

Procedure: SROTC's Housing Financial Offset Incentive Procedure



Procedure Number: 3364-71-28.01

Responsible Department: Provost and Executive Vice President for Academic Affairs

Effective date:

Scope: The University of Toledo – All Colleges

This procedure is authorized by the university's policy on **SROTC's Housing Financial Offset Incentive**

Summary: In order to maximize student financial benefits in unison with university-level fiscal changes, the ROTC department is prioritizing the allocation of the University of Toledo Army ROTC Scholarship monies in the following order of precedence until funds are exhausted: 1) Tuition and Fees for the first of Three-Year Advanced Designee Scholarship recipients 2) Housing Financial Incentive Offset and 3) Meal Plan Incentive. Student incentives, such as National Guard, Army Reserve, or Cadet Command scholarship assistance are not impacted by this procedure change. This procedure will outline the eligibility and requirements for qualifying students/Cadets.

Please take the time to thoroughly read and raise any questions or concerns to the contacts listed below. Key updates are the following:

- Prioritizing university scholarship money for the freshman year tuition and fees of three-year national board scholarship winners
- Eligibility requirements for three-year national scholarship winners to maintain their scholarship.
- Cadet selection of meal plan up to Rocket 14 Weekly

(A) Scope

The ROTC department will prioritize allocation of university provided scholarship funds to maximize student financial benefits designed and an incentive to recruit and retain University of Toledo students/Cadets. The priorities of administering funds will be to: 1) Freshman year tuition and fees for three-year national board scholarship recipients, 2) Housing Financial Offset, and 3) Meal Plan incentives until funds are exhausted.

- (1) **Three-year National Board Scholarship Recipients.** High-School Seniors who applied to the ROTC National Scholarship Board and received a Three-Year Advanced Designee (3-yr AD) scholarship are able to receive university non-refundable scholarship money for their tuition and fees during their freshman year. Their eligibility requirements will be reviewed at the end of their first semester to ensure they are in good standing with the university and the ROTC

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Program. Eligibility requirements for 3-yr AD students to receive scholarship money include the following:

- (a) Accept the 3-yrAD offer
- (b) Enrollment of at least 12 credit hours during each semester
- (c) Maintain a 2.5 GPA
- (d) Attend morning ROTC physical training sessions (M, W, TH at 6:30am)
- (e) Attend Leadership Labs on Thursdays at 3:30pm
- (f) Attend the semester's 3-day Field Training Exercise
- (g) Attend every "all call" ROTC event i.e. Homecoming, Blood drive, military appreciation football game

- (2) Housing Financial Incentive Offset. In order to establish a cumulative and term GPA baseline for eligibility, this incentive is available to MS II, MS III, MS IV, and MS V Cadets who are full-time students (taking at least twelve credit hours a semester), and are a contracted Cadet-in compliance with contractual obligations that are outlined on Department of the Army (DA) Form 597 or 597-3. This DA Form is referred to as the Army SROTC Scholarship Cadet Contract. Eligibility requirements for the Housing Financial Offset Incentive will be reviewed at the end of each semester and include the following:
 - (a) Enrollment of at least 12 credit hours.
 - (b) Maintain a minimum cumulative GPA of 2.4 and a minimum semester GPA of 2.1. There are six different categories that a Cadet may fall into. Please refer to paragraphs (B) (1) and (B) (2) for a breakdown of each of the six categories.
 - (c) Meet and maintain the Army Combat Fitness Test (ACFT) standard and the screening weight or body fat percentage outlined in the Army Body Composition Program.
 - (d) Undergo and pass precommissioning drug and alcohol screening tests that will be administered randomly.
 - (e) Must not be on a leave of absence for any punitive reasons.
 - (f) Must not be on any administrative suspension (either through the university or SROTC).
 - (g) Must complete a Housing Financial Offset application at the end of each semester. The intent of the application is to fully understand who is applying and whether they'll be living on campus or off campus. The application will serve as acknowledgement that the Housing Financial Offset Incentive is based on availability of funds and therefore, not guaranteed each semester.
- (3) Meal Plan Incentive. All Cadets who are eligible for the Housing Financial Incentive Offset are eligible to receive non-refundable scholarship money for a university meal plan. A Cadet's meal plan utilization will depend on their residency and time spent on campus. They will have the option to select up to the "Rocket 14 Weekly" meal plan. Please note that if a Cadet is living in one of the residence

