| Name of Policy: Technology Accessibility<br>Policy Number: 3364-15-15  |                                   |             |   | TOLEDO   |  |
|--|-----------------------------------|-------------|---|--|--|
| Approving Officer: President   |                                   |             |   | <b>Revision date:</b> January 24, 2022               |  |
| <b>Responsible Agent</b> : Director, Accessibility and Disability Resources, ADA Compliance Officer  |                                   |             |   | <b>Original effective date</b> :<br>February 2, 2015 |  |
| <b>Scope</b> : University of Toledo, University of Toledo Medical Center and Clinics   |                                   |             |   |  |  |
| Key words: Technology, IT, Accessibility, ADA, Web, Internet, Hardware, Software, Procurement, Disability, Equal, 508, 504, CCI, Audit, Compliance |                                   |             |   |  |  |
|  | New policy proposal               | $\boxtimes$ | Minor/technical revision of existing policy |  |  |
|  | Major revision of existing policy |             | Reaffirmation of existing policy            |  |  |

## (A) Policy statement

The creation and dissemination of knowledge is a defining characteristic of universities and is fundamental to The University of Toledo's mission. The use of state-of-the-art digital and webbased delivery of information is increasingly central in carrying out our mission. The University of Toledo (UToledo) and the University of Toledo Medical Center (UTMC) are committed to ensuring equal access to information for all its constituencies, which include individuals with disabilities.

## (B) Purpose of policy

This policy establishes minimum standards for the accessibility of digital materials and technology to individuals with disabilities -based information and services considered necessary to meet this goal and ensure compliance with applicable state and federal regulations. UToledo and UTMC will adhere to standards set forth by Section 508 of the Rehabilitation Act of 1973 as well as the Web Content Accessibility Guidelines (WCAG 2.0) as defined by The World Wide Web Consortium (W3C).

## (C) Scope

Included in the scope of this policy is any form of digital information and technology (internally developed and externally purchased solutions) used to conduct UToledo and UTMC business. Digital information includes, but is not limited to websites, electronic documents, videos, emails, newsletters, and social media. Technology includes mobile applications, software, hardware, and devices. Responsibility for accessibility includes, but is not limited to, the following UToledo

organizational units tasked with delivering digital and technology services to our customer and employee base: the Division of Technology and Advanced Solutions, Division of Marketing and Communications, the Division of Intercollegiate Athletics, Supply Chain Management, and UToledo Online, along with academic units (including faculty and the Libraries) that administer technology separately from the Division of Technology and Advanced Solutions or the listed departments above.

(D) Alignment with Federal Law

Information on how this policy aligns with Federal law on this subject is contained on the UToledo <u>ADA/504 Compliance webpage</u>.

(E) Resources

The University provides numerous resources to employees that require assistance in making technology ADA-accessible, which are detailed on the UToledo <u>ADA/504 Compliance webpage</u>.

(F) Procedure

Detailed procedures pertaining to technology accessibility are contained in a companion document on the UToledo <u>ADA/504 Compliance webpage</u>.

- (G) References
  - (1) Section 508 of the Rehabilitation Act: https://www.section508.gov/manage/laws-and-policies/
  - (2) Section 504 of the Rehabilitation Act of 1973: <u>https://www.govinfo.gov/content/pkg/USCODE-2018-title29/pdf/USCODE-</u> 2018-title29-chap16-subchapV-sec794.pdf

| Approved by:  | Policies Superseded by This Policy:<br>• none        |  |  |
|---|--|--|--|
| /s/<br>Gregory C. Postel, M.D.                                      | Initial effective date: February 2, 2015             |  |  |
| President   | Review/Revision Date: July 5, 2018, January 24, 2022 |  |  |
| January 24, 2022<br>Date  | Next review date: January 24, 2025                   |  |  |
| Review/Revision Completed by:                                       |  |  |  |
| Director of Campus Accessibility and<br>Student Disability Services |  |  |  |