

<b>Name of Policy:</b> Use of university vehicle rules and regulations  <b>Policy Number:</b> 3364-20-06  <b>Approving Officer:</b> President  <b>Responsible Agent:</b> Executive Vice President for Finance and Administration/CFO  <b>Scope:</b> All University of Toledo campuses		  <b>Effective date:</b> September 15, 2023  <b>Original effective date:</b> April 15, 2009	
<b>Keywords:</b> vehicle			
	New policy		Minor/technical revision of existing policy
	Major revision of existing policy	X	Reaffirmation of existing policy

A. Policy statement

The university of Toledo’s motor vehicle operations department shall provide a procedure and rules and regulations as it relates to state owned vehicles.

B. Purpose of policy

To provide a safe, efficient means of transportation for university personnel.

C. Procedure

Procedure details can be found under the link entitled “Facilities and Construction Standard Operating Procedures” Located at <http://www.utoledo.edu/facilities/sop-approved.html>

<p><b>Approved by:</b></p> <p><i>/s/</i></p> <hr/> <p>Gregory Postel, MD President</p> <p><b>Date:</b> September 15, 2023</p> <p><b>Review/revision completed by:</b></p> <ul style="list-style-type: none"><li>• <i>Senior Associate Vice President, Administration</i></li><li>• <i>Executive Vice President, Finance and Administration/CFO</i></li><li>• <i>Senior Leadership Team</i></li></ul>	<p><b>Policies superseded by this policy:</b></p> <ul style="list-style-type: none"><li>• <i>V-8-4 Use of University Vehicles Rules and Regulations (former Main Campus policy, revision date February 10, 1999)</i></li></ul> <p><b>Original effective date:</b> <i>April 15, 2009</i></p> <p><b>Review/revision date:</b> <i>May 20, 2020</i> <i>September 15, 2023</i></p> <p><b>Next review date:</b> <i>September 15, 2026</i></p>
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