Name of Policy:	College of Medicine & Life Sciences: Guidelines for Establishing Undergraduate Degree to MD Degree Programs
Policy Number:	3364-81-23
Approving Officer:	Dean, College of Medicine and Life Sciences
Responsible Agent(s):	UT COMLS Associate Dean for Student Affairs and Admissions, MD Program
Scope:	M.D. Program, College of Medicine & Life Sciences

Revision date: 10/14/2026

Effective date: 08/16/2019

☐ New policy proposal	☐ Minor/technical revision of existing policy
☐ Major revision of existing policy	☒ Reaffirmation of existing policy

(A) Policy Statement

The College of Medicine and Life Sciences (COMLS) has a unique role in providing opportunities for highly talented University of Toledo undergraduate students to reach their post-baccalaureate goals in pursuing a medical education. The main mechanism by which COMLS will achieve this role is through the establishment of early decision, guaranteed admission and other pathway/pipeline programs to the UT College of Medicine and Life Sciences MD program for undergraduate students in colleges across The University of Toledo ("undergraduate-to-MD programs"). Such programs should serve COMLS mission areas as well as enable COMLS to contribute to key strategic directions of the larger University.

Specifically, the goals of undergraduate-to-MD programs are to:

- Attract highly talented high school students who demonstrate superior commitment to pursuing a medical education to undergraduate majors at The University of Toledo.
- Promote continued cooperation and collaboration between the College of Medicine and Life Sciences and other UT colleges and departments.

(B) Purpose of Policy

The purpose of this policy is to provide guidance for establishing early decision, guaranteed admission, and other pathway/pipeline programs to the UT College of Medicine and Life Sciences (COMLS) MD program for undergraduate students at The University of Toledo.

(C) Scope

This policy applies to the UT COMLS Office of Admissions and senior administration charged with overseeing the admissions process to the UTCOMLS MD Program

(D) Procedure

COMLS will collaborate with UT Colleges to create a memorandum of understanding (MOU) that outlines roles and responsibilities of both COMLS and the participating UT College, as well as the specific elements of the undergraduate-to-MD program and requirements for participating undergraduate students. MOUs may be initiated by COMLS, other UT Colleges, or as a joint effort between COMLS and any UT College in consultation with the Pre-Health Professions Advising Office, as well as the Director of the Advising Office. Within the College of Medicine and Life Sciences, the MOU should be developed with the participation of the MD Program Office of Admissions to include the Associate and Assistant Deans as well as the MD Program Admissions Committee or officially designated subcommittee. Participating Colleges will determine the appropriate College leadership and other personnel who will participate in the creation of the MOU. MOUs will be approved by the Dean of COMLS, the Dean of the participating College and the Pre-Health Professions Advising Office, as well as the Director of the Advising Office.

At a minimum, each MOU for undergraduate-to-MD programs should articulate the aspects below.

1) Program Aims and Objectives

   Undergraduate-to-MD programs may be primarily aimed at granting to undergraduate students an early admissions decision to the MD program, a guarantee of seats in the MD entering class, an enriched pathway or pipeline into the MD program, or some combination of these aims.

   In addition to the overarching goals stated in (A) above, each MOU should articulate specific objectives of the program. Objectives should be tailored to the needs of each participating UT College and aligned with other University of Toledo undergraduate-to-graduate/professional degree programs. Further, objectives should be tailored to the needs of the MD Program and be aligned with other internal and external COMLS admissions programs.

2) Roles and Responsibilities of COMLS and the Participating College

   MOUs should clearly articulate the roles and responsibilities of both the College of Medicine and Life Sciences and the participating College. As part of this articulation, the memorandum should specify a plan for funding and staffing the program, as well as providing other relevant resources.

3) Eligibility for Acceptance to Undergraduate Portion of Program

While each participating College (or department within the college) will maintain autonomy in acceptance decisions, undergraduate admissions criteria for undergraduate-to-MD programs should be aligned with the program's objectives. At minimum, the eligibility requirements should aim to maximize the potential for students' successful and timely completion of both the undergraduate and MD degrees.

4) Eligibility for Acceptance to COMLS MD Program

As specified by the accrediting body of the COMLS MD program, the final responsibility for selecting students to be admitted for medical study resides with a duly constituted faculty committee. The MD Program Admissions Committee will review the application files and admissions interview performance of undergraduate-to-MD program students using the same holistic review procedures as all other applicants to the program.

To be eligible to matriculate into the MD program, undergraduate-to-MD program students must meet the same minimum qualifications as any other applicants. Specifically, students must:

a) Be a citizen of the United States or have permanent resident status (permanent residency "green" card);
b) Graduate with a baccalaureate degree: In the case of undergraduate-to-MD program students, this degree must be from The University of Toledo;
c) Submit an AMCAS application during the cycle of expected matriculation;
d) Submit a UToledo secondary application;
e) Submit the required number of letters of recommendation;
f) Submit final official transcripts from all undergraduate, graduate, and professional schools attended with degrees posted (if applicable);
g) Meet the Minimal Technical Standards for admissions.

Further, all accepted students—including accepted undergraduate-to-MD program students—must pass a review of a criminal records check as well as a review of any negative professionalism, student code of conduct, or other institutional actions.

5) Requirements for Continued Good Standing in Undergraduate Portion of Program

Continued eligibility for undergraduate students who are accepted to the program should be contingent upon specified academic requirements (e.g., grades, course sequence), engagement in program activities, professionalism and conduct standards, leadership and experience expectations, and other criteria.

6) Timeline for Application, Interview, Final Evaluation, and Other Cycle Components for Matriculation to the MD Program

   MOU agreements should clearly articulate the timeline for movement through the undergraduate portion of the program as well as the transition to the MD portion. Included in this timeline should be information about submission of centralized and supplemental applications, interview notifications and dates, and final evaluation and notification of admission decisions.

7) Programming Elements

   Elements of the undergraduate-to-MD programs for undergraduate students should be aimed at providing the appropriate enrichment and support to ensure a successful transition to the MD program and superior performance during medical school. Programming could include professional development workshops, special courses or electives, summer bridge programs, research opportunities, mentoring activities, MCAT test preparation, and pre-health advising. Further, the program could include various other benefits for student participants such as early/priority course registration and eligibility for awards and scholarships.

   Each MOU should clearly articulate responsibilities for delivery of the program elements and include input from other UT units as appropriate (e.g., financial aid, registrar). Further, each programming element should be appropriately staffed and funded.

8) Program Review and Evaluation

   Each undergraduate-to-MD program memorandum of understanding should include a plan for periodic review of the program and evaluation of outcomes for participating students.

Approved by: **/s/**_____ Imran Ali, M.D. Dean of the College of Medicine and Life Sciences 10/14/26_____ Date *Review/Revision Completed by:* *Associate Dean for Student Affairs and Admissions*	**Policies Superseded by This Policy:** *3364-81-04-010-04 Guidelines for the Baccalaureate Degree in MD Program* *3364-81-04-010-03 Guidelines for the Bioengineering BS/MD Program* **Initial effective date:** 08/16/2019 **Review/Revision Date:** • **6/8/22** • **6/10/25** • **10/14/26** **Next review date: 10/15/2029** (three years from last review)