


<b>Name of Policy:</b> <b>Academic dishonesty</b>  <b>Policy Number:</b> 3364-71-04  <b>Approving Officer:</b> President  <b>Responsible Agent:</b> Provost & Executive Vice President for Academic Affairs  <b>Scope:</b> All undergraduate and graduate students		  <b>Effective date:</b> November 22, 2024  <b>Original effective date:</b> May 1, 2011	
<b>Keywords:</b>			
	New policy	X	Minor/technical revision of existing policy
	Major revision of existing policy		Reaffirmation of existing policy

(A) Policy statement

The university values responsible and ethical behavior in all academic endeavors. Academic dishonesty will not be tolerated. Among the aims of education are the acquisition of knowledge and development of the skills necessary for success in any profession. Any academic work that represents another's contributions as one's own without giving proper credit is academically dishonest. Submitting such work to fulfill academic requirements constitutes plagiarism, regardless of how that work was obtained. Students are responsible for knowing what constitutes academic dishonesty. If students are uncertain about what constitutes plagiarism or cheating, they should seek the instructor's advice. Examples of academic dishonesty include, but are not limited to:

- (1) Plagiarizing or representing the words, ideas or information of another person or artificial intelligence program—as one's own and not offering proper documentation;
- (2) Giving or receiving, prior to an examination, any unauthorized information concerning the content of that examination;
- (3) Referring to or displaying any unauthorized materials inside or outside of the examination room during the course of an examination;
- (4) Communicating during an examination in any manner with any unauthorized person concerning the examination or any part of it;

- (5) Giving or receiving substantive aid during the course of an examination;
  - (6) Commencing an examination before the stipulated time or continuing to work on an examination after the announced conclusion of the examination period;
  - (7) Taking, converting, concealing, defacing, damaging or destroying any property related to the preparation or completion of assignments, research or examination;
  - (8) Submitting the same written work to fulfill the requirements for more than one course.
- (B) While academic integrity is particularly the responsibility of the student, the faculty members also have a responsibility. Assignments and tests should be constructed and proctored to discourage academic dishonesty. Faculty members are expected to inform their students explicitly as to what materials and procedures are authorized for use in the preparation of assignments or in examinations (e.g., the use of a calculator, computer, artificial intelligence programs, text materials, etc.).
- (C) Purpose of policy
- This policy addresses issues pertaining to and consequences of academic dishonesty.
- (D) Scope
- This policy applies to all undergraduate students.

<p><b>Approved by:</b></p> <p>/s/</p> <hr/> <p>Matthew J. Schroeder Interim President</p> <p><b>Date:</b> November 22, 2024</p> <p><b>Review/revision completed by:</b></p> <ul style="list-style-type: none"> <li>Office of the Provost</li> </ul>	<p><b>Policies superseded by this policy:</b></p> <ul style="list-style-type: none"> <li>None</li> </ul> <p><b>Original effective date:</b> May 1, 2011</p> <p><b>Review/revision date:</b> November 22, 2024</p> <p><b>Next review date:</b> November 22, 2027</p>
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