

Procedure: [Academic dishonesty procedure](#)

Procedure Number: 3364-71-04.1

Responsible Department: Academic Affairs

Scope: All University of Toledo undergraduate students



Effective date:

November 22, 2024

Original effective date:

November 22, 2024

This procedure is authorized by the university's policy on Academic Dishonesty.

Procedure.

- (A) When a student is found to have been academically dishonest, the instructor may choose to counsel the student, or impose the following sanctions:
- (1) The student may be assigned an F for the work in question.
 - (2) The student may be assigned an F for the course. In this case, the instructor should inform the dean and the student of this action. The dean will make certain that the student receives the F grade and is not permitted to withdraw from the course.
 - (3) The instructor must notify the registrar's office if the course is to be notated as ineligible for grade deletion, according to the repeating a course and calculating GPA policy, 3364-71-07.
 - (4) The student may be placed on probation or suspended for some definite period of time, dismissed, or expelled by the dean if either the seriousness of the offense or a record of repeated offenses warrants it.
 - (a) It is expected that the dean will consult with the instructor and the student in making such a judgment, and that the dean will notify the student of the sanction imposed and of the appeals procedure.
 - (b) In such cases, a notation that this sanction has been imposed will be made part of the student's permanent record.
 - (5) A student found to be academically dishonest may appeal the decision to the faculty member's department chair and, subsequently, the college dean. A final appeal may be made according to the academic grievance procedure, 3364-71-05.01.

(6) References:

- (a) Repeating a course and calculating GPA policy, 3364-71-07
- (b) Academic grievance procedure, 3364-71-05.01

Approved by:

/s/

Scott Molitor
Interim Provost and EVP for Academic
Affairs

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Office of the Provost

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