


Name of Policy: GME: USMLE Step 3 or Equivalent Examination Timing Policy Number: 3364-86-026-00 Approving Officer: Dean, College of Medicine and Life Sciences Responsible Agent: Director, Graduate Medical Education Scope: UT College of Medicine Residents	 Revision date: 02/01/2024 Original effective date: 01/01/02
<input type="checkbox"/> New policy proposal	<input type="checkbox"/> Minor/technical revision of existing policy
<input type="checkbox"/> Major revision of existing policy	<input checked="" type="checkbox"/> Reaffirmation of existing policy

POLICY

Residents at The University of Toledo (UT) should take USMLE Step 3 or equivalent (i.e. COMLEX 3) examination at some point during their PGY-1 year of training. There is an expectation that residents pass USMLE Step 3 or equivalent examination by completion of their PGY-2 year.

PURPOSE

To ensure that all residents complete all three (3) steps of the USMLE or equivalent examination sequence early in their post-graduate education.

To allow training programs to assess general medical knowledge of their residents.

PROCEDURE

Prior to completion of the resident's PG-1 year, it is recommended the resident register for and take the USMLE Step 3 or equivalent examination.

Residents in UT programs who do not successfully pass USMLE Step 3 or equivalent examination by end of the sixth month of their PGY-2 year will be placed on Academic Warning by the residency program. If USMLE Step 3 or equivalent examination is not passed by the commencement date of the subsequent resident contract, the resident will be dismissed from the residency program. Anyone who matches or transfers into a UT program, at the PGY-3 level or above must have a passing USMLE Step 3 score or equivalent examination, prior to beginning training.

The resident must request a certified transcript of USMLE Step 3 from the Federation of State Medical Boards or the National Board of Osteopathic Medical Examiners for a certified transcript of COMLEX Level 3. The certified transcript must be sent directly to the UT graduate medical education office email at GMEOffice@utoledo.edu.. Failure to request the USMLE Step 3 or equivalent certified transcript will result in non-renewal of contract. If the resident is dismissed due to non-renewal of contract from the program, the resident will retain the right to Due Process.

Residents who enter into a residency program at The University of Toledo from another training program who has already successfully completed USMLE Step 3 or equivalent examination, will be noted to have complied with this institutional policy after the submission of documentation to the UT GME office.

Fellows, including Child and Adolescent Psychiatry fellows, must have passed USMLE Step 3 prior to the beginning of the fellowship program as a requirement for eligibility.

The resident will be allowed two (2) days off from the residency program to take the USMLE Step 3 or equivalent examination. The two (2) days off will not be considered vacation or sick time.

<p>Approved by:</p> <p><u>/s/Shaza Aouthmany, M.D.</u> Chair, Graduate Medical Education Committee</p> <p><u>/s/Christopher Cooper, M.D.</u> Dean, College of Medicine and Life Sciences</p> <p>Review/Revision Completed by: <i>Graduate Medical Education Committee</i></p>	<p>Policies Superseded by This Policy:</p> <ul style="list-style-type: none">• None <p>Initial effective date: 01/01/02</p> <p>Review/Revision Date: Revised 1/03, Reviewed 3/04, Revised, 5/04, Revised 2/06, Revised 4/4/06, Revised 4/1/08, Revised 3/2/10, Reviewed 3/6/12, Revised 11/6/12, Revised 6/4/13, Revised 5/5/15, Revised 6/6/17, Reviewed 6/4/19, Revised 12/3/19, Revised 02/01/2022 Reviewed 02/2024 Next review date:2/2026</p>
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