


Name of Policy: <u>College of Medicine & Life Sciences: Quiz and Exam Review Policy – Foundational Sciences Curriculum</u>		 Revision date: 01/21/2026 Original effective date: 08/08/2018	
Policy Number: 3364-81-19			
Approving Officer: Dean, College of Medicine & Life Sciences			
Responsible Agent: Senior Associate Dean for Undergraduate Medical Education, Associate Dean for Foundational Sciences			
Scope: College of Medicine & Life Sciences M.D. Program			
<input type="checkbox"/> New policy proposal		<input type="checkbox"/> Minor/technical revision of existing policy	
<input type="checkbox"/> Major revision of existing policy		<input checked="" type="checkbox"/> Reaffirmation of existing policy	

(A) Policy statement

All students are responsible for understanding University of Toledo College of Medicine and Life Sciences (UT COMLS) policies, standards and procedures regarding post Assessment (quiz/exam) review. The security and integrity of assessment material holds significant importance in measuring the competency of students in the academic programs of the curriculum.

(B) Purpose of policy

To standardize the assessment review process across the threads/course in the foundational science curriculum. This policy also promotes a balance between continued student learning and security of written assessment material.

(C) Scope

This policy applies to the foundational sciences component of the MD curriculum.

(D) Procedure

- (1) The systems leadership team, together with the teaching faculty will review the psychometrics (i.e. item analysis, bi-serial & other pertinent statistical data) for each assessment.
- (2) Modifications/adjustments made as a result of this analysis will be applied to the entire cohort of students being assessed. The analyses will be used to help determine future use of each assessment item and to identify revisions needed for future reuse.

- (3) Contesting (challenging) individual questions (items) is not permitted on any quizzes or exams provided in the MD academic programs.
- (4) Once psychometric analysis is completed, students will be provided with individual performance reports for each assessment. These individualized reports will provide students a profile grid that outlines strengths and weaknesses over the content area being assessed.

Performance feedback OVERVIEW:

- (a) End-of System and Thread Exams: An Individual Performance Report will be provided that outlines area of strengths and weaknesses over the specific content being covered.
- (b) System Quizzes: Once the quiz is completed, an immediate review will occur that allows students to be able to view each question, the answer and rationales.
- (c) There will be **no** review of either *correct or incorrect* questions at the End-of-System or Thread Exams to maintain security of the examinations.

<p>Approved by:</p> <p><u>/s/</u> Imran Ali, M.D. Dean, College of Medicine and Life Sciences Vice Provost for Health Education</p> <p><u>January 21, 2026</u> <i>Review/Revision Completed by:</i></p> <p><i>Foundational Sciences Curriculum Committee</i> <i>Executive Curriculum Committee</i></p>	<p>Policies Superseded by This Policy: None</p> <p>Initial effective date: 08/08/2018</p> <p>Review/Revision Date: 09/28/2022, 01/21/2026</p> <p>Next review date: 01/22/2029</p>
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