health Program, Associate Dean for Clinical Undergraduate Medical Education, and Dean responsible for Global Health Program oversight **Scope:** International, clinical electives/medical missions for UT College of Medicine & Life Sciences' MD Program	THE UNIVERSITY OF TOLEDO 1872 **Revision date**: 10/14/2026 **Effective Date:** 02/17/2006

☐	New policy proposal	☒	Minor/technical revision of existing policy
☐	Major revision of existing policy	☐	Reaffirmation of existing policy

(A) Policy Statement

In alignment with both The University of Toledo (UT) mission statement and the UT College of Medicine and Life Sciences' (UTCOMLS) mission, the UTCOMLS' Global Health Program (GHP) strives to provide exceptional international learning and research opportunities for its students, residents, faculty, and staff. Upon program completion, participants will be better prepared to enter into diverse communities of leaders committed to improving the human condition in the region and throughout the world with continued focus to improve public health in the communities and regions they serve.

The UTCOMLS' GHP provides the following:

1) international, credit-bearing, clinical electives for UTCOMLS' fourth-year medical students (M4) and clinical training for residents at University-approved affiliate partner sites throughout Asia, the Middle East, Europe, and South America,
2) recurring UTCOMLS' faculty-led, team-based, medical missions [approved by both the UTCOMLS' Global Health Committee[1] (GHC) for site safety and supervision as well as the

[1] The purpose of the Global Health Committee is to approve or veto proposed learner Global Health rotations/medical missions on the basis of an evaluation of the safety and liability risks of the sites, arrangements, and travels proposed, taking into consideration both the U.S. Department of State's and Center for Disease Control and Prevention's travel warnings, alerts, and other relevant information.

The GHC is scheduled to meet on an ad hoc basis to approve new international programs on either a one-time basis or recurring approval. A majority of GHC member votes is required to formally approve an international program. The GHC may withdraw its approval for any global health site or any approved global health program at any time. Once a global health experience is approved, subsequent program approval is only necessary if there is a material change to the experience, as determined by the GHP Director/Advisor. The respective College curriculum committees will handle all material changes to curricula.

The GHC consists of the following members throughout the University affecting the Clinical Sciences.

- GHP Director
- GHP Advisor

UTCOMLS' Executive Curriculum Committee (ECC) for credit-bearing elective status] for UT students and residents (learners) in the UTCOMLS and various UT Colleges[2],

3) clinical rotations for our international affiliate partners' medical students at The University of Toledo Medical Center (UTMC) or, if available, at regional affiliated sites each month throughout the September – June exchange calendar year, following the UTCOMLS' Fourth-Year Four-Week Elective Dates[3],
4) joint collaboration, via clinical training and research, with approved affiliate partners' students, residents, faculty, and staff.

(B) Purpose of the Policy

The purpose of this policy and required GHP forms/applications is to establish official University procedures and protocols to minimize the risk to learners during Global Health clinical elective programs at affiliate partner sites, medical missions abroad, as well as UT's clinical sites.

(C) UTCOMLS' Global Health Programming

UTCOMLS' Global Health electives are defined as learners participating in clinical rotations, medical missions, performing research, or volunteering in an international hospital and/or clinic at approved Global Health affiliate/mission sites where the clinical experience or research counts as academic credit toward a University degree/graduation[4].

I. UT Learners Participating in an approved UTCOMLS' GHP Clinical Elective and/or Medical Mission

All UT learners wishing to participate in an approved UTCOMLS' GHP elective (clinical rotation or medical mission) must request participation approval from the UTCOMLS' GHP[5]. Once the UTCOMLS' GHP Director/Advisor has approved participation, he/she with permit UT elective registration and advise in regard to pre-departure, elective, and post-participation next steps. Learner participation in GHP electives/medical missions requires compliance with GHP procedures and completion of GHP forms mandated by the UTCOMLS' GHP in conjunction with the UTCOMLS' GHC as well as the UT Office of Legal Affairs (OLA) and Office of Risk Management (ORM) prior

- UTCOMLS' Students for Medical Missions' President
- a representative from Office of Legal Affairs
- a representative from Office of Risk Management
- a representative from the Center for International Studies and Programs
- UTCOMLS' community-based volunteer faculty who lead recurring UTCOMLS' medical missions
- UTCOMLS' Dean, Associate Dean, or other lead administrator, preferably with global expertise
- UTCON Dean, Associate Dean or other lead administrator, preferably with global expertise
- CPPS' Dean, Associate Dean or other lead administrator, preferably with global expertise
- others as deemed necessary or appropriate by GHP Director

[2] UT faculty members and learners from various UT Colleges (Nursing, Pharmacy and Pharmaceutical Sciences, Health and Human Services, Engineering, and Arts and Letters) routinely participate in UTCOMLS' recurring medical missions via faculty-leader invitation. All UT learner participants complete required GHP paperwork; however, individual colleges are solely responsible for awarding academic credit, according to their curricular standards.

[3] UTCOMLS' M4 Clerkship Dates: Fourth Year Important Dates (utoledo.edu).

[4] Only international clinical activity will be awarded UTCOMLS' academic credit; research/volunteering is noncredit-bearing.

[5] Learners participating in a GHP elective/medical mission are expected to request participation at least four months prior to participation. Clinical GHP rotations at affiliate partner sites are reserved on a first-come, first-served basis while UTCOMLS' faculty leaders select learner participants in recurring medical missions.

to departure. Additionally, M4 GHP participants are required to present their GHP electives to rising M4 students and UT community at the annual GHP Forum.