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halls, their meal plan will be defaulted to the Gold 7 Day All Access meal plan. They will have to decline this meal plan and elect the Rocket 14 Weekly meal. If a Cadet decides to not select the Rocket 14 weekly meal plan, then they are responsible for paying any cost differences incurred by selecting the other meal plan. Cadets eligible for the meal plan incentive will have to submit their University of Toledo invoice showing the charge of the meal plan in order to be reimbursed with non-refundable scholarship money.

(B) Guidelines and Requirements

- (1) On campus resident Cadets, who are eligible to receive Housing Financial Offset funds, will fall into one of the three following categories for non-refundable scholarship funding.
 - (a) Category I applies to Cadets who have a cumulative GPA of 3.0 or higher and have a semester term GPA of 2.7 or higher. Category I Cadets will receive \$2,000 per semester, or \$4,000 per academic year as long as they meet the eligibility requirements.
 - (b) Category II applies to Cadets who have a cumulative GPA between 2.99 – 2.7 and have a semester term GPA between 2.69 – 2.4. Category II Cadets will receive \$1,000 per semester or \$2,000 per academic year as long as they meet eligibility requirements.
 - (c) Category III applies to Cadets who have a cumulative GPA between 2.69 – 2.4 and have a semester term GPA between 2.39 – 2.1. Category III Cadet will receive \$500 per semester or \$1,000 per academic year as long as they meet eligibility requirements.
- (2) Off-campus resident Cadets, who are eligible to receive Housing Financial Offset funds, will fall into one of the three following categories for refundable scholarship funding.
 - (a) (a) Category IV applies to Cadets who have a cumulative GPA of 3.0 or higher and have a semester term GPA of 2.7 or higher. Category IV Cadets will receive \$1,000 per semester, or \$2,000 per academic year as long as they meet the eligibility requirements.
 - (b) (b) Category V applies to Cadets who have a cumulative GPA between 2.99 – 2.7 and have a semester term GPA between 2.69 – 2.4. Category V Cadets will receive \$500 per semester or \$1,000 per academic year as long as they meet eligibility requirements.
 - (c) (c) Category VI applies to Cadets who have a cumulative GPA between 2.69 – 2.4 and have a semester term GPA between 2.39 – 2.1. Category VI Cadet will receive \$250 per semester or \$500 per academic year as long as they meet eligibility requirements.
- (3) At the end of each semester, cumulative and semester GPAs will be reviewed by the SROTC. Since the Incentives are based on GPA results, Cadets can potentially

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fall into the same category, a new category, or no longer fall into any category of eligibility based on their CGPA or semester GPA.

- (4) Scholarship Cadets and contracted Cadets placed on a leave of absence (LOA) for punitive actions will not be eligible to receive the incentives. However, scholarship Cadets and contracted Cadets who are taking a LOA where co-ops and internships are required, will be considered eligible for the housing incentive as long as there isn't any additional funding being provided to them through their co-op or internship. Cadets who are doing a co-op or an internship must have their entity point of contact provide a statement that illustrates they are not receiving any additional funding through their internship entity. This must be stated on an official letterhead, and it must be provided to the ROTC department at least one week before the start of the semester of eligibility.
 - (5) Green to Gold Active-Duty Option Cadets are not eligible for these incentives.
 - (6) Housing Financial Offset recipients are prohibited from subleasing their housing.
- (C) Points of Contact for questions:
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