

Name of Policy: [UT Toledo Health Board Orientation and Education Program](#)
~~UT Toledo Health Board Informational Updates~~



Policy Number: 3364-100-35-05

Approving Officer: Chief Executive Officer, Chief of Staff, Chief Medical Officer, Executive Vice President for Health Affairs

Effective date:

Original effective date: 10/25/1993

Responsible Agent: Chief Executive Officer, Chief Medical Officer

Scope: University of Toledo Medical Center (UTMC)

Key words: Clinical Care Committee, Informational Updates, Procedures, Board of Trustees, Clinical Affairs

☐	New policy proposal	☐	Minor/technical revision of existing policy
☒	Major revision of existing policy	☐	Reaffirmation of existing policy

(A) Policy Statement

The University of Toledo Medical Center (UTMC) shall implement and maintain an ongoing, structured orientation and education process to ensure UToledo Health Board and Committee members are informed, competent, and engaged in fulfilling their governance responsibilities. The Hospital will provide regular informational updates, orientation sessions, and continuing education to support Board members' understanding of their roles, regulatory requirements, and the hospital's mission, quality, safety, and compliance priorities. The Hospital shall follow the procedures below to provide informational updates, orient, and train the UToledo Health Board and/or Committee members.

(B) Purpose of Policy

To ensure members of the UToledo Health Board are educated and equipped to effectively fulfill their governance responsibilities. This includes understanding their fiduciary duties and oversight of quality, patient safety, regulatory compliance, and health equity initiatives. The orientation and ongoing education process supports the Board's ability to make informed decisions and maintain competence in accordance with applicable federal, state, and accreditation requirements. To educate members of the UToledo Health Board to gain understanding of the expectation's and responsibilities of their role.

(C) Procedure

1. The Chief Executive Officer, Chief Medical Officer and Chief Medical Officer Nursing officer, UTMC will provide annual updates to the UToledo Health Board Members on the following topics:
 - a. Governance Roles and Responsibilities
 - b. Quality Improvement Quality Assessment and Performance Improvement (QAPI)
 - c. Patient Safety and High Reliability

- c. Risk Management/Safety Programs
- d. Medical Staff Credentialing/Privileging Delineation Process
- e. Patient Rights
- Infection Prevention and Control
- f. Regulatory Agency Activities Compliance
- g. Evaluation of the hospital's performance in relation to its mission, vision, and goals.

2. UToledo Health Board members are encouraged to participate in formal continuing education programs that enhance their understanding of hospital governance, leadership accountability, and regulatory responsibilities. Information regarding relevant educational opportunities shall be provided to Board members on an ongoing basis. UToledo Health Board members are encouraged to attend formal continuing education programs related to Hospital Governing Body roles and responsibilities; and shall be made aware of such programs on an ongoing basis.

2. Hospital Administration shall provide publications, educational materials, and other resources as needed to ensure the ongoing orientation, education, and competency of UToledo Health Board members. Hospital Administration will provide publications and other information, as needed, to assure adequate ongoing orientation and training of UToledo Health Board Members.

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Approved by: _____ Daniel Barbee Chief Executive Officer _____ Date _____ Puneet Sindhwani, MD Chief of Staff _____ Date _____ Michael Ellis, MD Chief Medical Officer _____ Date _____ Charles Callahan, PH.D. Executive Vice President for Health Affairs _____ Date <i>Review/Revision Completed by: HAS, UToledo Health Board</i>	Policies Superseded by This Policy: • 7-35-05 Initial effective date: 10/25/1993 Review/Revision Date: 7/22/96 6/10/99 3/27/02 7/25/05 9/2/2008 5/23/2011 5/1/2017 4/1/2017 4/1/2020 7/16/2020 Next review date:
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