II. UTCOMLS' Learners Requesting Permission to Participate in an International Clinical Elective/Medical Mission Outside of an Approved GHP Site

All UTCOMLS' learners who request to participate in an international clinical elective/medical mission outside of the approved GHP sites, must present their clinical elective/medical mission to the UTCOMLS' GHC for site safety and supervision approval. Should the outside elective/medical mission be approved by the UTCOMLS' GHC and the learner is an M4 wishing to receive academic credit for participation in programming, the M4 will also need to present the elective to the UTCOMLS' Clinical Curriculum Committee (CCC) for credit-bearing approval.

III. International Visiting Students Rotating at the UTCOMLS

Visiting medical students from international medical schools in which the UTCOMLS has an approved affiliation agreement are the only international students to be considered for participation in clinical rotations/observerships.[6] Visiting students will only be placed after verification of adequate clinical capacity within the UTCOMLS' Department of Medical Education (DME) and the clinical department in which the student will be rotating. Students will undergo a clinical assessment at the beginning of the elective rotation to delineate their role during the approved clerkship as a participating student completing a clinical rotation with UTCOMLS' M4 clinical privileges or as an observer completing an observership. (Please refer to the College of Medicine Visiting Medical Students in Elective Clinical Clerkships Policy: 3364-81-04-012-09.)

IV. UTCOMLS' Faculty Who Wish to Establish a Recurring, Faculty-Led Medical Mission for Learner Participation

UTCOMLS' faculty members wishing to establish a recurring, faculty-led medical mission for learner participation must request the mission to the UTCOMLS' GHP Director/Advisor and present the mission demographics to the GHC for site safety and supervision approval as well as present their curriculum to the CCC for credit-bearing approval. Should the mission be approved by the aforementioned committees, the UTCOMLS' GHP Director/Advisor will work with the UT Registrar to load the mission as recurring into the registration portal.

V. UTCOMLS' Faculty Who Wish to Establish a Disaster Response Mission for Learner Participation and Learners Who Wish to Participate in an Approved UTCOMLS' Disaster Mission

UTCOMLS' faculty members wishing to obtain approval of a disaster[7] response mission for learner participation must request the GHP Director/Advisor's permission to proceed forward with disaster response mission approval from the UTCOMLS' GHC for site safety and supervision. Approved UTCOMLS' Disaster Response Missions are noncredit-bearing; therefore, learners must receive permission from the UTCOMLS' DME as well as any participating Clerkships to adjust travels around mandatory curricular requirements (when/if applicable) for participation.

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[6] All international visiting students selected to participate in the GHP at UT are directly referred to the UTCOMLS' GHP Director/Advisor by the international affiliate partner. Application materials/required documents, approval/acceptance to participate in programming, and all participation protocols including UTCOMLS' orientation/onboarding/post-rotation evaluations are handled by the UTCOMLS' GHP.

[7] Disasters consist of either a natural event, man-made disaster, or disease outbreak that overcomes the resources of a local region.

VI. UTCOMLS' Faculty Who Wish to Establish a New GHP Affiliation Site For Learner Participation via Memorandum of Agreement (MOA) & Renewing/Terminating UTCOMLS' GHP Memoranda of Agreement

The OLA provides legal advice to The University of Toledo and its officers and employees while acting on behalf of the University. All UTCOMLS' GHP affiliate partner agreements must be requested and approved by the UT OLA's Request for Contract Review Portal[8]. Once the agreement is approved by UT OLA, the GHP Director/Advisor will electronically forward the approved draft contract to the international affiliate partner for review. Upon affiliate partner approval, the UTCOMLS' Dean's Office will electronically sign and the UTCOMLS' GHP Director/Advisor will attain international affiliate partner's electronic signature and forward fully-executed agreements to the UT Provost, CISP, UTCOMLS' Dean's Office, OLA as well as the respective host institution for record-keeping purposes. UTCOMLS' GHP MOAs remain in effect for 5 years from date of execution and may be amended or extended upon written agreement by both parties.

(D) UTCOMLS' GHP Protocols for Participation in Programming

Programs sponsored by the University or for-credit must comply with the procedures and accompanying forms set forth in this policy. All learners (domestic and international medical students as well as residents) are mandated to complete required UTCOMLS' Global Health Forms [which consist of request and UTCOMLS' approval of participation, learner waivers, proof of recommended Center for Disease Control immunizations, travel itineraries and emergency contact information; additionally, U.S. learners are required to possess a U.S. passport or green card that is not set to expire within six months of the date of the learner's return to the U.S., a visa (if necessary), travel health insurance mandated by the UTCOMLS' GHP in conjunction with UT ORM, and registration with both the U.S. Department of State's Smart Traveler Enrollment Program and UT CISP's University Travel Registry] that have been approved by UT OLA and ORM for participation in programming. All UTCOMLS' GHP Forms are produced, revised, and kept on file with the UTCOMLS' Global Health Program Director/Advisor and they serve as emergency contacts for all learners throughout their travels.

Approved by: **/s/**_____ Imran Ali, M.D. Dean, College of Medicine & Life Sciences Vice Provost for Health Education 10/14/26_____ Date *Review/Revision Completed by:* *Office of Global Health, University of Toledo Health Science Campus* *Office of Legal Affairs, University of Toledo Health Science Campus*	**Policies Superseded by This Policy:** • *MUO Policy A-01-04-030-0206, Student International Travel, dated 2-17-06* • *Student Global Health Experiences Policy, dated 4/21/11* Initial effective date: 2/17/06 Revision/Review Date: • 05/21/10 • 02/24/11 • 07/01/12 • 01/03/20 • 10/14/26 Next review date: **10/15/2029** (three years from most recent revision/review date)

[8] The UT OLA Contract Review Portal may be found here: Contracts.