Name of Policy: **Class rank**	THE UNIVERSITY OF TOLEDO 1872
Policy Number: 3364-71-03	
Approving Officer: President	**Effective date:** January 20, 2021
Responsible Agent: Provost and Executive Vice President for Academic Affairs	**Original effective date**: May 1, 2017
Scope: All undergraduate students	

	New policy proposal		Minor/technical revision of existing policy
☐	New policy proposal	☐	Minor/technical revision of existing policy
☐	Major revision of existing policy	☒	Reaffirmation of existing policy

(A)   Policy statement

The university recognizes the role of class rank as part of its definition of satisfactory academic progress towards degree completion. Class rank is based upon the number of credit hours earned cumulatively:

Freshman	0-29.9 hours
Sophomore	30-59.9 hours
Junior	60-89.9 hours
Senior	90+ hours

There are specific student populations who may not be given a class rank because there is no intent to earn credit hours towards a degree from the university, e.g. guest students, individuals with degrees, etc.

(B)   Purpose of policy

The purpose of class rank is to define class rank in relationship to the number of semester credit hours earned.

(D)   Procedure

Class rank is determined at the end of the term based on the number of credit hours earned. The University Registrar's Office officially verifies class rank and any external requests for enrollment status.

Approved by:	**Policies Superseded by This Policy:** • *none*
/s/ Gregory C. Postel, M.D. Interim President	Initial effective date: May 1, 2011
	Review/Revision Date: May 1, 2017, January 20, 2021
January 20, 2021 Date	**Next review date: January 22, 2024**
Review/Revision Completed by:	Policy originally published in 2006-2008 Undergraduate Catalogues and transferred to UT policy website.
Provost & Executive Vice President for Academic Affairs SLT	The University of Toledo Faculty Senate must be included in the process related to the revision or reaffirmation of this policy.