

Name of Policy: Residency Program(s) or Sponsoring Institution Closure/Reduction in Size Policy Number: 3364-86-023-00 Approving Officer: Dean, College of Medicine and Life Sciences Responsible Agent: Director, Graduate Medical Education Scope: UT College of Medicine Residents	 <p>Review/Revision Date: September 5, 2023</p> <p>Original Effective Date: April 4, 2017</p>
<input type="checkbox"/> New policy proposal	<input type="checkbox"/> Minor/technical revision of existing policy
<input type="checkbox"/> Major revision of existing policy	<input checked="" type="checkbox"/> Reaffirmation of existing policy

POLICY

If it becomes necessary to reduce the size of a residency program(s), or to close a residency program(s), or to reduce the size or close the Sponsoring Institution, The University of Toledo, Graduate Medical Education (GME) office will:

The Sponsoring Institution will inform the GMEC, the Designated Institutional Official (DIO), and the residents as soon as possible when it intends to reduce the size of or close one or more programs or when the Sponsoring Institution intends to close.

The Sponsoring Institution will allow residents already in the program(s) to complete their education. When circumstances prevent continuing the education program, The University of Toledo will make every effort to assist residents to enroll in an Accreditation Council for Graduate Medical Education (ACGME) accredited program in which the resident can continue his or her education.

PROCEDURE

If the decision to close the sponsoring institution is made, the Dean, College of Medicine and Life Sciences, will notify the DIO/Associate Dean at the earliest possibility, including communication of projected closure date. Subsequently, the DIO/Associate Dean will immediately notify the GMEC, including all Program Director, Education Directors, residents and major affiliates of the decision to close the sponsoring institution.

When the DIO/Associate Dean for GME is notified of program size reductions or planned closure of a residency program or programs, the DIO/Associate Dean for GME will immediately notify all residents in the effected program(s). This notification will be in writing and with the approval and direction of the Dean of the College of Medicine and Life Sciences.

The Program Director(s) of the affected program(s) will be notified, by the DIO/Associate Dean for GME, of the consideration of program numbers reduction or closure in order to permit discussion and understanding of all issues under consideration leading to consideration of the change in program status.

Every effort will be made to permit a program phase-out period where program closure is decided upon. The phase-out period will be of a duration long enough to permit all residents in the program to complete their education.

Should a resident or residents choose to leave the program(s) after notification of impending closure, the resident(s) may do so with the full support of The University of Toledo even when the resident(s) have not completed a current contract. No malice will be held by The University of Toledo and the resident(s) will be assisted in finding new positions in ACGME approved program(s)

As long as residents remain in the residency program, The University of Toledo is committed to provide an educational experience in full compliance with ACGME and Residency Review Committee standards.

<p>Approved by:</p> <hr/> <p>Chair, Graduate Medical Education Committee</p> <hr/> <p>Dean, College of Medicine and Life Sciences</p> <p>Review/Revision Completed by: <i>Graduate Medical Education Committee</i></p>	<p>Policies Superseded by This Policy:</p> <ul style="list-style-type: none">• None <p>Initial effective date: 5/2000</p> <p>Review/Revision Date: Reviewed 5/02, Reviewed 5/04, Revised 5/4/06, Revised 2/6/07, Reviewed 2/3/09, Reviewed 3/1/11, Reviewed 3/5/13, Revised 3/3/15, Reviewed 4/4/17, Reviewed 9/5/23</p> <p>Next review date: 9/5/2026</p>
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