Name of Policy: Trauma Admission Names

Policy Number: 3364-141-03

Approving Officer: Chief Nursing Officer

Responsible Agent: Director, Trauma Services

Scope: University of Toledo Medical Center



Effective date:

Original effective date: 3/1/2026

Key words: Trauma, Admission Names, Trauma Alert, Generated Name, Patient Identifier

New policy proposal	\square	Minor/technical revision of existing policy
Major revision of existing policy		Reaffirmation of existing policy

(A) Policy Statement

The Trauma Alert Patient will be designated with a periodic elementsystem generated name upon arrival to the Emergency Department (ED).

(B) Purpose of Policy

The purpose of the Trauma Alert 'name' process is to provide an initial patient identifier where tests and procedures can be completed in a safe manner and associated to the patient.

(C) Procedure

- The ED Clerks/Registration will generate an ERT (emergency room trauma) registration. This registration will include a medical record number, an account number, and an elemental <u>an EMR (electronic medical record) generated</u> name. From this, stickers with the above information will be made and clerks will place on all documents in the Trauma folders. <u>Elemental System generated</u> names will be utilized in the order as seen on the attached page and will repeat when cycle is completed.
- 2. In addition to elemental name, gender will be placed in front of the elemental name as given via report from EMS.
- 3.2. Once positive identification is made by Photo ID, Family Identification or patient stating name<u>utilizing two</u> patient identifiers, the <u>periodical EMR generated</u> name will be changed to actual patient name and a new patient label will be generated. New armbands with actual patient name will be placed on patient. Old armband with <u>elemental EMR generated</u> name will also remain on patient to link patient to <u>elemental EMR</u> <u>generated</u> name.
 - <u>a.</u> The positive identification will be placed in system <u>AFTER after</u> the patient returns from CT/Radiology.

a.b. Registration will take direction from the ED charge nurse to update the patient name.

4.3. If patient expires and name continues unknown, place the patient sticker with <u>periodic elementEMR</u> <u>generated</u> name on the toe tag. Identification arm bands should be placed on patient with <u>periodic</u> <u>elementalEMR generated</u> name. In the event the patient expires in the ED and the patient is identified, please place both arm bands (<u>elemental_EMR generated</u> name & actual name) on the patient and label the toe tag with the identified name. Policy 3364-141-03 Trauma Admission Names Page 2

Approved by:	Policies Superseded by This Policy:
Approved by.	
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Trauma Medical Director	Initial effective date: 3/1/2026
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Date	3/1/2026
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72 4 721	11/15/2010 4/25/2014
Kurt Kless	7/1/2017
Chief Nursing Officer	7/1/2020
	1112020
Date	
Kristin Calkins	
Director, Trauma Services	
Date	
	Next review date:
Review/Revision Completed by:	
Director, Trauma Services, Director Patient Access,	
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The following is a list of periodic elements that will be used:

Aluminum	Krypton	Vanadium
Zirconium	Neptunium	Xenon
Uranium	Lithium	Zine
Plutonium	Tin	Carbon
Boron	Mercury	Radon
Lead	Scandium	Manganese
Cadmium	Chromium	Germanium
Neon	Fermium	Francium
Copper	Thallium	Dubnium
Fluorine	Curium	Seaborgium
Selenium	Phosphorous	Polonium
Beryllium	Bromine	Astatine
Gallium	Platinum	Promethium
Helium	Cobalt	
Sulfur	Radium	
Argon	Silicon	
Hydrogen	Bismuth	
Iron	Titanium	
Nickel	Cesium	

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