


Name of Policy: Physics Chart Check, Final Physics Policy Number: 3364-134-42 Approving Officer: Chief Operating Officer, Clinical Service Chief, Radiation Oncology Responsible Agent: Technical Manager, Radiation Oncology Scope: The University of Toledo Medical Center Radiation Oncology		 Effective date: Original effective date: 10/1/1985	
Key words: Physics, Radiation Oncology, Final Treatment, ARIA			
<input type="checkbox"/>	New policy proposal	<input type="checkbox"/>	Minor/technical revision of existing policy
<input checked="" type="checkbox"/>	Major revision of existing policy	<input type="checkbox"/>	Reaffirmation of existing policy

(A) Policy Statement

Within one week of completion of a course of radiation therapy, a medical physicist will perform an end-of treatment review of the patient’s radiation record.

(B) Purpose of Policy

To ensure accurate summation of accumulated dose prior to formal recording of the dosage delivered in the treatment course.

(C) Procedure

1. Therapists will schedule the patient for a “final treatment” in ARIA; which will create tasks for physicists to perform a final physics check, and the Radiation Oncologist to prepare a note outlining the treatment and completion.
2. A member of the Physics Division will perform the final physics check within one week of the patient’s completion or cessation of the course of therapy. If any discrepancies are noted, the Radiation Oncologist and qualified physics staff will be notified within 24 hours.
3. Upon completion of the check, a qualified physics staff member will review and approve the check document.

<div>Approved by:</div> <div><div></div><div>Mersiha Hadziahmetovic M.D. Clinical Service Chief, Radiation Oncology</div></div> <div><div></div><div>Date</div></div> <div><div></div><div>Russell Smith Chief Operating Officer</div></div> <div><div></div><div>Date</div></div> <div><div>Review/Revision Completed by: Technical Manager Radiation Oncology</div></div>	<div><div>Policies Superseded by This Policy:</div><div>● 38-41</div></div> <div><div>Initial effective date:10/1/1985</div></div> <div><div>Review/Revision Date:</div><div>10/1986 1987 1988 1989 2/1990 11/1992 1/1994 3/1994 2/1995 1996 3/1997 4/1999 3/2002 1/2007 4/22/2010 10/1/2011 12/1/2014 12/1/2017 7/1/2020</div></div> <div><div>Next review date:</div></div>
---	---